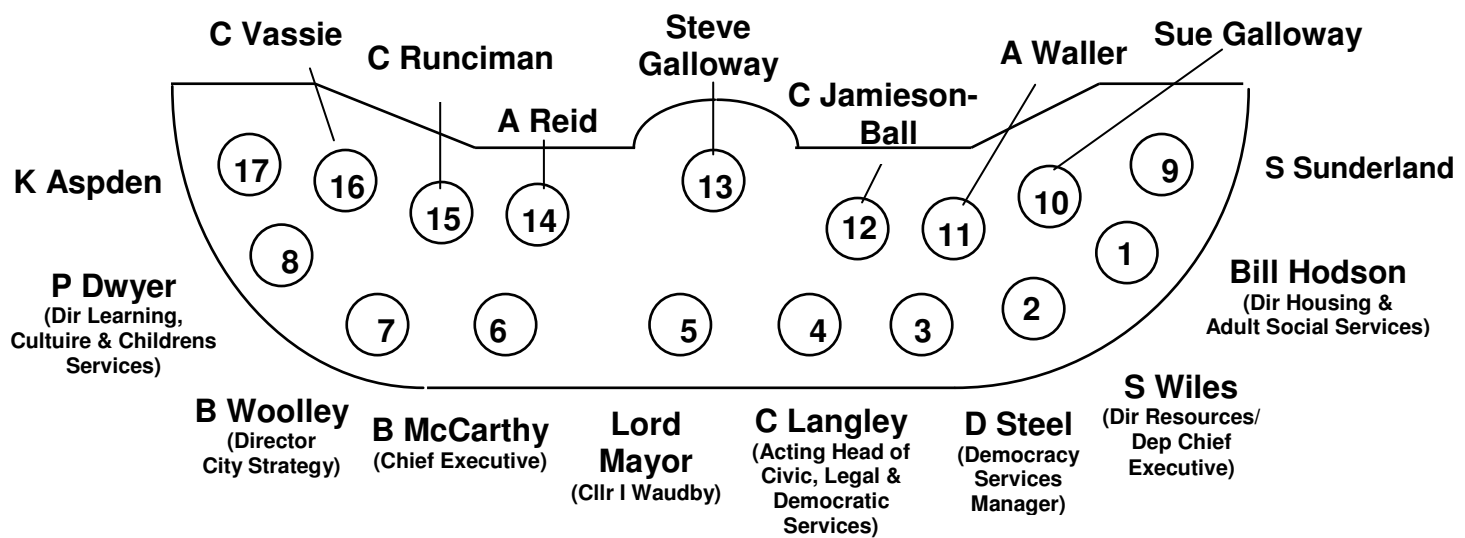
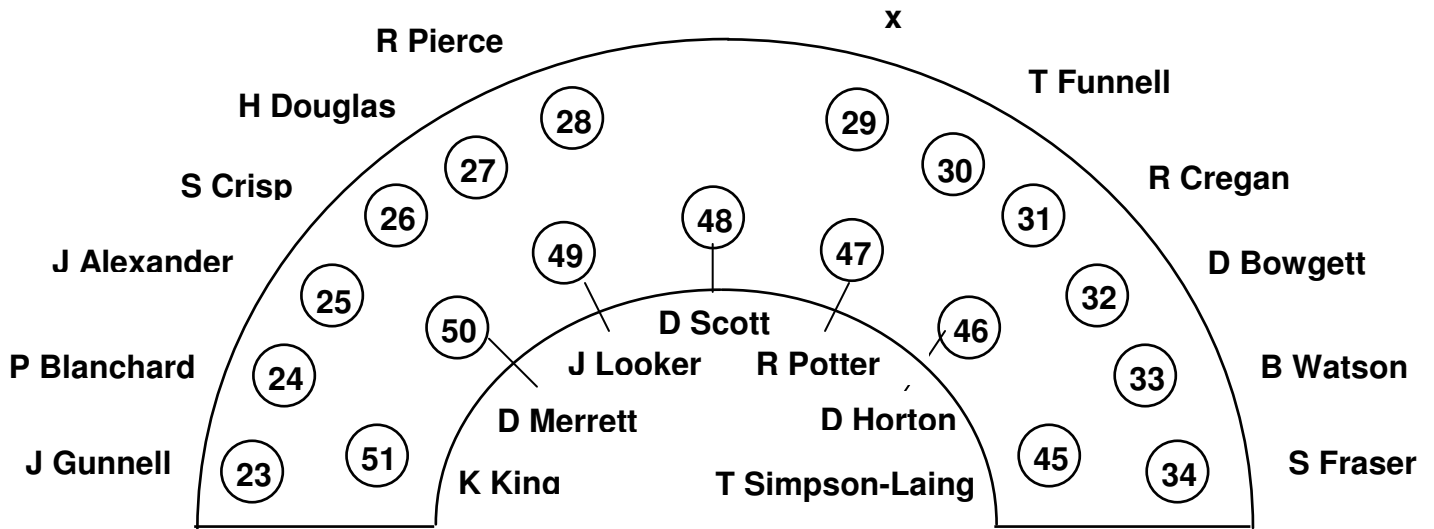


CITY OF YORK COUNCIL SUMMONS

All Councillors, relevant Council Officers and other interested parties and residents are formally invited to attend a Budget meeting of the **City of York Council** at the **Guildhall, York**, to consider the business contained in this agenda on the following date and time

Thursday, 21 February 2008 at 6.30 pm

COUNCIL CHAMBER



A G E N D A

1. Declarations of Interest

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

2. Civic Announcements

To consider any announcements made by the Lord Mayor in respect of Civic business.

3. Public Participation / Other Speakers also a

At this point in the meeting, any member of the public who has registered to address the Council, or ask any question of any Member of Council, on any matter directly relevant to the business on this agenda (namely the setting of the budget), may do so. Anyone who wishes to register or requires further information is requested to contact the Democracy Officer on the contact details listed at the foot of this agenda. The deadline for registering is **5:00 pm on Wednesday, 20 February 2008**.

4. Petitions

To receive any petitions presented by Members in relation to business associated with setting the Council's budget for the coming financial year, in accordance with Standing Order No.7.

5. Exclusion of Press and Public

To consider excluding the press and public from the meeting during any discussion on Annex A to the report under agenda item 6b (Capital Programme Budgets), on the grounds that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information), which is classed as exempt under Paragraph 3 of Schedule 12A to Section 100A of The Local Government Act 1972 (as revised by The Local Government (Access to Information) (Variation) Order 2006).

6. Setting the Budget for 2008/09

a) Revenue Budget (Pages 1 - 166)

To consider the recommendations made by the Executive at its meeting on 12 February 2008 in relation to the Revenue Budget 2008/09, together with the original report considered at that meeting* and an updated, revised report.**

****Note:**

The revised report was added to this agenda on 15 February 2008. The report updates the Revenue Budget proposals in accordance with the recommendations made by the Executive on 12 February. Any amendments to the Budget proposals will, however, still need to be put against the Executive's recommendations, as moved at the Council meeting.

b) Capital Programme Budget (Pages 167 - 168)

To consider the recommendations made by the Executive at its meeting on 12 February 2008 in relation to the Capital Programme Budget 2008/09 – 2010/11, together with the report considered at that meeting.*

7. Council Tax Resolution 2008/09 (Pages 169 - 178)

Further to considering the Council's budget for 2008/09 under Item 6 above, to consider the Council Tax Resolution for 2008/09, as set out in the attached report.

Note: *On 25 February, the original report on the above item was replaced by a revised report, taking account of the final Police and Fire Authority precepts, for consideration at the re-convened meeting on 26 February 2008.*

8. Treasury Management Strategy Statement and Prudential Indicators (Pages 179 - 180)

To consider the recommendations made by the Executive at its meeting on 12 February 2008 in relation to the Treasury Management Strategy Statement and Prudential Indicators for 2008/09 to 2011/12, together with the report considered at that meeting.*

***Please Note:**

The reports on the items that were considered at Executive on 12 February have been circulated as a separate bundle to all those

Members who have not already received a copy of the Executive agenda. Copies may be obtained from Democratic Services on request. The reports can also be viewed on the Council's web site by clicking on the link below:

<http://democracy.york.gov.uk/ieListDocuments.asp?CId=102&MI d=2606&Ver=4>

9. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer for this meeting:

Name: Fiona Young

Contact details:

- Telephone – (01904) 551027
- E-mail – fiona.young@york.gov.uk

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.

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City of York Council

Committee Minutes

MEETING	EXECUTIVE
DATE	12 FEBRUARY 2008
PRESENT	COUNCILLORS STEVE GALLOWAY (CHAIR), ASPDEN, SUE GALLOWAY, JAMIESON-BALL, REID, RUNCIMAN, SUNDERLAND, VASSIE AND WALLER

PART B - MATTERS REFERRED TO COUNCIL

163. Revenue Budget 2008/09

Members considered a report which presented the Revenue Budget proposals for 2008/09, detailed the financial position for the Council in 2009/10 and 2010/11 and asked them to recommend the budget proposals to full Council.

The report presented a balanced budget for 2008/09, with the following key features:

- a) Revenue investment of £15.822m, to be funded by:
 - Revenue savings of £4.296m
 - An additional £4m from a Council Tax rise of 4.95%
 - Meeting £1.823m one-off expenditure from reserves
 - Additional Revenue Support Grant funding of £4.023m
 - A reduced contribution from the collection fund surplus (£0.65m)

Other budget adjustments and non-general grant totalling £2.33m
- b) A net revenue budget of £112.423m, to be funded by:
 - Council Tax income of £68.234m
 - Government grant of £42.366m
 - Use of reserves of £1.823m
- c) Funding for pupil-led aspects of education of £86.329m, to be met by the Dedicated Schools Grant.

The recommendations were based upon a set of proposed growth and savings items which, when amalgamated with the grant settlement and Council Tax increase, produced a balanced budget. These included efficiency savings and income generation proposals of £4.296m, to help fund rising budget pressures and keep Council Tax down. Key issues that could add significant pressure to this and future budgets included:

- The deficit on the pension fund
- The introduction of job evaluation
- The future costs of waste management
- The increasing numbers of elderly persons requiring services
- The threatened cuts in grants for 'supporting people'

- The Highways PFI bid and funding needed to address the backlog of works to the highways infrastructure and work to Council buildings.

As part of the budget process, a comprehensive consultation exercise had been carried out, feedback from which was contained in Annex 11 to the report. Other options that had formed part of this consultation but were not currently included in the budget proposals were detailed in Annex 5. Members were invited to consider which of these options to include in their recommendations to Council.

Executive Members responded individually on those aspects of the budget proposals that fell within their respective portfolio areas. With reference to the issues raised under Public Participation, the Executive Member for Adult Social Services noted that changes to the Home Support Service were needed to release capacity for use in other areas of home care, particularly high dependency, where demand was greater. The changes would only affect a very small number of staff, mainly those in supervisory roles.

Having noted the comments of the Shadow Executive, it was

RECOMMENDED: (i) That Council agree the following amendments to the budget proposals:

- a) A reduction of the proposed Council Tax increase from 4.95% to 4.75% and consequent amendment of the income figure used (Annex 1).
- b) An addition to potential calls on contingency of a possible increase in expenditure on Scrutiny activities (Annex 2).
- c) **Acceptance** of the following savings and growth options for consultation listed in Annex 5:

Savings:

- Corpnew2 – remove contingency for capital programme running costs (£350k)
- CSMS2 – increase Standard Stay Car Parking Charges by 20p for visitors (£250k)
- HSHS12 – reduction in mediation service (£35k)
- NSNS4 – reduce gum busting carried out, by targeting priority areas (£17k)
- LCHS – Archive one day closure (£16k)
- NSLS4 – increase entry charge to Union Terrace Toilets from 20p to 30p (£10k)
- LCMDS5 – closure of Burton Stone Lane Flexible Learning Centre (£4k)
- LCMDS6 – School Swimming Support: cease support of the service (£2k)

Growth:

- CSIG16 – inflationary increase to Voluntary Sector grants (£20k)
 - Corpnew2 – continuation of funding for Christmas lights display (no increase in expenditure from current year) (£30k)
 - NSIG5 – improve recycling levels (£30k)
 - HSI1 – phased increase in residential and nursing fees (£50k)
 - NSIG2 – end of LPSA funding available for Out of Hours Noise Service (£50k)
 - NSNG7 – pilot the extension of recycling to terraced properties (£80k)
 - CSYG2 – end of Prudential Borrowing, Highways & Street Ops (£294k)
- d) **Rejection** of the remaining savings and growth options for consultation listed in Annex 5.

REASON:

In order to take account of the views expressed by residents during consultation, whilst maintaining a balance between long term prudence and the need to sustain public standards in the City.

(ii) That, subject to the above amendments, Council approve the proposals set out in the report, namely:

- a) The net revenue expenditure requirement for 2008/09 of £112.423m, as set out in Table 1 (paragraph 17);
- b) The housing revenue account proposals outlined in Annex 12;
- c) The dedicated schools grant proposals outlined from paragraph 80 onwards;
- d) The revenue growth proposals for 2008/09 outlined in Annex 3;
- e) The revenue savings proposals for 2008/09 outlined in Annex 4;
- f) The use in 2008/09 of £1.823m of revenue reserves, as outlined in paragraph 49;
- g) The adoption of a risk based calculation to inform the Director of Resources' opinion on the appropriate minimum level of general reserves, as described in paragraph 51;
- h) The fees and charges proposals in Annex 8.

REASON:

To provide Council with a balanced set of budget proposals to consider when reaching a decision on the budget and resultant Council Tax to be set for 2008/09.

(iii) That the total Council Tax increase, including the Parish, Police and Fire Authority precepts be

agreed at the Council meeting, on the basis of a 4.75% increase in the City of York element of the Council Tax.

REASON: In accordance with the above recommendations on the budget proposals and taking into account the requirements of the other organisations involved.

(iv) That Council approve the increase for council dwelling rents by an average of 5.25%, in line with government guidance on rent restructuring, as set out in Annex 13.

REASON: To ensure a balanced Housing Revenue Account.

RESOLVED: That authority be delegated to the Director of Resources to revise words, correct any factual or typographical errors, improve presentation and make minor amendments to figures in order to incorporate the changes proposed into the information presented to full Council on 21 February 2008.

REASON: To ensure that decisions taken at Council are based upon correct and accurate information.

S F Galloway, Chair

[The meeting started at 2.00 pm and finished at 3.00 pm].

Council

21st February 2008

Report of the Director of Resources

Revenue Budget 2008/09

Summary

- 1 This paper presents the Revenue Budget proposals for 2008/09 including the changes agreed at the Executive meeting of 12 February 2008. It also outlines the potential financial position for the Council in 2009/10 and 2010/11. Figures for future years are shown alongside their 2008/09 equivalents. There is a separate report on the agenda covering the Capital Budget. Annex 8 of this report also sets out proposals for Fees and Charges.
- 2 The proposals in this paper present a balanced budget for the Council for 2008/09 with the following key features:
 - a. Revenue investment of £16.377m (Table 1) the funding for which will be achieved through:
 - i. Revenue savings and increases in fees and charges of £6.198m (Table 5 and Annex 4);
 - ii. An additional £3.871m¹ from a City of York Council Tax rise of 4.75% resulting in a Band D Council Tax, for City of York Council only, of £1,028.74, an increase of £46.68 (Tables 13 and 15);
 - iii. Meeting £1.823m of one-off expenditure from general fund reserves (paragraph 50);
 - iv. Transferred and additional Revenue Support Grant (RSG) funding of £4.023m (Table 12);
 - v. A reduced contribution from the collection fund surplus of £0.65m (reduced from £0.850m to £0.200m) (paragraph 45);
 - vi. Additional non RSG grant totalling £1.112m (Annex 1).
 - b. A net revenue budget of £112.294m, which will be funded by:
 - i. Council Tax income of £68.105m (including a £200k contribution from the 2007/08 collection fund surplus) (paragraph 45);

¹ This comprises £3.064m from existing properties, a further £0.657m from those expected to be built in 2008/09 and £0.15m from improved collection rates.

- ii. Government grant of £42.366m (Table 10);
 - iii. Use of reserves, of £1.823m (paragraph 50 and Annex 5);
 - c. Funding for pupil led aspects of education, primarily schools, of £86.329m to be met by the Dedicated Schools Grant (paragraph 91);
 - d. A total band D council tax for 2008/09 of £1,280.67, including the Fire and Police authority precepts (paragraph 96).
- 3 A comprehensive consultation exercise has been undertaken as part of the budget process. The recommendations in this report are based on a set of proposed growth and savings items which when amalgamated with the grant settlement and a 4.75% Council Tax increase produce a balanced budget. Other options that were considered are shown at Annex 7. These give Councillors some alternative options to choose from should they wish to propose amendments to this budget.
- 4 The figures in paragraph 2 highlight that setting the 2008/09 budget is a difficult process and hard choices need to be made. The Council faced a gap of over £16m between its projections of necessary expenditure in 2008/09 and its existing income levels. This gap of £16m has been closed by:
- £3.2m of net increased Council Tax (including movement in collection fund surplus);
 - £4m of additional government grant;
 - £6.2m efficiency, other savings and increases in fees and charges;
 - £1.1m additional grant for the new concessionary fares scheme; and
 - £1.8m use of reserves to meet one-off time limited expenditure.
- The savings identified are only likely to result in under 10 posts that are currently filled being lost and every effort will be made to redeploy the staff affected. However, these proposals will enable the Council to maintain and continue to improve its existing quality services (such as education and social care) whilst investing in core priorities and areas of need. Alongside this the Council has also been able to address public priorities such as; free national bus passes for the over 60's, free evening car parking for residents and enhanced waste recycling arrangements. It is useful to put this in the context of a Council Tax increase of approximately 90 pence per week and that in 2007/08 York had the second lowest Council Tax and second lowest spend per person of any Unitary Authority.
- 5 The Government grant settlement and an inflation only Council Tax rise would be nowhere near enough to fund all of the growing pressures on Council budgets which total over £16m. This total includes £4.3m for pay and prices inflation, over £1.5m for the concessionary bus travel act costs, £2.7m withdrawal of direct grant support to services (this has been incorporated into the £4m increase in general grant) and £0.7m from the retraction of supporting

people funding. In addition to known commitments, there are increasing volume and price/cost demands on services, particularly in social services and in waste where a landfill tax increase of £8 per tonne will add around £0.55m to costs. The total non schools growth allowed for in the proposed budget is £9.836m. A full list of these pressures is shown at Annex 3.

- 6 To help fund the rising budget pressures and keep Council Tax down, the non-Education budget proposals include efficiency savings and income generation proposals of £6.198m. A full list is shown at Annex 4.
- 7 Members should note that there are a number of potential expenditure pressures which may materialise in 2008/09, but which cannot at this stage be quantified with any certainty. It is proposed that a General Contingency of £0.8m is set to cover these eventualities. This level of contingency is proposed based on a risk assessment of all the unfinalised financial issues that face the Council next year. The contingency allows for just under 50% of the known issues to be funded should they arise. Possible calls on this contingency are detailed at Annex 2 and summarised in Table 9.
- 8 It is important when setting the 2008/09 revenue budgets that members do so in the knowledge of a range of significant issues that may affect the Council in next few years and which York may not have sufficient resources to address. Given the council's tight financial position; the levels of reserves now held; the effects of the significant additional expenditure pressures; the Government grant settlement; the significant level of efficiency savings; increases in charges and budget cuts that are needed to balance the budget; it has not been possible to identify acceptable options to enable the Council to fully prepare for all of the following issues. The 2008/09 budget that is proposed in this report is very 'tight' in a number of key areas. For example there is no allowance for inflationary growth on the majority of non staff and non contractual budgets and, in effect, these are cash limited, as has been the case for six years now. In addition the budget also requires a significant number of savings initiatives to be implemented. Of particular concern are the following key issues that could well add significant pressure, either to the 2008/09 budget after it has been set, or to future Council budgets:
 - a. The deficit on the pension fund (paragraph 22);
 - b. The introduction of job evaluation (paragraph 27);
 - c. The future costs of waste management (paragraph 116a);
 - d. The increasing numbers of elderly persons and the costs of services for them (paragraph 116e);
 - e. The threatened substantial cuts in grants for 'supporting people' (paragraph 116f);
 - f. The Highways PFI bid and possible funding necessary to address the backlog of outstanding works needed to the City highways infrastructure, and the level of works needed to Council buildings (paragraph 116g).

9 All of the above issues are covered in more detail later in this report.

Background

- 10 The base for the 2008/09 budget is the Council's net revenue budget for 2007/08 of £103.227m². The Medium Term Financial Strategy for 2008/09 (presented to the Executive in September 2007) estimated that to stay within the government's likely range for a 2008/09 Council Tax rise, meet all known expenditure pressures, and provide for service investment; the Council would be facing a budget gap for 2008/09 of around £10 - 11m after allowing for increased government grant and a Council Tax increase towards the upper end of the likely capping limit.
- 11 This gap takes into account the government's stated desire to see Council Tax increases averaging well below 5%. In the recent past the word 'average' has been used in a way that actually equates to a maximum and therefore the Director of Resources' opinion is that the proposed increase in 2008/09 should be clearly below 5% in order to be free from any threat of capping. However, given the Council's low Council Tax and grant funding position it needs as high a Council Tax increase as can be achieved within the vagaries of the capping process. Members are reminded that any reduction in the size of the increase has knock on effects into future years, as future % increases would be from a lower than otherwise base.
- 12 York has consistently fared badly in the level of Government grant it receives compared to other local authorities and in 2008/09 this will fall to an all time low of 58.6% of the unitary average.

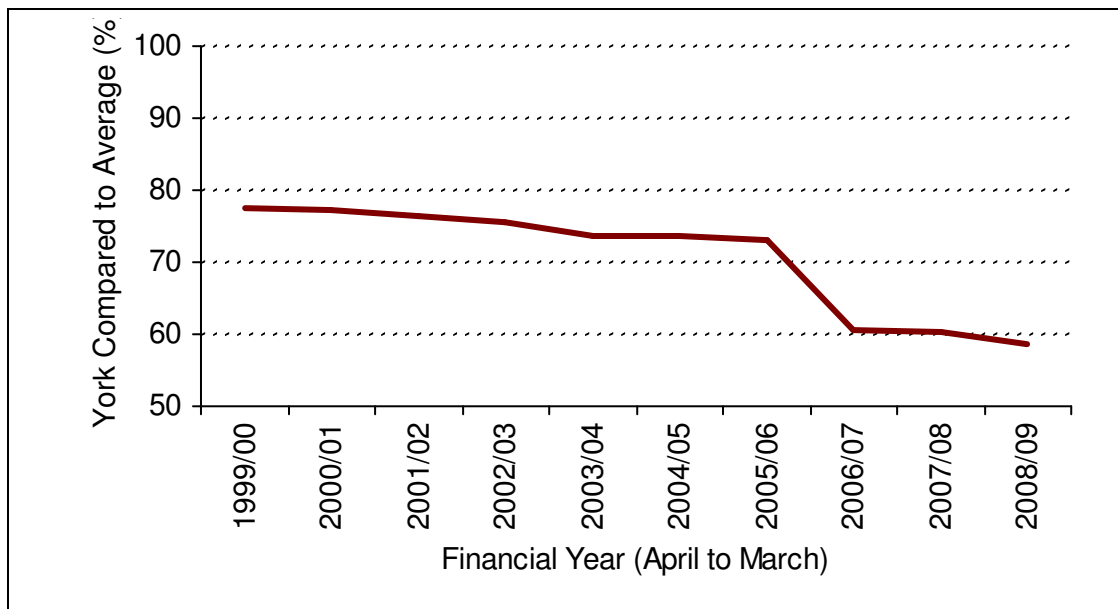


Figure 1 – Comparative Levels of Grant per Person (all unitary councils)

² This figure excludes £1.312m non-recurring expenditure funded from reserves as such expenditure does not impact upon the net revenue budget of the Council.

13 In addition, because the level of York's Council Tax falls far below the level assumed by the Government and the on-going threat of capping prevents this increasing substantially, the Council is unable to balance this low level of central Government funding through additional Council Tax. Indeed as shown in Figure 2 in 2007/08 York had the second lowest Council Tax of any unitary authority. As Figure 3 demonstrates, this low grant and Council Tax base has consistently resulted in York having one of the lowest budgeted spend per head of all unitary authorities. Currently only Wokingham has a marginally lower overall spend per head.

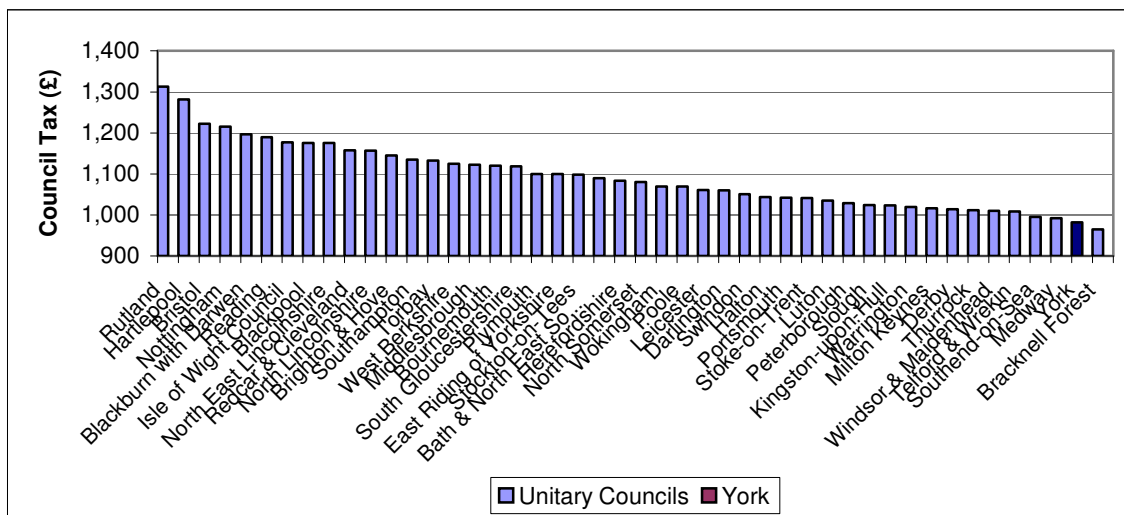


Figure 2 – Unitary Council Tax 2007/08

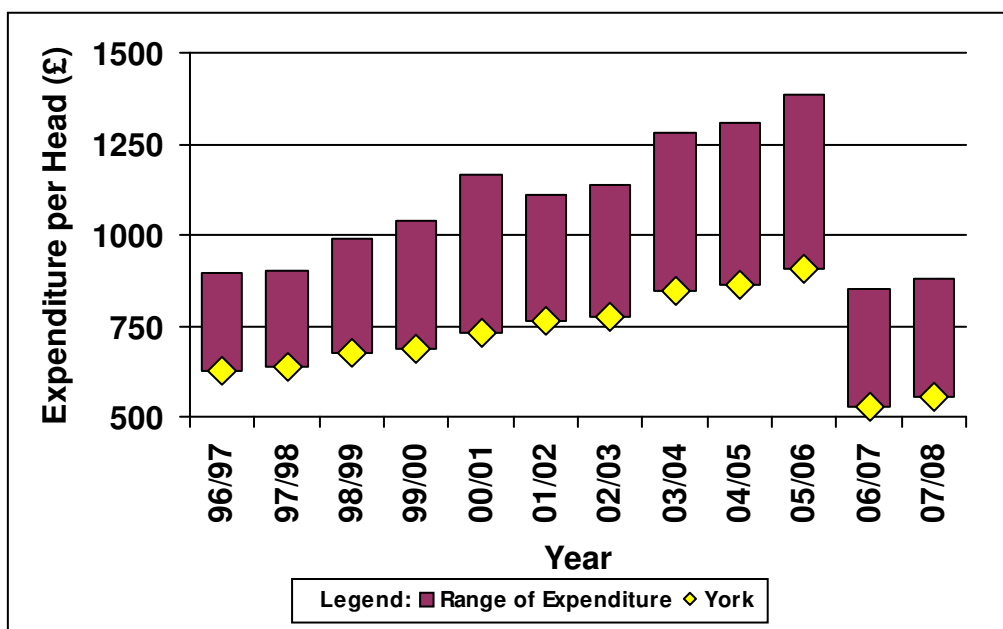


Figure 3 – Unitary Council Expenditure per Head Since 1996³

³ The decrease in 2006/07 is the result of the introduction of the Dedicated Schools Grant

- 14 The provisional funding settlement for 2008/09 was published on 6 December 2007 and final details were published on 29 January 2008. This gave the Council a 3.2% increase in grant compared to a Unitary average increase of 4.8%. York did worse than average due to the unwinding of a set of floor and ceiling grant arrangements within the social services block.

Future Issue

- 15 With 2007 having contained the Lyons review, the 3 year Comprehensive Spending Review and a range of other government led developments and initiatives it is likely that 2008/9 will be a year focussed more on planning, delivery and consolidation. The key upcoming issues for consideration that have a significant financial element will be consideration of the opportunities presented by a supplementary business rate, deciding on the use of LPSA2 reward grant when it is received in 2009/10 and the outcome of the Highways PFI bid which should be in April 2008, but has been much delayed.

Expenditure Pressures & Budget Position

- 16 Annex 1, summarised in Tables 1 and 13, sets out the Budget position for 2008/09 using the funding assumptions described in the earlier section and the savings and growth recommended by the Executive. This shows that in 2008/09 the Council's net budget requirement will increase by £9.067m from £103.227m to £112.294m.

Expenditure Requirements	2008/09 £'000
Net Expenditure Budget for 2007/08	104,539
Less: One-off Funding for non-recurring items	-1,312
Starting Expenditure Requirement for 2008/09	103,227
Unavoidable and Corporate Non-Schools Expenditure Pressures (see Annex 1)	6,541
Directorate Growth Funded via Reprioritisation (see Annex 3 and paragraph 39)	9,836
Total Expenditure Pressures	16,377
Savings Proposals (see Annex 4)	-6,198
Additional direct grant for the new concessionary fares scheme	-1,112
Net Budget Growth / Additional Funding Requirement	9,067
Revised Projected Expenditure Requirement for 2008/09	112,294

Table 1 – 2008/09 Expenditure Requirements

The £9.067m will be funded by utilising general fund reserves (£1.823m), additional RSG (£4.022m) and increased council tax (£3.222m).

- 17 Service growth proposals are outlined in Annex 3. Further detail on key corporate spending pressures is detailed below.

Growth

- a. Price Inflation (non-avoidable expenditure increases only, all other budgets cash-limited) (paragraph 19);
- b. Pay Inflation (paragraph 21);
- c. Employers' Pension Contributions (paragraph 26);
- d. Job Evaluation Costs (paragraph 27);
- e. Minimum Revenue Provision (paragraph 35);
- f. Impacts of prior year savings (paragraph 36)

Savings

- a. Reduced financing for borrowing (capital programme) (paragraph 35);
- b. Interest earned on cash balances (Annex 4);
- c. Contingency Savings (Non-Utilised 2007/08 Funding) (Annex 4)

Price Inflation

- 18 As Figure 4 demonstrates during 2007 general price inflation⁴ has been running at between 2.8% and 3.9%. This is higher than the position for 2006.

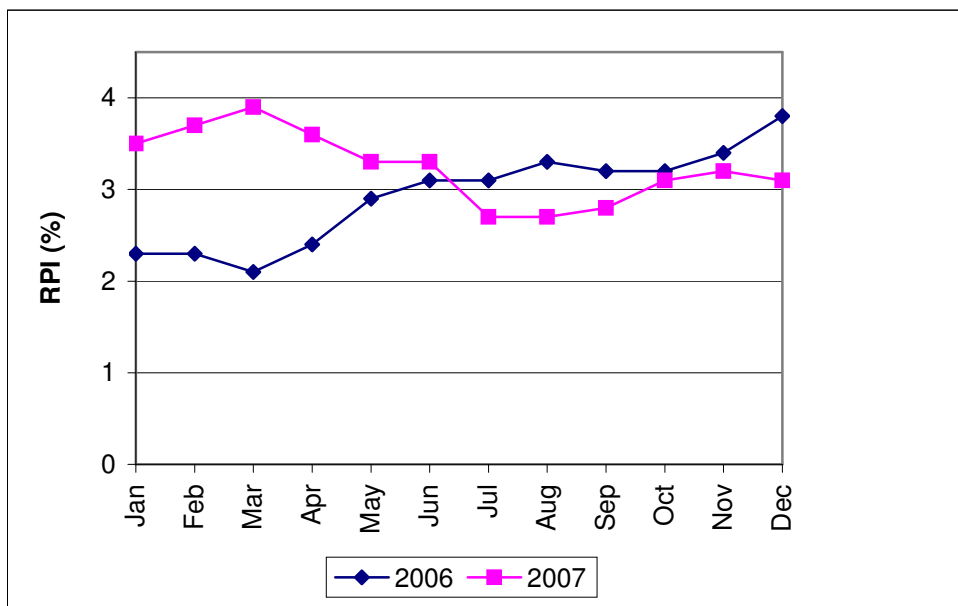


Figure 4 –RPI (Excluding Mortgage Interest)

- 19 Even with this increased level of uncertainty in the level of general inflation the severity of the expenditure pressures facing the Council for next year means that it is once again proposed that there is a general cash freeze on non-pay budgets. However, there are a number of unavoidable price increases including contractual prices and the cost of utilities / fuel all of which need additional funding. In total £1.452m has been allocated to cover such costs. Also included within this figure is a sum for the increased cost of Council Tax

⁴ RPI excluding Mortgage Interest

Benefits, at 4.75% in line with the overall Council Tax rise for York residents, and provision for Housing Benefits for both private and council tenants.

Pay Inflation and Employers' Superannuation Contribution

- 20 While estimates have been based upon a 2.5% APT&C pay increase the actual award has yet to be agreed, with the unions nationally requesting a package of over 6%. The Council also employs a number of staff under different national conditions (for example Craft, Soulbury and Teachers). Where appropriate pay inflation for these employees has been included in line with current agreements and forecasts. In total General Fund pay awards are estimated to cost £1.895m.
- 21 The triennial valuation of the North Yorkshire Pension Fund (NYPF) was undertaken at the end of 2006/07. This review showed that the funding level of the whole fund had risen from 59% (£525m deficit) at 31 March 2004, to 67.2% (£618.5m deficit) at 31 March 2007, of which York's share was £95.3m (£2.3m less than previously). As recognised in last year's budget this was still below where the Council needs to be and additional investment should be considered to bring the fund back to a balanced level.
- 22 While the trustees of the Fund recommended a 30 year maximum recovery period to get back to 100% funding of all liabilities, as a default approach to covering these shortfalls the Council felt it would be more prudent to have a shorter recovery period and elected to maintain its fixed contribution rate of 17.6% of payroll costs for the period 2005/06 to 2007/08. Even so this rate increased York's recovery period from 15 to 24 years.
- 23 The 2007 actuarial valuation and the future actuarial projections allow for estimated changes in a number of demographic areas, most notably longevity. In addition the government has introduced changes to the Local Government Pension Scheme as a whole, including a move to 1/60th from 1/80th for each year worked and removal of lump sum provisions. These changes require an increased level of contributions from both employers and employees, with higher paid employees having to pay contributions of up to 7.5% compared to the previous 6%.
- 24 The triennial valuation in March 2007 takes account of
- a. Changes to the National Scheme;
 - b. Longevity rates;
 - c. Membership profiles;
 - d. Investment growth;
 - e. Return on gilts;
 - f. Assumptions on future growth and inflation.
- 25 The Council's pension contributions are calculated as a % to be paid on top of pay costs. This % is 17.6% and consists of 10.2% for future service and 7.4% towards the deficit (known as Past Service), this was based on a 24 year recovery period. Now that a further 3 years have passed, the Council is down to a 21 year recovery period and the actuary requires a future service contribution of 12.4% and a past service contribution of 6.9% totalling 19.3%.

These figures take account of a substantial reduction in ill-health early retirements and the actuary has reduced the contribution rate for that element by 50%. In addition the Council has the option to work on a higher assumed rate of investment return than normal and this budget proposes that we do that, reducing the contribution rate by a further 1.3%, although this is obviously a more risky assumption as it is based on higher assumed investment returns. This leaves a pension contribution rate of 18% which is 0.4% (£255k) more than at present and this figure is included in the overall budget proposals. More detail on pensions is included at Annex 9.

Job Evaluation and Equal Pay

- 26 One of the consequences of the 2004 national three-year pay deal is that the Council must undertake a full pay and grading review based on a job evaluation exercise, and implement any resulting changes by 2007/08. There has been a delay in this, but positive discussions are being held with the unions with the aim of implementing a pay structure with effect from April 2008. No additional budgets to those already set aside (£2.6m ongoing plus much smaller contributions within school budgets and the HRA) are proposed in the 2008/09 budget although it should be noted that the funding within the 2008/09 budgets for both the April 2008 pay award and for increments will be utilised within the new pay scheme, subject to it being implemented with effect from April 2008.
- 27 The one-off funding built up in 2005/06 and 2006/07 of £1.54m together with the unused element of 2007/08 funding is likely to be fully utilised in making additional equal pay settlements (with further equal pay roadshows for the 2007/08 year due March 2008), settling outstanding claims from 2006/07 and prior years and in meeting the operating costs of the job evaluation and equal pay projects.
- 28 The council has attempted to reach agreement with 1,400 mainly female posts over compensation relating to equal pay legislation. To date about 1,250 have reached agreements at a cost to the council of around £2.1m. The council is actively seeking to reach agreement with the remaining staff but most of these and some others have taken employment tribunal cases against the Council. 160 of these are due to be heard in a preliminary General Material Factors hearing during the last 2 weeks of April. This will almost certainly lead to additional liabilities falling on the Council, but until further legal discussions have been held it is too early to say whether these will lead to additional costs beyond those already budgeted. Any such costs would fall to be met from reserves which are already under some pressure.

Corporate Redundancy and Early Retirement Budgets

- 29 The Council initially adopted a uniform policy for redundancies and early retirements in August 2002, with an update in January 2007. All redundancies and early retirements that fall under this policy are paid for from a corporate budget, whilst the costs of any exceptions to the policy are usually paid for by the relevant directorate.
- 30 The Council's policy is that it will normally pay for costs of early retirement and redundancies in the year in which they occur. Occasionally, due to either the

size of the charge, or existing pressures on the budget, these costs can be spread over a period of up to 5 years. In addition, the budget must cover the costs of prior year decisions which are charged to the Council on an annual basis, for example, early retirement costs arising out of local government re-organisation and the continuing annual costs of teachers' early retirements.

31 In summary, the estimated outturn for 2007/08 is:-

	£000's
Recurring Budget	1,338.5
2007/08 One-Off Virements	293.7
Total 2007/08 Budget	1,632.2
Estimated 2007/08 Expenditure	1,609.6
Estimated Underspend	22.6

Table 2 – Estimated Out-turn for 2007/08

32 The breakdown of the above, in terms of prior year, redundancy and early retirement payments is shown in the table below:-

	Cost £000's	No. of Employees
Annual Charges for Prior Year Retirements	715.7	
Non-Schools		
Redundancies (incl. Retirement Costs)	260.7	14
Early Retirements	140.0	5
Schools		
Redundancies (incl. Retirement Costs)	410.8	24
Early Retirements	52.8	16
Administration Charges	29.6	
TOTAL	1,609.6	

Table 3 – Analysis of Spend 2007/08

33 As a result of the above and the small number of redundancies projected to result from this budget no change is proposed in 2008/09 to the Council's corporate redundancy and early retirement budgets.

Capital Financing

34 The Council has to make provision within the revenue account to fund the interest and principal repayments on any borrowing it undertakes. Until 2006/07 the FSS formula provided an explicit allocation of funds to support this expenditure however, with the implementation of the four-block model, this is no longer the case. The Council also funds a significant proportion of its capital expenditure from capital receipts. The continued use of capital receipts will result in the reduction of investment income which could have been generated if these receipts had been invested on the money markets.

- 35 The Minimum Revenue Provision (MRP) represents the minimum amount the Council must set aside to repay its debt, rather like the Principal element of a mortgage repayment. This is calculated as a percentage of the Council's capital financing requirement. The capital financing requirement reflects the Council's underlying need to borrow for a capital purpose. The additional growth of £212k represents the increased amount of set aside needed to comply with the statutory requirements. In addition to the MRP there are interest costs of borrowing additional funds to finance the capital programme. A thorough review of all treasury management costs has been undertaken as part of this years budget exercise and because of anticipated borrowing not being taken in 2007/08, there is more than sufficient budget currently available to cover the costs of any anticipated borrowing in 2008/09. In fact, as a result of the review, the treasury budgets can be reduced by £273k in 2008/09 and there continues to be sufficient budget to allow the 2008/09 borrowing to be funded. This position reverses itself in 2009/10 when additional funding will be required. The review has been based on key assumptions that there will be an average cash balance of £45m during the year and that interest rates will average at 4.81%. This position could be at risk as interest rates are currently in a downward cycle and the cash balances could be under pressure because of the size of the Council's capital programme.

Impact of Prior Year Savings

- 36 As part of the 2007/08 budget some one-off savings were taken which would not recur in 2008/09, and some where there would be additional sums delivered in 2008/09. Details were provided in the Annexes to the Executive meeting on 16 January 2007. An example of the former is £350k due to a one-off increase in usage of CYC car parks prior to the closure of Haymarket and the transfer of the Shambles car park to a competitor from April 2008, with an example of the latter being the full year effect of additional rent income from rent reviews at sports facilities. The net effect of these is a cost of £504k.

Waste Management

- 37 It is both a Council and Government priority to reduce the amount of household waste being sent to landfill. In order to achieve this and assist in reaching the target of diverting biodegradable waste from landfill to achieve Landfill Allowance Trading Scheme (LATS) targets the kerbside recycling scheme has been expanded. The scheme now includes more households and a cardboard and plastics collection that requires 3 larger vehicles. Further proposals are contained within this budget to expand kerbside recycling within the city centre on a pilot basis at a cost of £80k per year. The full costs of implementation of kerbside and other city centre recycling will be informed by the pilot, but will be significantly more than the cost of the pilot and is likely to require funding in future budgets before 2010/11. Investment is needed across the waste management agenda in order to meet LATS targets and avoid fines and in total the budget for 2008/09 includes £864k of growth pressures. These comprise:
- Landfill Tax, £450k (£550k required on current volumes, but challenge set to reduce volumes)
 - Impact of Growth in Property Base, £133k

- Waste Strategy, £250k
- Advance purchase of land options for waste treatment facilities, £31k.

Budget Growth and Investment

- 38 Service departments have identified a number of areas which require increased investment. They have been evaluated on the basis of statutory requirement, risk to Council business, health and safety of the public and Council staff, proven customer demand and the contribution to the corporate priorities.
- 39 Annex 3 lists departmental growth proposals totalling £9.836m for general fund services, which are summarised in Table 4. Within this sum, and itemised in Annex 5, £1.823m is one-off growth that it is proposed to meet from reserves. It should be noted that the £1.823m includes £0.597m commitments for one-off funding for unavoidable costs made in previous years. Other proposals which were rejected are shown in Annex 7.

	2008/09 £'000	2009/10 £'000	2010/11 £'000
Housing	0	0	0
Adult Social Services	3,165	3,717	3,917
Leisure and Culture	0	0	0
Children's Services	524	524	524
City Strategy	2,658	3,058	2,938
Economic Development	50	50	50
Chief Executives	104	104	104
Resources	123	161	171
Neighbourhood Services	1,389	2,031	2,569
Recurring Growth	8,013	9,645	10,273

Table 4 – Recurring Directorate Growth

- 40 In addition to the departmental growth proposals summarised above central budgets totalling £5.726m have been provided for pay, prices, increased superannuation costs, increments, etc. (details are shown in Annex 1), which will be distributed to the service areas.

Savings and Income Generation

- 41 Annex 4, summarised in Table 5, details the £4.614m of individual savings and income generation proposals submitted by each service department. Other proposals which were rejected are shown in Annex 7.

	2008/09 £'000	2009/10 £'000	2010/11 £'000
Housing Services	32	13	13
Adult Social Services	1,097	1,766	1,766
Leisure and Culture	223	223	223
Children's Services	658	658	658
City Strategy	690	690	690
Economic Development	70	0	0
Chief Executives	253	258	224
Resources ⁵	855	859	859
Neighbourhood Services	752	752	752
Corporate	1,568	953	873
Net Total of Savings	6,198	6,172	6,058

Table 5 – Saving Proposals

- 42 Comments from the Head of Human Resources on the implications of these proposals in terms of posts lost and possible redundancy situations are detailed later in this report.

Summary of Directorate / Portfolio Budgets

- 43 Table 6 summarises the proposed net general fund budgets on a portfolio basis.

	2008/09 £'000
Housing	1,388
Adult Social Services	37,476
Children's Services - General Fund	28,861
Leisure and Culture	8,875
City Strategy	17,049
Economic Development	2,367
Chief Executive	4,702
Resources	6,058
Treasury Management	6,895
Neighbourhood Services	15,131
	128,712
Neighbourhood Services - Traded Services	-354
Contingency	800
Job Evaluation Budget	2,616
Asset Rentals recharge income	-21,600
Corporate Revenue Budgets (e.g. pensions)	1,231
Other Corporate Budgets (e.g. fuel inflation)	889
TOTAL	112,294

Table 6 – Summary of 2008/09 General Fund Portfolio Budgets

⁵ This total excludes the £150k offered from improved council tax collection which forms part of the council tax calculation

Contribution from the Collection Fund

- 44 The Collection Fund is the ring fenced account where all Council Tax is credited⁶. This account can either be in surplus or deficit at the year-end, depending on whether the authority has managed to collect more or less than it originally anticipated and the growth in property numbers. If there is a surplus, the funds are used to reduce the Council Tax. If in deficit, a higher Council Tax must be set and the taxpayer must fund the shortfall. All major precepting authorities⁷ share in any surplus or deficit on the fund, York's share of the surplus is 80.40%.
- 45 For a number of years, due to high collection rates and the buoyancy of the housing market, York's Collection Fund was in surplus. However in 2005/06 this was not the case and hence no surplus was available for distribution in 2006/07. During 2006/07 the collection rate for outstanding accounts led to the Council generating a one-off increased surplus and hence being able to distribute £0.850m to York residents in 2007/08. For 2007/08 it is forecast that there will be a smaller surplus at the year-end of £0.249m providing a one-off contribution towards the council's budget of £0.200m.
- 46 The existing components of the current (2007/08) Band D Council Tax for a City of York resident are shown in the Table 7. It should be noted that these figures exclude parish precepts which are an additional charge in some areas.

	£
City of York Council	982.06
North Yorkshire Police Authority	185.40
North Yorkshire Fire Authority	56.04
TOTAL	1,223.50

Table 7 – Make Up of 2007/08 Council Tax

- 47 The recommendation made in these papers is that from April 2008 the City of York Council's (CYC) element of the Council Tax will rise by 4.75% to £1,028.74. Such an increase would yield £3.871m in additional income for the Council. This figure reflects an increase in council tax from existing properties of £3.064m, £0.657m council tax income from new properties and £0.15m from improved collection rates.

Fees and Charges Proposals

- 48 Detailed proposals for fees and charges are presented at Annex 8. The vast majority of proposals are in line with a recommended increase of between 2.5% to 3.0%. The total raised from the proposals is estimated at £1.527m and is included in the details in Annex 4.

⁶ This includes monies collected on behalf of Parish Councils, the Police and Fire Authorities

⁷ City of York, Police and Fire Authorities

Use of One-Off Funding to Support One-Off Expenditure Items

- 49 Table 8 and Annex 6 show the position on all of the unearmarked General Fund reserves which, it is anticipated, will decrease from an estimated £9.417m at the start of the 2008/09 financial year to £3.646m by the end of 2010/11. In the longer term the Council's budget should not rely on one-off funds to support recurring expenditure, but it is good financial practice to use such funds to support one-off expenditure. In this regard it should be noted that the above figures do not include future unidentified one-off pressures funded by reserves, nor do they include any additional sums that may be due to the Council under the Local Authority Business Growth Incentive (LABGI) scheme. The government have announced that prior to releasing any further sums they are reviewing the scheme, and it is therefore prudent to assume at this moment that none will be received. The Council received £537k during 2007/08 from the scheme. However the reserves projections do include the temporary use of the venture fund in support of the New Hungate Offices project, which will start to be repaid during 2011/12.
- 50 It is assumed in the budget projections in this paper that all of the net one off expenditure for 2008/09 totalling £1.823m, will be funded from Revenue Reserves reducing the available balance on the general fund to £4.743m at the end of 2008/09 (see Annex 6).
- 51 Forecasts for the future levels of reserves are shown at Annex 6. In addition the contingency (Annex 2) contains potential one-off expenditure pressures totalling £164k which it may be appropriate to consider funding from the general reserve.

	2007/08 Projected Outturn £'000	2008/09 Budget £'000	2009/10 Budget £'000	2010/11 Budget £'000
General Fund	7,365	4,743	3,705	3,477
Venture Fund	1,898	1,222	833	15
Neighbourhood Services	154	154	154	154
Total	9,417	6,119	4,692	3,646
CPA / Prudent Minimum Reserves	5,201	5,219	5,375	5,536
Headroom in Reserves	4,216	900	-683	-1,890

Table 8 – Projected General Reserves

- 52 Under current CPA guidance, a recommended prudent level of reserves for this Council should be 5% of the net non-schools revenue budget. For 2008/09 this would be equal to 5% of £110.471m, or approximately £5.523m. However in line with best practice the council is looking to move away from this blanket figure to a targeted calculation taking into account identified risks and known commitments. The Director of Resources has undertaken a mini-review of the level and nature of balances held both for general purposes and for earmarked purposes, and also calculated the level that should be held by undertaking a

risk assessment for the Council rather than using the former CPA guidance of 5% of net general fund budget. In considering what level of general purpose balances that should be held, rather than those held for earmarked purposes, the Director of Resources has determined that, as a minimum, the prudent level must:

- i. Provide sufficient cover to match the highest peak values for net departmental overspends over the last three financial years (£1.910m);
- ii. Be sufficient to fund the Council's contribution to the Bellwin scheme relating to the costs of two major disasters in a financial year (£0.760m);
- iii. Cover a shortfall in council tax income of approximately 0.5% (£0.340m);
- iv. Cover 2% of the Council's net revenue budget (£2.209m).

53 The total of the above is that the prudent minimum level of reserves is calculated at £5.219m compared to the former CPA guideline figure of £5.523m. For 2009/10 the minimum prudential balance is estimated at £5.375m.

54 For calculation purposes the overall general reserves comprise the general fund reserve, the venture fund reserve and the commercial services reserve. Details of these are also shown in Annex 7.

55 Members are reminded that balances are not normally used to fund recurring expenditure and any further large approvals against these balances will reduce the scope for Members to utilise reserves to fund any overspends or new investment in future years. Using balances to fund recurring expenditure creates funding problems in future years, as the resources will no longer exist, but the expenditure will.

56 It is forecast that by the end of 2008/09 the Council will have relevant reserves totalling £6.119m, against a prudent reserve level of £5.219m. However this position assumes that there will be an underspend of £1.816m (after allowing for the likely carry forward requests) during 2007/08 in line with the projections at the second monitor, and that there will be no additional LABGI income received.

57 It is clear that the level of reserves being drawn upon to support the 2008/09 budget, whilst affordable, present some considerable risks, particularly in terms of the 3 year projection. It is suggested that the Council review reserves in summer 2008 in light of the 2007/08 end of year accounts which are likely to show an underspend, possibly a larger one than currently forecast. If this is not the case or it is insufficient to resolve the problem then the Council will need to reconsider its planned use of reserves in the autumn.

LPSA2 Reward Grant

58 In accordance with the decision of the Executive of 24 July 2007 it is proposed that the residual LPSA2 grant estimated at £850k will be used to implement and manage schemes that will have the greatest impact on achieving key LAA

targets. Council Directors and partner organisations will be asked to submit bids for schemes requiring only one-off public funding.

- 59 In accordance with the decision of the Executive the Director of City Strategy and the Director of Resources will develop a robust bid process and supporting documentation (with particular reference to methodology and target monitoring) to facilitate the allocation of any LPSA2 grant funding which may become available. This will be completed by May 2008.
- 60 It is proposed that the Without Walls (WOW) Partnership will determine what the LAA targets for the period 2008/09 - 2010/11 will be by June 2008. At this point it will be able to invite bids from partners, using the methodology developed, to request LPSA2 funds to achieve targets. The WOW Executive Delivery Board will assess the bids and make recommendations to the council as to the most appropriate allocation of the funds by December 2008.

General Contingency

- 61 In order to meet any unforeseen or currently unquantifiable costs which may arise during the financial year, the Council sets aside a contingency amount in the budget. This is a prudent way to ensure that unforeseen costs do not result in any substantial overspends against budget, which would impact on Council reserves or require in year cuts to be made. Since release of contingency funds is reserved to the Executive it also allows a clear and transparent decision to be made about the release of contingency funds based on information provided in reports to the Executive. Due to the uncertainty of size and nature of the issues and indeed whether some of them will happen at all, the level of funding provided is less than the total potential demands. As Figure 5 shows calls on the contingency have varied significantly in recent years.

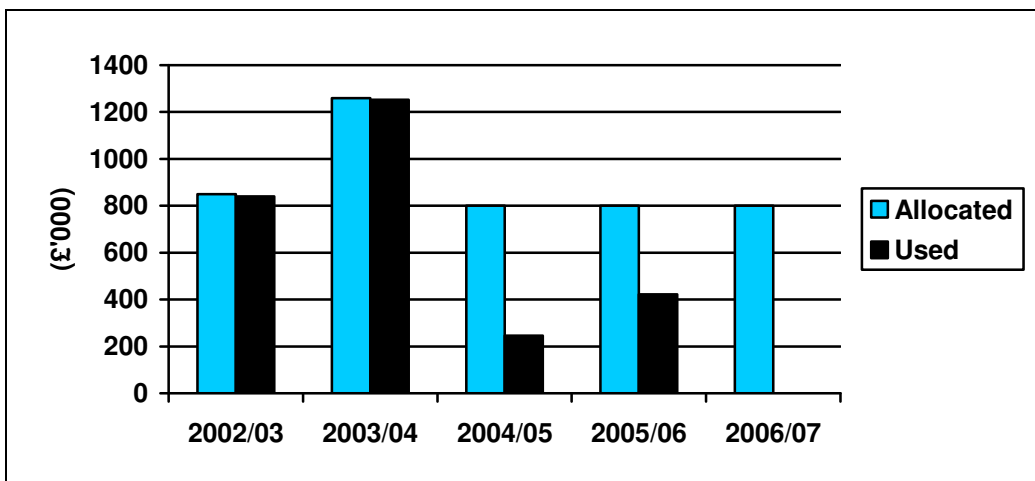


Figure 5 – Size and Use of Contingency

- 62 The General Contingency for 2008/09 will need to be set at a level to allow the Council to cope with some potentially significant financial issues, which are at

this stage not fully quantifiable. Details of possible calls on the contingency are set out at Annex 2 and summarised in Table 9.

2007/08 Budget			2007/08 Release		2008/09 Budget	
One Off	On-going		One Off	On-going	One Off	On-going
£'000	£'000		£'000	£'000	£'000	£'000
-	-	Housing Services	-	-	-	-
280	-	Adult Social Services	-	-	-	93
-	-	Leisure and Culture	40	-	-	44
-	-	Children's Services	-	-	-	262
-	400	City Strategy	273	400	164	1251
20	-	Chief Executives	-	-	-	145
200	-	Resources	200	-	-	-
-	80	Neighbourhood Services	-	-	-	150
100	545	Corporate	278	-	-	38
600	1,025	Total	791	400	164	1,983

Table 9 – Summary of Contingency Position

- 63 In the context of the estimates provided above and the difficulties of costing some of the proposals it is recommended that Members set a contingency for 2008/09 at an increased level of £800k compared to £600k in 2007/08.

Contribution to the Council's Priorities

- 64 The council's corporate strategy for 2007 to 2011 has laid down 10 clear priority areas and 4 values.

The 10 priorities are:

- (a) Decrease the tonnage of biodegradable waste and recyclable products going to landfill.
- (b) Increase the use of public and other environmentally friendly modes of transport.
- (c) Improve the actual and perceived condition and appearance of the city's streets, housing estates and publicly accessible spaces.
- (d) Reduce the actual and perceived impact of violent, aggressive and nuisance behaviour on people in York.
- (e) Increase people's skills and knowledge to improve future employment prospects.
- (f) Improve the economic prosperity of the people of York with a focus on minimizing income differentials.
- (g) Improve the health and lifestyles of the people who live in York, in particular among groups whose levels of health are the poorest.
- (h) Improve the life chances of the most disadvantaged and disaffected children, young people and families in the city.
- (i) Improve the quality and availability of decent, affordable homes in the city
- (j) Reduce the environmental impact of council activities and encourage empower and promote others to do the same.

The 4 values are:

- (i) Delivering what our customers want
- (ii) Encouraging improvement in everything we do
- (iii) Supporting and developing people
- (iv) Providing strong leadership

65 All of the growth and savings proposals considered as part of the budget have taken account of the link between the proposal and the delivery of Corporate Priorities. This process has led to the Priorities being more likely to receive growth bids and less likely to be the subject of service cuts than would otherwise have been the case. However, the Council does not accept the premise that all priorities and values should automatically receive more funding. In many cases the corporate priority may already have a reasonable level of funding and the focus should be on the use to which that funding is put to achieve priority outcomes. In other cases priorities have been able to access funding outside of the budget process, from specific grants for example as in the case of the Transport Efficiency review or from Yorkshire Forward as in the case of the Eco-depot. In addition the financial resources allocated to the Priorities and Values are not necessarily the key resources. Councillor, management and staff time and engagement, clarity of purpose, direction and leadership alongside consideration of the contribution existing funded projects and change programmes can make, are all vital in giving the Corporate Priorities within the Corporate Strategy the emphasis that they deserve.

66 The Audit Commission completed a review during 2007 which included discussions on the way in which the Council could more clearly link its resource utilisation to its Corporate Strategy and Priorities. It was agreed that the Budget report to Full Council would include a specific section outlining the types of resources supporting each priority. The information is as follows:

Priorities

- (a) Decrease the tonnage of biodegradable waste and recyclable products going to landfill.
The Council will spend £11.7m on waste collection, recycling and disposal in 2008/9, an increase of £800k. This includes additional money for kerbside recycling and a new city centre terraced streets pilot as well as waste minimisation work. £102k extra is being directed towards projects like St Nicholas Fields, asbestos processing and improved household waste site management.
- (b) Increase the use of public and other environmentally friendly modes of transport.
The national free bus travel programme and other subsidised transport will cost the Council over £4.5m in 2008/09. A further £2m is being put into cycling, public rights of way, bus shelters and travel planning. There will also be £3.3m of new capital expenditure supporting this priority. Further work is being done to improve the environmental impact of buses and other forms of public transport, whilst a bid has been submitted for further Park and Ride sites.

- (c) Improve the actual and perceived condition and appearance of the city's streets, housing estates and publicly accessible spaces.
The Council employs over 100 staff and spends over £4.25m on street cleaning and a further £8.5m on highways and footpath repairs. In addition £50k of LPSA funding and £60k of York Pride funding have been directed at this priority and a new Enforcement team of 3 staff established. Work has been done with Environmental Campaigns (ENCAMS, which includes what used to be 'Keep Britain Tidy') which has commented favourably on the cities streets. Management time has been focussed on this project with the service being redesigned and re-launched and PI's improving dramatically.
- (d) Reduce the actual and perceived impact of violent, aggressive and nuisance behaviour on people in York.
The Council has 7 staff working in this area and contributed funding to the Safer York Partnership (SYP). There is also £40k of target hardening funding, £30k funding an alleygating officer, some York Pride and ward committee money spent on reducing crime. In addition the SYP has accessed grants from the home office of over £300k including the funding of operation shadow. The Council's noise team has been funded from LPSA money and as this ends £50k per year has been directed to this service within the 2008/09 base budget.
- (e) Increase people's skills and knowledge to improve future employment prospects, and.
- (f) Improve the economic prosperity of the people of York with a focus on minimizing income differentials.
The Council spends over £2m per year on this mainly through Future prospects and economic development. It has bid jointly with Scarborough for European Social Fund resources to support the worklessness agenda.
- (g) Improve the health and lifestyles of the people who live in York, in particular among groups whose levels of health are the poorest.
The Council will be spending £58k from LPSA funding on Physical Activity Co-ordinators and £33k to support health programmes and provide a Disability Sports coach. In addition substantial resources are going into improved sports and leisure provision such as the new York High pool.
- (h) Improve the life chances of the most disadvantaged and disaffected children, young people and families in the city.
Over £500k will be spent in 2008/09 on this priority from specific DSG funding from the DCSF and the Learning Skills Council (LSC). This will fund young apprenticeships, a schools engagement programme, applied GCSE's, vocational and adult learning and qualifications, etc. The Council has also built the Danesgate centre and the new facilities at Acomb Library. Funding will also support this programme from several other sources including Children's centres, Science City, Graduate leader fund, ethnic minority funding etc.
- (i) Improve the quality and availability of decent, affordable homes in the city
The Council is investing significant capital and HRA revenue resources and is on target to achieve the decent homes standard by 2010. In addition it has £1.6m from the Golden Triangle regional funding to support affordable home ownership. There are about 8 staff working full time on

homelessness including those working to negotiate and ensure delivery of affordable homes through our Planning system. The Council has also, carried out a major housing Market assessment and made a bid under the Places for Change scheme and is delivering additional affordable homes through major house building partnerships such as the Derwenthorpe project. The Council also identified a site and supported the new Arclight Hostel project.

- (j) Reduce the environmental impact of council activities and encourage empower and promote others to do the same.
- The Council is committed to achieve the Building Research Establishment Environmental Assessment Method (BREEAM) 'excellent' rating for all new Council buildings. The EcoDepot at Hazel Court is now delivering the planned energy savings and the new developments at Hungate, Danesgate and Joseph Rowntree School will result in significant carbon savings to help the Council hit its 25% reduction target. There is also a separate capital fund (£500k) aimed at energy efficiency and carbon reduction in the Council's existing buildings. The Executive have approved an Environmental Management Scheme, looking out our own approach to the environment, and a review is currently underway looking at more cost and environmentally efficient use of all methods of transport used in delivering Council services. The Council's commitment to reduce greenhouse gases from its own operations underpins the Council's leadership role in developing a city wide Climate Change Strategy through the Local Strategic Partnership.

Values

- (i) Delivering what our customers want
To support this value the Council has appointed a full time customer focussed officer to support the champion. It has also established its customer contact centre. The new Hungate offices will have a one stop shop as its focus, improving services to customers and the 'Easy@York' project is delivering an ever widening array of services through a wider range of access channels in a more responsive, right first time way. Phase 2 of 'Easy@York' has just been approved containing almost £1m additional revenue funding and £200k of LPSA funding
- (ii) Encouraging improvement in everything we do
To support all four values a growth bid for £85k has been submitted in order to better manage and support the implementation of the values. The Council has also secured funding from the region in order to undertake its Transport efficiency project. Further bids are being submitted to the region to gain resources to help deliver other aspects of the Council 's Efficiency and Strategic procurement programmes.
- (iii) Supporting and developing people, and
- (iv) Providing strong leadership
HR and senior management time is being devoted to a range of people and leadership focused events and the implementation of the relevant parts of the HR strategy are being prioritized. Over £3m extra will be made available to fund and implement a new pay and grading structure and over £3m will be used to settle equal pay issues. Both of these will

contribute to better and fairer people management in the future. The 'Easy@York' and Hungate offices projects are also crucial to making progress against this value.

Funding Position

Government Settlement - 2008/09

- 67 In 2006/07 the Government changed its approach to local authority funding. Before this date settlements were based on assumptions of spending need (FSS). This spending need was partially funded by formula grant (Revenue Support Grant plus Non-Domestic Rates) and was balanced by a Government assumption on the amount of Council Tax each local authority could raise (Assumed Notional Council Tax).
- 68 From 2006/07 Local Government funding is based on a four-block model which no longer uses notional figures for spending and local taxation. Instead the formulae are now simply a means to distribute actual Government grant. Allocations from this approach are shown in Table 10.

	2007/08 £'000	2008/09 £'000
Relative Needs Block	24,766	24,966
Relative Resource Amount	-17,794	-17,964
Central Allocation	32,244	36,388
Floor Damping	-0,872	-1,024
Net Allocation	38,343	42,366

Table 10 – Government Funding Allocations 2007/08 and 2008/09

- 69 The government also committed itself to longer term financial settlements linked to the comprehensive spending review (CSR) cycle. The CSR 07 announced in September covered the three year period 2008/09 to 2010/11. .
- 70 As Table 11 demonstrates, the funding settlement for 2008/09 indicated a £1.324m increase in formula grant. With smaller increases of £1.160m and £1.108m for 2009/10 and 2010/11. The Council's grant has, due to use of floor damping, been reduced from what it would otherwise have been by £2.137m (£1.265m and £0.872m for 2006/07 and 2007/08 respectively) and will be reduced by a further £1.024m, £1.128m and £1.155m in 2008/09, 2009/10 and 2010/11. At this stage no indications are available about when this damping will finally cease and CYC will get its full grant entitlement, but it looks set to continue for several more years yet.

	2007/08 £'000	2008/09 £'000
Formula Grant for Prior Year	37,151	38,343
Transfer of Responsibilities/New Burdens	-0,201	2,699
Adjusted Prior Year Formula Grant	36,950	41,042
Increase in Formula Grant	1,392	1,324
Formula Grant for Year	38,343	42,366

Table 11 – Breakdown of Funding Settlement

- 71 York's funding has been affected by transfers of specific grants and new responsibilities into RSG funding which have resulted in a £2.699m increase in overall grant.
- 72 The largest transfers included within the £2.699m are Children's Services grant (£0.459m), Delayed Discharge grant (£0.302m), Access and Systems Capacity grant (£1.635m) and Waste Performance and Efficiency Grant (£0.203m) and there are growth proposals for each of the transfers included within Annex 3 such that these services will now be funded within the base budget reflecting the changes from Direct to RSG funding.
- 73 As Table 12 shows, the above adjustments have resulted in transferred funding of £2.699m and additional Government funding of £1.324m being available to support the Council's spending needs the majority of which is required to ensure the continuation of services for which external grant has been withdrawn. It should be noted that this is £1.024m less than would be the case if formula damping were not in place.

	2007/08 £'000	2008/09 £'000
Variation in RSG due to Grant and Service Transfers	-201	2,699
Additional RSG/NNDR for 2007/08 settlement	1,392	1,324
Total	1,191	4,023

Table 12 – Gross Increase in Government Funding (General Fund)

- 74 Annex 1, summarised in Table 13, shows how these changes in funding affect the overall funding position for the Council. Once the use of reserves is taken into account the Council has £108.423m of funding available against identified budget pressures of £112.294m. This leaves £3.871m to be met from the Council Tax, the equivalent of a 4.75% increase on a Band D property. Including the contribution from the collection fund this would increase the Council Tax element of funding for York to £4.071m.

Funding Requirements	2008/09 £'000
Existing Funding	104,539
Removal of one-off funding for non-rec exp.	-1,312
Starting Funding for 2008/09	103,227
<u>Funding Changes in 2008/09</u>	
Additional Grant due to Transfers	2,699
Increase in RSG	1,324
Reduced contribution from Collection Fund Surplus	-650
Use of Reserves	1,823
Revised Funding for 2008/09	108,423
Additional Council Tax Income Required	
• From Increase in Council Tax	3,064
• From Additional Properties	657
• From improved collection rates	150

Net Impact of Council Tax Increase of 4.75%	3,871
Net Funding Available	112,294

Table 13 – 2008/09 Funding**Adopting Changes to the Proposals**

- 75 Details of service budgets and plans were provided to members as part of the EMAP papers for consultation. Included in those papers were a number of items identified as to be proposed to the Executive and some identified for consultation. The recommendations in this report are based on a set of proposed growth and savings items which take account of the Executive's recommendations on savings, growth and consultation items. When amalgamated with the grant settlement and a 4.75% Council Tax increase this produces a balanced budget.
- 76 The savings and growth options which were the focus of the comprehensive consultation exercise, including the EMAPs were shown at Annex 5 and summarised in Table 14 of the report to the Executive on 12 February 2008.
- 77 At the Council meeting on 24 January 2008 a petition with 21 signatures was presented by Cllr Looker objecting to proposed cuts to Council services at Sycamore House. Copies of the petition can be made available to Members if they wish to see it. This budget report does not propose the closure of Sycamore House.
- 78 At Full Council members are invited to move amendments in order to either
- a. Include some of the growth and savings options listed as being not supported (Annex 7)
 - b. make amendments to delete or enhance the list of budget options that are proposed
 - c. alter the Council Tax level, taking account of the information about possible capping and allowing for the fact that each 0.1% reduction in Council Tax requires a further £64.8k of budget to be identified.
- 79 Members also need to take due cognisance of the need to ensure that any amendments to the budget are balanced, that is savings and growth must either equal each other; or be corrected via appropriate transfers to or from reserves; or result in equivalent adjustments to the Council Tax levied by the Council; or reflect adjustments to the fees and charges levied.

Housing Revenue Account (HRA)

- 80 There is a separate budget report for the HRA which is attached at Annex 11. The proposals will ensure that the HRA is fully balanced, with expenditure commitments being matched by ring-fenced income. To balance the account and meet revenue growth requirements of £280k, and following a rent increase of 5.25%, savings proposals of £1,086k have been made. The working balance on the HRA at the 31 March 2008 is estimated to be £5.577m, a

decrease of £0.413m over the balance at the end of 2007/08. This balance is required to achieve the decent homes standard by 2010 in line with the HRA business plan. Full details of all proposals and supporting information are in the HRA Budget Report.

- 81 As part of the budget papers presented to the Executive on 12 February 2008 was information on the government guidance on rent restructuring and its impact on the level of council dwellings rents. This is included at Annex 12. The Executive agreed to an average rent increase of 5.25%.

Dedicated Schools Grant and the Schools Budget

- 82 For schools funding delivered through the Dedicated Schools Grant (DSG), 2008/09 is the first year of a three-year budget period. The DSG is provided by the Department for Children, Schools and Families (DCSF), is the main funding stream for schools' expenditure and is ring-fenced for funding the provision of education for pupils in schools (maintained, Pupil Referral Units [PRUs], Private, Voluntary & Independent [PVI] nurseries or externally purchased places). As such it covers funding delegated to individual Council maintained schools through the Local Management of Schools (LMS) Funding Formula and funding for other pupil provision which is retained centrally by the Council (e.g. Special Educational Needs [SEN], Early Years, PRUs etc.). The DSG is distributed according to a formula, which guarantees a minimum per pupil increase for each Council of 3.1% in 2008/09 and 2.9% in 2009/10 & 2010/11 (was 5% in 2007/08). Additional funding is then allocated based on Ministers' priorities.
- 83 The Council by itself cannot use the DSG for any purpose other than Schools Budget expenditure, although with the permission of the Schools Forum limited contributions can be made to the following areas:
- Combined budgets supporting Every Child Matters objectives where there is a clear educational benefit.
 - Prudential borrowing, where overall net savings to the Schools Budget can be demonstrated.
 - Some SEN transport costs, again only when there is a net Schools Budget saving.
- 84 There are also strict limits (Central Expenditure Limits [CEL]) on the amount of the DSG that the Council can retain to fund pupil costs outside mainstream schools and PVI nurseries e.g. SEN, Out of City Placements, PRUs, Behavioural Support etc. At this stage the Council has no plans to ask the forum to agree to any increases in centrally retained expenditure above the CEL.
- 85 Headline figures from the DSG settlement showing that for 2008-11 York's increase in DSG is estimated at £9.669m or 11.6% which is below the national average of 12.0%. As pupil numbers in York are projected to fall over this period, this equates to an increase of £489 per pupil or 13.5%, above the national average of 13.1% per pupil.

- 86 Within these figures, additional funding above the minimum percentages per pupil (3.1%, 2.9% & 2.9%) has been allocated to York for a number of government priorities namely:
- Personalised Learning (£2,777k)
 - Pockets of Deprivation - targeting pupils from deprived backgrounds within authorities that have an overall relatively low level of deprivation (£673k)
 - Funding 6th Day of Exclusion (£21k).

87 Compared to other Councils York has fared relatively well in the settlement, particularly in 2008/09 when the percentage increase in per pupil funding is the 6th highest out of all 149 Councils (24th highest over the 3 year period). On a cash increase per pupil basis, York ranks 36th highest in 2008/09 (78th highest over the 3 year period).

88 The reason for this is the extra funding for “Pockets of Deprivation”. This has only been allocated to 46 Councils as it is intended to support children from deprived backgrounds who attend schools in less deprived Councils. York has been allocated £30 per pupil in 2008/09, the 5th highest allocation nationally. There is a presumption that this extra funding will be allocated to schools in the city based on relative levels of deprivation.

89 Despite these increases though, York’s actual funding level is still at the lower end nationally, 23rd lowest (out of 149 Councils) by the end of the 3-year period. This means that if York received the national average funding in 2008/09 there would be an extra £265 for every pupil or £6.036m in total. This would be enough to give an extra £266k to every secondary school and £56k extra to every primary school. This is also the equivalent of an additional 165 teachers or 300 additional classroom assistants.

90 The DSG is ring-fenced for funding the provision of education for pupils in schools. As such it covers funding delegated to individual schools through the LMS Funding Formula and funding for other pupil provision that is retained centrally by the LEA. It is distributed according to a formula that guarantees a minimum per pupil increase for each authority (5% in 2007/08). Additional funding is then allocated based on Ministers’ priorities. For 2007/08 personalised learning and practical options for 14-16 year olds have been identified as priorities.

Funding Available within the DSG (£86,329k)

91 The funding available includes the estimated 2008/09 DSG allocation of £86,527k less an estimated deficit carry forward from 2007/08 of £198k, mainly due to a small overestimation of pupil numbers in 2007/08.

Balancing the Dedicated Schools Grant

92 The Schools Forum agreed at its meeting to support the officers recommendations that the remaining resources (£57k) are targeted towards Behaviour Support Services.

Precepts

- 93 In addition to the Council Tax to be charged by the City of York, the overall charge must include the precepts from the Police Authority, Fire Authority and Parish Councils.

Police Precept

- 94 The North Yorkshire Police Authority has set a budget increase which has led to their precept increasing by 4.3%. This increases their charge on a Band D property from £185.40 to £193.37.

Fire Precept

- 95 The North Yorkshire Fire and Rescue Authority has set a budget increase which has led to their precept increasing by 4.5%. This increases their charge on a Band D property from £56.04 to £58.56.

- 96 As Table 14 demonstrates these increases, together with the recommended 4.75% increase for York, result in a total Band D Council Tax for York for 2008/09 of £1,280.67 compared to the 2007/08 charge of £1,223.50.

	2007/08			2008/09		
	Increase (£)	Increase (%)	Council Tax	Increase (£)	Increase (%)	Council Tax
CYC	42.29	4.50	982.06	46.68	4.75	1,028.74
Police	5.40	3.00	185.40	7.97	4.30	193.37
Fire	2.10	3.89	56.04	2.52	4.50	58.56
Total	49.79	4.24	1,223.50	57.17	4.67	1,280.67

Table 15 – Headline Council Tax Figures for City of York Area

- 97 There are 31 parish Councils within the City of York Council area, all of which have now set their precepts for 2008/09. In total the parish precepts have risen by 5.96% from those levied in 2007/08. This overall change masks a wide variety of increases and decreases in the individual parishes ranging from a reduction of 6.84% at Copmanthorpe to an increase of 65.52% at Kexby (although this represents an increase on a very, very small overall precept from £725p.a. to £1,200 p.a.). The impact upon individual taxpayers also varies from an additional Council Tax charge of £7.57 per Band D property in Strensall and Towthorpe to £32.17 in Earswick.

National Non Domestic Rates (NNDR)

- 98 In April 2007 the two NNDR multipliers were 44.4p in the pound for normal properties and 44.1p in the pound for smaller properties (based upon the total rateable values of all properties held by a single owner). From April 2008 these multipliers will increase to 46.2p (4.05%) and 45.8p (3.85%) respectively. Bills for individual ratepayers will also be adjusted in line with the national transitional relief scheme, which from April 2005 to March 2009, aims to mitigate the effect of those properties that would otherwise see large changes in their NNDR bills. In 2008/09 the Council's preliminary estimates show that NNDR bills of £84.619m will be raised.

- 99 During the consultation meeting with the business community concern was expressed that as a city York did not benefit from any growth in its business rates through the payments made by companies via NNDR. The NNDR income which the council collects is remitted in full to the Treasury, which redistributes amounts to Local Authorities as part of the RSG settlement process. There is no relation between amounts received locally for business rates and amounts paid back by the Government. In addition to this there is the national LABGI scheme which is designed to reward councils with one off funding if they exceed a target for the generation of business rates. This reward funding can be used for any purpose.
- 100 Unfortunately for York the current trend in rateable value for business premises has been downwards with large-scale businesses closing their operations, for example Terry's of York. Therefore, although there is a perception that in certain parts of the local economy there is steady growth, overall there has been a fall in real terms in the amount of business premises being occupied. York looks unlikely to benefit from this scheme either in 2007/08 or 2008/09 after which it is not known if the scheme will continue. It is worth noting that council owned properties comprise 3.6% of the total NNDR liability for the York area.

The Government's Efficiency Agenda

Efficiency

- 101 The current efficiency agenda that was introduced as part of the comprehensive spending review (CSR) in 2004 is coming to the end of its first phase at the end of 2007/08. An amended process is being introduced for the 3 years from 2008/09 onwards
- 102 The current scheme, which was originally known as 'Gershon' had total cashable and non-cashable targets of 2.5% per annum of which at least half had to be cashable against a Government prescribed baseline. The Council's cumulative target for the 3 years was £8.8m and the Council is on target to achieve £10.6m, an over achievement of £1.8m. The £10.6m comprises of £9.3m cashable and £1.3m non-cashable savings.
- 103 The whole of the cashable savings declared to date have originated as part of the annual budget process as savings proposals to balance the budget which, after scrutiny, have also met the Government's criteria to be classed as an efficiency saving.
- 104 As part of CSR 07 it was announced that the efficiency agenda would continue although there will be several key amendments to the process. The non cashable element of the savings will be removed and the cashable savings are set as a 3% national target, although there is no requirement to set a target at individual local authority level. The other change is that the whole efficiency approach adopted by the authority is likely to be subject to enhanced scrutiny through the new Comprehensive Area Assessment process which will focus on how the council is tackling efficiency and getting full engagement, as opposed to how much of the target has been achieved.

- 105 Although there is no requirement for the Council to publicly set itself a target for efficiencies it is felt that this will be a useful tool in monitoring progress even if just for internal purposes. The national target equates to 9.3% over the next three years. Given York is already provably efficient in value for money terms this will be a tough target to achieve. It is also a considerable increase over the current cashable target. As such it is proposed that York adopts the national target as its own as that in itself will be a stretching yet realistic target which sends out the right message about the Council's drive for further efficiency. A phased approach to its achievement is considered more realistic for example;

	2008/09	2009/10	2010/11
Target	1.5%	3.1%	4.7%

- 106 The new scheme allows Local Authorities to carry forward any cashable savings that exceeded the current three year target and for York this is estimated at £500k. An initial review of the savings proposals contained in this report for 2008/09 suggests the ones that meet the efficiency criteria could total in the region of £1.5m. The Council will have, therefore, approximately £2m in year 1, which on the revised baseline of £134.7m gives an estimated achievement of 1.48%, before any other efficiencies that may be generated in year from the approved efficiency and strategic procurement programmes. These programmes will need to deliver considerable additional efficiencies during the next 3 years in order to both meet the target and more importantly to produce savings to help balance the Council's future budgets.
- 107 To assist Local Authorities the Government will be allocating £185m nationally via the new Regional Improvement and Efficiency Partnerships (RIEP's) which are an amalgamation of the Regional Centres of Excellence and the Regional Local Government bodies. It has been suggested that Yorkshire and the Humber could be allocated up to £20m and therefore the Council will need to bid for a share of this funding to assist in achieving the efficiency gains once the detailed criteria are known

Medium Term Financial Position

Overall Position

- 108 While it is a legal requirement that the Council balances its budget for the next financial year and sets a Council Tax, it is essential that this is done in the context of its medium term requirement. This is done to avoid significant swings from year to year; to plan ahead if the financial projections indicate the need for major reductions in spending or Council Tax increases; and to ensure that increasingly scarce resources are correctly targeted.
- 109 In support of this medium term approach the Government have produced a 3 year grant settlement covering 2008/09 to 2010/11. This is a development which will bring greater stability and certainty to funding for local services in the belief this should allow better financial management and more efficient use of resources, and introduce greater stability to the Council Tax. The government has also indicated that future settlements will mirror the three year cycle of

comprehensive spending reviews (CSR) leading to a further 3 year settlement in the 2010 CSR covering 2011/12 to 2013/14.

110 Even allowing for Council Tax increases of 5% in 2009/10 and 2010/11 Annex 1, summarised in Tables 15 and 16, shows current projections of a shortfall in resources of £7.412m in 2009/10 and £13.904m in 2010/11. At this stage these figures include a number of assumption, including:

- a. An assumed £4m additional departmental recurring growth pressures;
- b. £5.200m and £5.440m for pay and price increases;
- c. £0.528m and £0.559m for the overall impact of capital expenditure;
- d. £0.8m contingency fund in each year.

Funding Available	2009/10 £'000	2010/11 £'000
<u>FUNDING</u>		
Existing Funding	112,294	116,634
Removal of one-off funding for non-rec exp.	-1,823	-1,088
Starting Funding	110,471	115,546
<u>Funding Changes</u>		
Estimated Increase in RSG	1,167	1,113
Contribution from Collection Fund Surplus	-200	0
Use of Reserves	1,088	278
Additional Council Tax Income		
• From Increase in Council Tax	3,393	3,599
• From Additional Properties	715	757
Net Impact of Council Tax Increase of 5%	4,108	4,356
Net Funding Available	116,634	121,293

Table 15– Funding for 2009/10 and 2010/11

Expenditure Requirements	2009/10 £'000	2010/11 £'000
Net Expenditure Budget Brought Forward	112,294	124,046
Less: One-off Funding for non-recurring items	-1,823	-1,088
Starting Expenditure requirement	110,471	122,958
Unavoidable and Corporate Non-Schools Expenditure Pressures		
Recurring	8,461	7,847
Non-Recurring	1,088	278
Total Unavoidable Pressures	9,549	8,125

Directorate Growth Funded via Reprioritisation Assumed Growth	4,000	4,000
Total Expenditure Pressures	13,549	12,125
Adjustments to prior year Savings Proposals	26	114
Net Budget Growth / Additional Funding Requirement	13,575	12,239
Gross Budget Requirement	124,046	135,197
Funding Available (Table 16)	116,634	121,293
Projected Saving Requirement for 2008/09	7,412	13,904

Table 16 – Expenditure Requirements for 2009/10 and 2010/11

- 111 While the gap does include current known pressures and the implications of decisions proposed in this report, it does not take into account any issues arising from Governmental and Council policy decisions. Prior experience indicates that such developments may well require funding over and above the levels currently identified.
- 112 In determining its approach the Council needs to pay due regard to a number of factors, not least potential future capping criteria. In this area the Government has made it clear that it anticipates average Council Tax increases to be below 5% for 2008/9 and this blunt % based approach to capping seems set to continue.
- 113 Based on such factors the Council needs to consider a range of future options. Such developments need to focus on:
- The Council's low level of relative expenditure and its need to maximise available resources.
 - Maintaining an annual Council Tax increase of no more than five percent per annum.
- 114 While the above options provide a target range for future Council Tax increases of no more than 5% the Council should continue to look to balance current and future expenditure pressures with the city's position as the lowest spending unitary authority. As such the Council should continue to seek to maximise its income levels both in terms of central Government funding, fees and charges and the levels of Council Tax yield it secures.
- 115 It should be remembered that outside of these concerns the Council needs to correctly manage those services such as schools for which it receives direct grant funding and to ensure that the HRA works towards the decent homes standard whilst maintaining adequate working balances. There is a clear business plan in place to achieve both the decent homes standards and a solvent HRA until 2010, but the financial position of the HRA will worsen after

that and work needs to be carried out soon in order to assess the Council's options (including the subsidy buy out option) for maintaining a financially and operationally viable HRA.

Additional Pressures and Risks

116 In considering the level of council tax increase and this years proposed budget the authority needs to be aware of the significant pressures that the Council faces in the near future. These include:

a. The future costs of waste management

There are significant cost pressures facing the Waste Management budget over coming years. Landfill Tax is currently increasing by £8 per tonne and the introduction of Landfill Allowances limits the amount of biodegradable municipal waste⁸ that the Council can dispose of using landfill. On current forecasts the Council will not achieve the Landfill Allowance Trading Scheme (LATS targets) at some point in the future probably 2009/10 or 2010/11 and will have to then buy LATS permits or pay fines of £150 per tonne. This is a consequence of the Landfill Allowance falling significantly to 20,640 tonnes by 2020. On current estimates this could potentially cost the Council £11.5m over the following four years leading up to the implementation of the waste PFI solution. The Council needs to refine its LATS strategy during 2008/09 to identify all cost effective options to minimise the need to buy permits or pay fines. The Council also needs to start putting aside significant resources (at least £700k per year) from the start of 2009/10 onwards in order to fund the waste management or LATS costs that will be incurred in the following 4 years and to build up a base budget to fund York's share of the waste PFI solution.

b. The introduction of job evaluation and the settlement of Equal Pay claims

The Council still faces significant cost risks all the time that it doesn't have a new job evaluated pay and grading scheme in place, and for at least one year and possibly two after that. The risks relating to job evaluation are that it is extremely difficult to model the costs as they, to a certain extent, depend on reactions to the scheme, staff turnover, and issues such as the number and value of successful appeals and whether new payments for allowances occur as planned. It has been the experience in many councils that the eventual costs of their new pay and grading schemes are considerably more than planned, in some cases over 100% more. Both officers and the unions are working hard to reach a negotiated pay and grading scheme within the existing approved budgets.

The risks associated with equal pay are more difficult to assess. The main issues are the further compensation that will be offered to the 1,400 posts affected, and the acceptability of that offer to those staff; and the outcome of the 160 cases currently awaiting tribunal hearings. It is unclear to what extent these can be settled within existing approved budgets, but there is a risk that they cannot be. Further details will be available within 3 months.

⁸ BMW is calculated as being 68% of total waste arisings.

c. The deficit on the pension fund

The triennial valuation shows that whilst the overall deficit has reduced slightly and the term for recovery until there is no deficit has reduced to 21 years, there is still a substantial deficit of over £95m. This in itself is a key risk for the authority as the valuation was at a time when stock markets were high compared to the current significant global financial problems and the new contribution rate of 18% is based on an assumption of strong investment returns which now look very questionable. Unless there is a substantial improvement from the current position the next triennial valuation (or possibly even an interim one) may require a substantial increase in the contribution rate. Each 1% increase in the rate costs over £710k per year

d. The level of reserves

The information in this report and Annex 7 forecasts that the need to spend reserves on one-off items is significant in both 2008/09 and 2009/10. It is quite feasible that reserves will go below the CPA advised limit, although a more significant underspend than currently forecast in 2007/08 is possible and would alleviate the situation. The Council needs to review its reserves and take any action necessary as soon as the year end figures for 2007/08 are known.

e. The increasing numbers of elderly and the costs of services for them

Current estimates envisage that the client base for social care will have increased from 4,892 in 2002/03 to 6,353 by 2008/09. The impact of this growth in the client base will be further magnified should historic increases in the average cost per client also continue.⁹ Alongside this a number of actions have been taken to control social care costs. In order to maintain a balanced budget into the future it is imperative that these actions are successfully monitored and delivered. Adult Social Services face a number of significant challenges and changes, mainly related to the personal choice and funding agenda and the procurement of services. The Council's response to these issues and the changing demographics is critical to its future financial stability.

f. The threatened substantial cuts in grants for 'Supporting People'

The Supporting People grant has been significantly reduced from £8.4m in 2006/07, to £8.2m in 2007/08 and then further to £8.0m in 2008/09. Looking ahead, alterations to the allocation formula would mean a further significant reduction in funding over the next 10 years. Supporting People now funds the majority of 22 The Avenue, a Mental Health facility, almost all supported living schemes, a significant element of warden call and all homeless hostels. Such reductions would not just impact on the Council but reduce funding across the sector. Due to the scope of the schemes which Supporting People funds the Council would have to step in to fund

⁹ For personal care the average costs per client rose from £56 per week in 2001/02 to £143 in 2006/07. Since 2001/02 across all life stages there has been an increase from an average of £58 to £137 (136%).

services where they were statutory or a statutory obligation to the customer existed (for example if funding for a supported living scheme reduced or ceased then the Council may face increased costs for residential care).

g. The backlog of outstanding works needed to the City infrastructure, in particular roads and Council buildings

Members will be aware that in spite of the recent investment allocated to improve highways the Council has only managed to reduce the rate of deterioration. Further investment in bridges and gulleys is proposed within this budget, but the problems are beyond the scope of what the Council could realistically fund. The Council is thus pursuing a PFI bid which would bring a major investment in the cities highway infrastructure at relatively little additional cost to the Council. The additional cost would be required from 2012 onwards in order to show the Council making an additional financial commitment to the scheme. There is currently no budget for this and it is difficult to estimate as it would depend upon on the outcome of negotiations with the government and a whoever the successful contractor was. It is likely that the additional cost would be between £0.5m and £1.8m per year. There are also likely to be costs falling on Neighbourhood Services due to loss of overhead recovery and profits relating to their Highways team and implications for both City Strategy and Neighbourhood Services highways staff.

In terms of Council buildings, the capital resources which were allocated to deal with the repair backlog and access issues have been directed at those buildings which are most used by the public and which the operational services have identified in their Service Asset Management Plans as being retained for service delivery in the foreseeable future. As a result the amount of urgent repairs required (i.e. those which will need doing in the next 2 years) has reduced just over £14m (excluding Housing) and accessibility to buildings continues to improve with Disability Discrimination Act (DDA) compliance now having reached 86%, which is top quartile performance. There is still need therefore to continue with these works using the agreed criteria and continued capital and revenue resources will be needed in the coming years. To address this the council will need a combination of modernisation, asset replacement, partnerships, government funding, asset sales and its own limited internal resources. However, whilst this approach and level of funding is making notable progress in a number of key areas and the government's Building Schools for the Future, Schools Modernisation Funds and Decent Homes targets is resolving issues in those areas, there is overall a significant gap between the level of funding and the required standard of asset repair and maintenance as embodied in the governments new asset management PI's and targets.

h. The Council's reliance on Treasury Management and interest rates

The Council has for a very long time had good Treasury Management performance. In recent years this has become excellent with our borrowing rates being among the lowest in the country and loans almost always being

taken out at market low points. Investments have outperformed market benchmarks and cash flow has been very strong, although more could still be done in terms of the timeliness of income collection. This performance and the interest earned is now built into our interest and borrowing budgets and we have to achieve it in order to meet our budget expectations. With the global economic situation there is risk that this will not be achievable. The Council's budget is susceptible to interest rate falls. The positive side of things is that despite having significant future need to borrow for mainly capital projects, the Council is in a position where it doesn't have to borrow in order to fund its spending plans until February 2010. This gives flexibility about when to borrow between now and then. Markets are being carefully monitored to identify the best times to borrow. A fall in long term interest rates within the next 2 years is expected and would be ideal for the Council's long term borrowing needs, but any significant fall in short term interest rates for a prolonged period would have significant adverse effects on the Council's revenue interest earnings.

Specialist Implications

117 The following implications apply to this report:

Financial

118 These comprise the body of the report.

Human Resources (HR)

119 Where requested HR have been involved in the development of the budget proposals and have worked with local managers to identify the HR implications of the proposals. A detailed analysis of the proposals has been undertaken by HR staff and it is expected that the savings proposals will result in a reduction of approximately 24 full time equivalent posts and could potentially lead to a maximum of 9 redundancies (with the associated costs of related redundancy payments). However it is likely that the overall number of redundancies will be lower than this as Human Resources, in conjunction with local managers, will work to mitigate the effect of the savings proposals on individual employees through processes such as redeployment. There are also a number of proposals which may result in staffing reductions, primarily through restructuring exercises, although the precise numbers will depend on the agreement of the final proposals and can not therefore be quantified at this time. In addition the retention of external grant funding in some areas will also reduce the final number of posts to be removed from the establishment below the level currently indicated.

120 The HR implications described above will be managed in accordance with established Council procedures. As part of this process consultation with affected staff and their representatives has been undertaken at a corporate and departmental level. In addition, these reductions will occur in different phases during the next financial year which will help to ensure as many people as possible are found suitable alternative employment with the Council.

- 121 There is a statutory requirement for consultation with both the trade unions and employees affected where 20 or more posts may be affected. Therefore the Council has issued an Advance Notification of Redundancies (HR1) to the BERR (formerly the Dept of Trade and Industry) and the trade unions. Failure to do so could result in delays to redundancies taking place and penalties associated with non-compliance.
- 122 A number of the growth items contain bids for additional resources. If these growth items are not agreed, managers will need to revisit departmental service plans and either identify alternative ways of delivering the additional work, or prioritise work that will either not be delivered or will be delivered over longer timescales than currently anticipated. Some of the growth bids, if approved, may provide redeployment opportunities for staff affected by savings proposals elsewhere.
- 123 Action is already being taken to more effectively manage vacancies in order to provide opportunities for staff who may be affected and recruitment controls have been developed in order to assist with the redeployment process. This action will continue whilst savings proposals containing staffing implications are implemented.
- 124 In addition, in future years the Council will continue to face significant budget pressures. In these circumstances, it will become increasingly necessary for consideration to be given to how some services can be maintained if further incremental reductions are needed. It would be prudent for the Council to begin the planning process now in order to consider how services may need to be re-designed or delivered in different ways in the future, in order to maintain service standards and performance. Failure to adequately plan for these changes may compromise the Council's ability to achieve excellence in the future.

Equalities

- 125 No equalities issues have been identified in the development of this report. Where potential equality issues arise from individual proposals they will need to be dealt with by operational management as part of any subsequent implementation process.

Legal

- 126 The council has a legal requirement to set a balanced budget on an annual basis. This year the budget must be set by March 7, although given the timing of York's first Council Tax collection on 1 April and the necessary time to print and distribute bills the Council actually needs to set its budget by February 27 at the latest if it is to avoid significant additional cash flow and interest costs of between £250k and £400k. The proposals contained in this report would, if adopted by the Executive and Full Council, enable this duty to be met.

Crime and Disorder

- 127 None other than the growth and savings proposals in this report.

Information Technology (IT)

- 128 This report proposes the funding in full of £424k of the IT development plan. There are 5 schemes costing £38k on which no decision is yet proposed and these would require a bid to the Executive against the Council's contingency in order to proceed. Full details are in the IT Development plan report considered by the Executive in the Autumn of 2007.

Property

- 129 None in this report.

Statutory Advice From the Director of Resources/ Comments on Capping

- 130 The Local Government Act 2003 places responsibilities upon the Council's Chief Finance Officer to advise the Council on the adequacy of its reserves and the robustness of the budget proposals including the estimates contained in the document. This section also addresses the key risks facing the council in relation to current and future budget provision. The following paragraphs give my views on the budget, reserves and general robustness of the process.
- 131 The proposals in this budget give a balanced budget for 2008/09 and give consideration to the 2009/10 and 2010/11 financial years. The Council has taken many steps to try to put itself on a firmer long term financial footing including addressing some significant Social Services demands and expenditure pressures and taking some significant steps to tackle the challenges of waste management. It has also set up and undertaken some considerable revenue and capital projects which are aimed at improving the long term stability, viability and efficiency of the Council.
- 132 In the coming months the financial implications of a number of significant issues facing the Council will become clearer. These include the outcome of the Highways PFI bid, the results of tendering for the waste PFI project, and the year end outturn figures for 2007/08. These together with latest information on LATS, the implications of the grant settlement and the review of reserves will feed into the production of the revised Medium Term Financial Strategy in the summer of 2008. This will incorporate information on the key issues facing the Council in the next 5 years or so. It is important that the Council takes steps to further prioritise and to redirect expenditure to meet the financially significant changing needs and demands that it will be facing in coming years.
- 133 Notwithstanding the positive steps which continue to be taken, the current low Council Tax levels, low grant funding and low expenditure make it increasingly difficult for the Council to have a resilient long term funding position in relation to its ambitions for good quality service provision. In addition the Council is struggling in terms of its capacity to deliver, whilst significant annual savings and cuts have to be implemented to maintain a balanced budget.
- 134 There are no proposals contained within this report to use balances to fund recurring items of expenditure. While the correct level of reserves is a matter

of judgement, both the CPA guide limit of 5% and a risk based method have been utilised to inform this decision. The resulting calculation indicates that the council should, as a minimum, hold general reserves of £5.219m for 2008/09 and £5.375m for 2009/10. I am recommending that the Council looks to remain above this target for the next two years, although the current forecasts show the Council will move below these levels in the future. It is thus particularly important that the reserves are reviewed once the 2007/08 out-turn is known and a new strategy for reserves developed. This is particularly important as Annex 1 shows that there is potentially great pressure in future years and there will be a need to support aspects of the admin accom project from the Venture Fund from 2009/10 onwards. The decision on the adequacy of the level of reserves is linked to the general robustness of the budget process and the Council's systems of budgetary control and risk management. These need to ensure that the Council will not be exposed to any unforeseen major financial problem requiring the use of reserves to resolve. The Executive has considered and agreed the Council's Risk Management Strategy, which identified the major risks facing the Council and provided details as to how these would be dealt with. With regard to budgetary control, I believe that the Council has tight control systems in operation that are regularly reviewed by the District Auditor and internally. The Council needs to concentrate and take remedial action in order to control overspends and achieve income targets.

- 135 In coming to my view I have examined York's performance against a range of financial management systems that need to be in place
- a. Service Planning and budget monitoring systems;
 - b. Budgets aligned to responsibility;
 - c. Proper financial reporting;
 - d. Financial policies linked to policy and service objectives;
 - e. Clear roles and responsibilities;
 - f. Financial regulations are appropriate and in place;
 - g. In particular the practice of ensuring that almost all saving proposals are specific, allocated to an individual manager, planned, realistic and achievable should ensure that the Council's overall budget balancing is realistic.
- 136 With regard to the robustness of the budget, I consider that the estimates in the budget are sound and that the proposals to achieve a balanced budget are achievable. The overall package, which includes a Contingency sum of £0.8m, is a realistic approach in dealing with the financial pressures facing the Council next year. I would draw Members attention to the earlier comments on the medium term position and the actions required now to start preparing for these challenges.
- 137 The Government have announced that they will again consider capping Councils who, they feel, are raising Council Tax levels excessively. The

capping criteria they use are often based on budget growth and Council Tax increases. The Government have talked about average increases needing to be well below 5% and in the past have clearly meant maximum rises of 5%, but they do not publish the criteria they will use until after we will have set our budget. Based on their actions in the past I believe that in 2008/09 the maximum Council Tax rise that York should consider must be clearly below 5%. Whilst a lower rate would be safer in terms of capping and for the public, the consideration of safety needs to be set against the damage to future funding that a rise below the maximum possible will do to York, given the future funding pressures that the Council faces.

- 138 I do have serious concerns about future budget pressures in the forecast and about the pension fund, where the deficit is running at about 85% of our net annual budget. In the light of these pressures, and York's relatively low Council Tax I would recommend that Members set the Council Tax as high as possible, whilst staying below our estimates of the possible capping limit. If it were not for capping the Council should be considering higher levels of Council Tax (or further savings if it were possible and acceptable to make them) in order to deal more effectively with the pension fund and the other future financial pressures.
- 139 However, in reaching their final decision members need to balance this opinion with the risks and implications of the Council being capped. Not least amongst these are the reputational damage which capping could cause and potential costs of rebilling which are estimated at £170k.
- 140 Members are asked to consider the appropriate levels of Council Tax that they wish to see levied by the City of York Council for 2008/09 and a target range for the potential increase in 2009/10 and 2010/11. In doing so they should pay due regard to factors such as:
- a. Expenditure pressures facing the Council in 2008/09, 2009/10 and 2010/11 as detailed at Annex 1;
 - b. The impacts in 2008/09, 2009/10 and 2010/11 of the growth requirements and savings proposals outlined in Annexes 3 and 4;
 - c. Medium term financial factors facing the Council as outlined from paragraph 108 onwards;
 - d. The levels of reserves projected to be held at the 31 March 2008, 2009 and 2010 (Annex 6);
 - e. Significant future pressures identified in paragraphs 116;
 - f. The statutory advice from the Director of Resources provided from paragraph 130 onwards;
 - g. The need to ensure that any adjustments to these proposals are self balancing within the requirements laid down by the Director of Resources as the Council's Responsible Financial Officer.

Recommendations

- 141 In light of these considerations Council is recommended to approve the budget proposals outlined in this report, in particular:
- a. The net revenue expenditure requirement for 2008/09 of £112.294m, as set out in Table 1;
 - b. The housing revenue account proposals outlined from paragraph 80 and detailed at Annex 11;
 - c. The dedicated schools grant proposals outlined from paragraph 82 onwards;
 - d. The revenue growth proposals for 2008/09 outlined in Annex 3;
 - e. The revenue savings proposals for 2008/09 outlined in Annex 4;
 - f. In terms of the council's reserves to:
 - i. Agree the use in 2008/09 of £1.823m of revenue reserves as outlined in paragraph 50;
 - ii. Endorse the adoption of a risk based calculation to inform the Director of Resources opinion on the appropriate minimum level of general reserves as described at paragraph 52;
 - g. The fees and charges proposals in Annex 8.
- 142 Council is recommended to approve the Band D Council Tax level for City of York Council at £1,028.74 (an increase of 4.75%) necessary to balance the overall budget.

Contact Details

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Chief Officer Responsible for the report:

Simon Wiles
Director of Resources

Report Approved Yes Date 1/2/08

Report Approved Yes Date 4/01/07

Specialist Implications Officer(s) Human Resources

Name **Chris Tissiman**

Title

Tel No. Extension

Wards Affected: *List wards or tick box to indicate all*

All All

For further information please contact the author of the report

Background Papers

Medium Term Financial Strategy - Executive
2nd Finance and Performance monitoring report - Executive
EMAP reports January 2008
Government Grant settlement papers

Annexes

- 1 Summary of Budget
- 2 Contingency
- 3 Growth and Reprioritisation
- 4 Saving Proposals
- 5 Use of reserves
- 6 Estimated Reserve Balances
- 7 Proposals Not Included in Budget Paper
- 8 Fees and Charges
- 9 North Yorkshire Pension Fund - Triennial Valuation
- 10 Budget Consultation Feedback
- 11 Housing Revenue Account budget report
- 12 Housing Rents 2008/09

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Summary of Budget

	2008/09	2009/10	2010/11
	£'000	£'000	£'000
Net Expenditure Budget Brought Forward	104,539	112,294	124,046
Removal of one-off funding for non-rec exp. from Reserves/Balances	-1,312	-1,823	-1,088
Starting Expenditure requirement	103,227	110,471	122,958
Unavoidable Expenditure Pressures			
Pay Increases for APT&C (2.5%, 2.5%, 2.5%)	1,895	2,000	2,100
Pay Increments	703	800	840
Increase in Superannuation contribution rate	255	-	-
Price Inflation (non-avoidable expenditure increases only - all other budgets cash-limited)	1,453	2,400	2,500
Additional financing for borrowing (capital programme)	-	-	220
Minimum Revenue Provision - new borrowing	81	240	240
Minimum Revenue Provision - Commutation	131	95	19
2007/08 savings not deliverable in following years	504	-6	-
IT Development Plan - non schools	409	500	500
Costs no longer capable of funding from capital receipts	260	-	-
Cost of asset disposal	50	-	-
CONTINGENCY FUND	800	800	800
ADDITIONAL BUDGET PRESSURES IDENTIFIED			
Recurring (see Annex 3 and Annex 5)	8,013	1,632	628
Assumed additional departmental growth pressures in future years	-	4,000	4,000
Non-recurring (see Annex 5)	1,823	1,088	278
Total Expenditure Pressures	16,377	13,549	12,125
Reduced Costs and Additional Income			
Additional funding for Concessionary Fares	-1,112	-	-
SAVINGS TAKEN (see Annex 4)	-6,198	26	114
Total Expenditure Reductions	-7,310	26	114
Revised Projected Budget Requirement	112,294	124,046	135,197

Summary of Budget

FUNDING			
Existing Funding	-104,539	-112,294	-116,634
Removal of one-off funding for non-rec exp. from Reserves/Balances	1,312	1,823	1,088
Starting Funding for 2008/09	-103,227	-110,471	-115,546
Funding Changes in 2008/09			
Additional Grant due to Transfers	-2,699	-	-
Estimated Increase in RSG	-1,324	-1,167	-1,113
Use of Reserves	-1,823	-1,088	-278
Adjustment for prior year Collection Fund Surplus	650	200	-
Increased Council Tax from assumed 1% increased base and 4.75% rate (5% in 09/10 and 10/11)	-3,871	-4,108	-4,356
Revised Funding for 2008/09	-112,294	-116,634	-121,293
OVERALL FUNDING GAP	-	7,412	13,904

Contingency Items

Chief Executive

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
CX new	<u>Members SRA Allowances</u> Possible increase in SRAs in line with inflation.	44	44	44
CX new	<u>Members Allowances - potential superannuation costs</u> Possible costs of access to pension fund.	50	50	50
CXIG3	<u>Additional Resources in Equalities</u> Additional resources (18 month programme) are required to support delivery of key elements of the Council's equality strategy and ensure that the Council meets its statutory equality duties. These resources are urgently required to undertake work which will help to reduce inequality within the city and help the Council to better understand and respond to the needs of the city's minority communities. In this respect, as well as the need to undertake urgent community outreach work, there is a pressing need to improve the Council's systems for undertaking equality impact assessments and collecting, analysing and making use of equality performance information. A significant amount of work is also required to respond to recently strengthened equalities legislation - in particular the duty to promote gender equality.	37	18	0
	<u>Scrutiny Management Committee budget increase</u> The Scrutiny Management Committee requested a budget of £20k. This is £14k higher than the existing budget of £6k.	14	14	14
Total		145	126	108
Reserve Funding		0	0	0
General Fund Impact		145	126	108

City Strategy

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
CSPG1	<u>Highways Private Finance Initiative</u> An Expression of Interest was submitted in 2006/7 for pathfinder status for highway maintenance PFI Project. We have recently been advised by DfT that we have been successful in being shortlisted as one of 5 authorities bidding for this project. A decision by DfT is expected in early spring. If the submission is successful and the Council decides to proceed to outline and final business case stages a project team will need to be assembled of in-house team and external advisors. The funding would be for the in house staff and external legal, financial and technical advisors. It would also be for the review of the highway asset to identify its extent and condition. It may be possible to include a number of these costs within any future PFI contract.	750	710	450

Contingency Items

CSIG1	<p><u>Parking - downturn in Penalty Charge Notice income</u></p> <p>Due to a combination of a national increase in the level of compliance for parking contraventions, a reduction in the number of Parking Attendants, the reduction in the council's off-street parking stock and greater emphasis being given to the enforcement of on-street offences, there is a predicted shortfall of £180k in the level of income generated from the payment of penalty charge notices. Over recent years the level of penalty charge notices has fallen from over 28,000 in 2005/06 to a level of 23,000 in 2006/07 and a predicted level of 22,000 in 2007/08.</p>	180	180	180
CSPG6 One-off	<p><u>Development of Access York</u></p> <p>Within LTP2 a project was described for the a major scheme bid that would support public transport in the city for the future and assist in addressing traffic congestion.. Since the adoption of the LTP2 the Future York Group Report has been published and major new developments planned for the city. The scheme will seek to provide major transport solutions towards 2029 based upon bus, rail, cycling and walking in tandem with the LTP programmes. The proposal is to prepare an outline business case suitable for submission to the regional transport board and to DfT. Possible content of the project may include improvements to the Outer Ring Road, additional park and ride sites with associated bus priority works.</p>	164	0	0
CSIG9	<p><u>Dealing with flooding emergencies</u></p> <p>The Council responds to flood emergencies which occur from rivers and more recently surface flooding from heavy rainfall. The current budgets £20k and is regularly overspent. The proposal is to increase the revenue budget to meet the expected increase in river and rainfall flooding active in future years. Evidence from studies on climate change is showing that we can expect more flash floods in the summer periods and greater volumes of rainfall in the winters. These proposals align the budgets to be better prepared to deal with the events when they happen. The funding provides for deployment of Neighbourhood Services workforce and the provision of sandbagging and pumping equipment. The proposed budget provides a realistic assessment of the actual cost of dealing with the effects of flooding from both river and heavy rain.</p>	60	60	60
CSIG11	<p><u>Dial & Ride service</u></p> <p>The Dial & Ride bus travel service is provided by York Wheels under agreement with the Council. The service provides a call up arrangement for those who have difficult in using public transport to access services such as hospital and shops. The service is operated by York Wheels and funded by the Council. In recent years the cost of running the service has risen significantly with garaging, servicing of vehicles, fuel, insurance and management. The service was recently reviewed by Kendric Ash as part of the Collaborative Transport Project and it is intended that it will be integrated into that service in autumn 2008.</p>	46	46	46

Contingency Items

CSIG10	<u>Warping - increased pressure on budget</u> An effect of climate change is wetter winters that result in more river flooding events. Following these events the river side footways and esplanade are covered in silt that needs to be removed. In the last two years this has increased to 7 events a year against an average of 4 events in previous years. It is necessary to clean of the mud and silt from the riverside footways after each flood and the current revenue budget is inadequate to fund the level of work required. The current budget is £35k but based on the recent experience of the number of flooding events, this needs to be increased to £50k.	15	15	15
CS new	<u>Concessionary Fares</u> There are a large number of unknown factors about the impact of the new Concessionary Fares scheme from 1 April 2008. The actual number of non-York pass holders who will board buses in the council area cannot be quantified with any certainty. Depending on actual numbers taking using the scheme it may be necessary to seek additional funding.	200	200	200

Total	1,415	1,211	951
Reserve Funding	164	0	0
General Fund Impact	1,251	1,211	951

Economic Development

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
CSIG6	<u>Reduction in Income at Newgate market</u> Newgate market in common with outdoor markets nationally is in structural decline and is unable to meet its target income. The decline has been apparent over a number of years. In 2006/07 the deficit totalled £34k. The level of proposed growth along with fees and charges increase should allow the budget to be in balance.	20	20	20

Total	20	20	20
Reserve Funding	0	0	0
General Fund Impact	20	20	20

Contingency Items

Adult Social Services

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
HSIG7	<u>Loss of income</u> The Hospital Trust currently funds the provision of an Advice and Information at the hospital and are considering withdrawing this funding. We are reviewing jointly with them the nature of an ongoing presence at the hospital.	43	43	43
HS new	<u>Inter-authority charging</u> Ref to HSMS2. In case full amount cannot be delivered.	50	50	50
Total		93	93	93
Reserve Funding		0	0	0
General Fund Impact		93	93	93

Leisure and Culture

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
LCDG4	<u>Library Service Income Shortfall</u> The library service currently has a significant ongoing income shortfall against budget. At present the library budget has been balanced partly by reducing expenditure on the book fund, however this is not a long term solution.	44	44	44
Total		44	44	44
Reserve Funding		0	0	0
General Fund Impact		44	44	44

Children's Services

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
LCDG1	<u>Children's Social Care (Legal Fees)</u> On-going overspend on legal fees due to an increase in the number of complex (i.e. expensive) court cases involving York children, together with a general increase in the cost of cases resulting from a national trend for courts to call in more expert witnesses.	70	70	70
LCDG11	<u>Children's Social Care (Fostering)</u> Contingency element of LCDG10.	80	80	80

Contingency Items

LCDG8	<u>Music Service Income Shortfall</u> The mix of pupils taking up music lessons has shifted with an increasing number qualifying for concessionary rates. The result of this is an ongoing reduction in the amount of income generated and despite some reduction in expenditure there is predicted to be a recurring net pressure within the service.	40	40	40
New	<u>Increased Charges from Justices Department</u> The government are currently undertaking consultation on increased court fees for child protection cases. The final cost of the increase will depend on the outcome of the consultaion, but is expected to be around the value of the increase in indirect government grant to cover these increased costs.	72	72	72

Total	262	262	262
Reserve Funding	0	0	0
General Fund Impact	262	262	262

Neighbourhood Services

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
NSNG1b	<u>Landfill Tax</u> Landfill Tax will increase by £8 per tonne from 1 April 2008 to 2011.	100	100	100
New	<u>Ward Committees</u> Possible cost of double taxation appeals.	50	50	50

Total	150	150	150
Reserve Funding	0	0	0
General Fund Impact	150	150	150

Contingency Items

Corporate Services

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£'000	£'000	£'000
Corpnew2	IT development plan There are five projects within the IT Development Plan that have not been initially funded through the budget process. These projects include a review of QPR, Corporate use of Local Land and Property Gazetteer, Electronic monitoring for Home Care, Car Parks Management Information System, Magique Licensing and Governance Standards.	38	38	38
Total		38	38	38
Reserve Funding		0	0	0
General Fund Impact		38	38	38
TOTAL GENERAL FUND ALL PROPOSALS		2,147	1,924	1,646
TOTAL RESERVE FUNDING		164	0	0
TOTAL GENERAL FUND IMPACT		1,983	1,924	1,646

Detailed Growth and Reprioritisation

Chief Executives

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
CXYG1	<u>Impact of revised political arrangements on Members Allowances</u> Increase in costs of Members Allowances due to increased number of Members qualifying for Special Responsibility Allowances.	10	10	10
CXYG2	<u>Appointment of new Chief Executive</u> In seeking to replace the former Chief Executive members agreed to a change in the remuneration package to be offered. This pressure reflects the full year cost of the decision.	35	35	35
CXPG4	<u>Political Assistants</u> To provide a political assistant post to support Conservative group members. Following the May election the Conservative's have a significant representation on the Council (7 Members) and are therefore requesting support. This has been made available during 2007/08 however additional resources are required to make the arrangement permanent.	15	15	15
CXPG5	<u>Review of Members Allowances</u> Provision to enable an increase in Members Allowances to reflect inflationary increases since 2003/04 when previously reviewed. The level reflects the increase in the basic allowance agreed at full council 29th January 2008.	44	44	44

Total	104	104	104
Reserve Funding	0	0	0
General Fund Impact	104	104	104

City Strategy

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
CSUG2	<u>Increase inspection regime at Oulston Reservoir</u> The Council has a statutory duty to maintain Oulston Reservoir at the head of the River Foss under the Reservoirs Act 1975. The latest 10 year Engineer's report recommends for safety reasons that the frequency of Supervising Engineer's inspections should be increased to 9 monthly from annual and that the Council's routine visits should increase to fortnightly from monthly. The reason for the increase is due to the age of the reservoir and the higher risk rating it has received.	8	8	8
CSUG3	<u>Internal Drainage Board / Regional Flood Defence Committee Levies</u> Payment of increased levies to the Environment Agency and Internal Drainage Boards. It is based on 5% inflation (£30k) as well as an assumed increase in the EA levy based on an anticipated request from the Regional Flood Development Committee (£11k).	41	71	101

Detailed Growth and Reprioritisation

CSNG1a	<u>Concessionary Fares</u> Under the Concessionary Bus Travel Act the over 60s and the disabled can travel free of charge on buses in York and North Yorkshire from April 2006. In 2006/7 there was a shortfall in funding of £275k met from existing budgets. In 2007/8 there is projected to be a shortfall in funding of £440k as the numbers of people with passes increases as a result of the switch from travel tokens and as more use is made of bus services in the city.	440	440	440
CSNG1b	<u>Concessionary Fares</u> Under the Concessionary Bus Travel Act the over 60s and the disabled can travel free of charge on buses in England from April 2008. The cost of the scheme must be met by the local authority. The local authority where bus user gets on pays the fare. It is projected that there will be additional costs to CYC of £1.1m in operating the new scheme. The cost of the new scheme is supported by government grant £1.112m.	1,100	1,100	1,100
CSNG2	<u>Deregulation of Land Charges</u> The Dept of Communities and Local Government is preparing a Local Land Charges charging guidance document, that is expected to be implemented by 1st April 2008. This document will state that Local Land Charges should set search fees on a cost recovery basis only. The document will have Ministerial backing and local authorities will have to abide by its guidance. It is anticipated that in implementing the guidance fees will have to reduce costing the council c £150k in revenue.	150	150	150
CSNG4	<u>Building Control additional resources</u> The statutory Central Audit requirement for Building Control is to break even over a 3 year period. CYC Building Control made an operating surplus of £500k between the years 2004/05 to 2006/07. The bid will allow for a reduction in the assumed level of income as well as staffing support for the function.	50	100	150
CSYG3	<u>Withdrawal of evening parking charges to residents</u> At a meeting of the Urgency Committee on 26 June 2007 it was agreed that Minster Badge holders be allowed to park free of charge in the evening. The implications of that decision are that there will be a shortfall in the revenue income from the car parking account. The anticipated lost income arising from this decision is £75k.	75	75	75
CSYG5 One off	<u>Waste Strategy - Procurement Development</u> Continuation of one off budget for PFI procurement, for years 4 and 5. The budget funds procurement and salary costs for delivering waste PFI contract, taking the partnership through the competitive dialogue approach. The project is essential for Council to achieve long-term LATS issues.	200	200	0

Detailed Growth and Reprioritisation

CSYG7 One off	<u>York North West (British Sugar)</u> The York Northwest Area Action Plan (AAP) is a development document under the Local Development Framework. It will set the planning framework for an area of the city that will include to development sites of York Central and British Sugar. The preparation of a single AAP for both sites together will also allow a co-ordinated planning approach which will maximise the location of different uses and optimise planning benefit for the City. This development has been identified as one of 4 critical growth points in the Leeds City Region and has a regional significance for housing and employment. The funding is for the second and third year of a three year programme to support the preparation of the Area Action Plan with additional in house staff, the preparation of the evidence base, and the costs attached to the consultation and examination.	75	75	0
CSRG1	<u>Withdrawal of Planning Delivery Grant</u> Planning Delivery Grant awarded for planning performance, will no longer be available to Local Planning Authorities. The current budget for Planning Delivery Grant within Development Control is £310k.	310	310	310
CSPG4 One off	<u>Advance Purchase Options for Waste Treatment Facilities</u> Revenue implications of advance land purchase for possible Waste Treatment Facilities as per Executive 23 Oct 2007.	31	31	31
CSPG9	<u>Principal Bridge Inspections</u> The Principal Inspections (PI) of the bridge stock are now well overdue. The last inspections were carried out in the early 1990's to coincide with the introduction of the 40 tonne vehicles. An general visual inspection is carried out of all the bridges every 2 years. In accordance with the relevant code of practice the frequency of a PI inspection is once every 6 years and the inspections are carried out on the basis of 'being within in touching distance' of all parts of the structure at the time of inspection. The funding would support an ongoing programme of inspections. These inspections involve erection of staging, testing and hands on inspection. The outcome is a condition report, assessment and recommended repair and improvement work. A priority schedule of inspections has been prepared based upon the City's key bridges and a risk assessment.	80	400	200
CSIG5 One off	<u>Downturn in Section 38 Income</u> The number of highway adoption agreements entered into over the last three years has fallen from 12 to 6 and it is anticipated that this will not increase in the short term. As a result there is a shortfall in the income to support the service. However there are some significant developments being planned in the city in the medium term that will increase the levels of income back to support the service.	40	20	0
CSIG13 One off	<u>City Walls - review of maintenance requirement</u> Increase in the York City Walls Revenue budget for day to day maintenance of the City Walls from £15k to £20k. The budget for general maintenance of the City Walls has been at the current level for 10 years. This uplift is required to meet essential day to day costs of maintenance to railings, gates, signs, and walls and the increased costs imposed by H&S handling and access standards.	5	0	0

Detailed Growth and Reprioritisation

CSUG1	<u>Inflation in cost of Highways Maintenance</u> Redress the impact of high levels of inflation on routine highway maintenance coupled with the adverse impact on revenue of the decline in capital expenditure, putting more strain on the revenue budgets to maintain more roads in poor condition. The average annual inflation for the highway maintenance is 7.4% based on the last 3 years. This is considerably higher than the RPI increase assumed in inflation figures.	110	110	110
CSYG6 One off	<u>Local Development Framework Development Costs</u> Under the new planning framework the Council is required to prepare a Local Development Framework (LDF). The preparation is monitored by DCLG against the Local Development Scheme. The scheme contains a timetable for production of the framework setting exact dates to be met to ensure adoption of the Core Strategy by the end of 2009. Work has been progressing toward that date and the council is on target to achieve that. The LDF will set the planning framework for the city for the future against which future development may be assessed. It will by its nature be a package of elements that are constantly being revised and updated as circumstances change. The funding is the second and third year of a three year programme to support the preparation of the LDF with additional in house staff, the preparation of the evidence base, and the costs attached to the consultation and examination on the core strategy.	227	224	0
CSIG8 One off	<u>Highways Drainage survey and repair</u> Heavy rainfall in June 2007 resulted in several areas around the city being flooding with some properties (living accommodation) being put at risk. In addition road gullies around the city failed to operate as effectively as they should resulting in localised road flooding. This has highlighted the poor quality of information we have about the extent and condition of our highway drainage systems. A survey is required of the network using different techniques and a programme of repairs and improvement work needs to be developed and agreed. Once the programme has been agreed work will need to be carried out to make repairs and improvements to the system. We will be working with other stakeholders including the environment agency, Yorkshire water and the Internal Drainage Boards on this project.	200	0	0
CSYG2	<u>Revenue Implications of Local Transport Plan Expenditure</u> Additional budget for carriageway and footway maintenance to fund revenue costs arising from Local Transport Plan investment as well as replacement revenue funding from the ending of 4 years additional investment funded by prudential borrowing.	294	294	294

Total	3,436	3,608	2,969
Reserve Funding	778	550	31
General Fund Impact	2,658	3,058	2,938

Detailed Growth and Reprioritisation

Economic Development

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
CSYG8 One off	<u>Leeds City Region Secretariat</u> The costs of providing a secretariat function for the Leeds City Region has so far been borne entirely by Leeds City Council. The Leaders Board having already agreed a funding formula based on population levels. CYC contribution to the total cost is £23k.	23	23	0
CSIG16	<u>Increase to Voluntary Sector Grants</u> Additional funding to cover inflation (£8k), increased rent at Citizens Advice Bureau (£5k) and support to Older Persons Advisory Service (£7k).	20	20	20
Corpnew2	<u>Council Funded Christmas Lights</u> CYC contribution towards the cost of the Christmas lights display within the City Centre.	30	30	30
Total		73	73	50
Reserve Funding		23	23	0
General Fund Impact		50	50	50

Adult Social Services

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
HSUG2	<u>Supporting People retraction</u> Supporting People funding is being withdrawn from a range of providers, mainly in LD and PD services. As the Council has a statutory duty to fund most of the customers the majority of the shortfall in funding must be picked up by the council.	720	850	850
HSNG6	<u>Increased home care contract costs</u> Legislation has changed and statutory annual leave entitlements for all independent sector home care staff increases from 4 to 4.8 weeks. The additional costs were not known when the contracts were awarded and are an additional financial cost for providers. The new annual leave entitlement is expected to add approximately 2% to the annual wage bill from October 2007 and a further 2% from April 2009 when legislation further increases the entitlement. This equates to a 1% increase in the hourly rate charged to the Council by the Providers.	23	45	45
HSDG2	<u>Complex cases & transitions</u> Known individuals who are transferring from children's services into adulthood with Learning Disability (LD) and Physical Disability (PD) issues. The bid consists of known costs associated with 15 individuals.	400	800	1,000

Detailed Growth and Reprioritisation

HSDG5	<u>Maintenance of equipment</u> The models of equipment needed to support people to continue to live in their own homes are becoming more complex with an increased reliance on equipment that need regular maintenance and servicing. A successful strategy to support people safely into their own homes means that there is an annual increase in the amount of equipment being issued and maintained.	35	35	35
HSRG2	<u>Transfer of Access Grant into RSG</u> This is currently a specific grant and will be rolled into base funding for 2008/09. The main use of the grant is to fund staffing costs across the service plan.	1,635	1,635	1,635
HSRG3	<u>Transfer of Delayed Discharges grant into RSG</u> This is currently a specific grant and will be rolled into base funding for 2008/09. The main use of the grant is to fund a number of care beds to prevent delayed discharges from hospital. Without this investment the council would have to pay fines to the hospital for each delay.	302	302	302
HSIG1	<u>Residential & nursing fee increase</u> Discussions have continued with the ICG aimed at increasing the fees that CYC pa. It has become difficult for the Council to secure placements at appropriate fee levels and CYC increases have not fully taken account of increased costs such as insurance, utilities, regulatory fees and increases in labour costs over the past two years. The Council has indicated that in order to stabilise the market, assist in meeting demands upon capacity in specialist areas and to stimulate growth it would like to agree a Fair Price Fee level with Providers. Increases in fees will also enable Providers to improve quality and compliance with CSCI standards.	50	50	50

Total	3,165	3,717	3,917
Reserve Funding	0	0	0
General Fund Impact	3,165	3,717	3,917

Leisure and Culture

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
LCYG1 One off	<u>Edmund Wilson Gym</u> Loss of income due to the gym being provided in temporary accommodation. This is expected to be a short term pressure with income anticipated to move back up to previous levels once the new facilities at Oaklands are completed.	66	33	0
LCYG2 One off	<u>Oaklands Sports Centre Temporary Closure</u> One off revenue implications from the closure of the sports centre during the construction period of the new Oaklands Pool.	80	15	0

Detailed Growth and Reprioritisation

LCYG5 One off	<u>Contribution to the 2010 Mystery Plays</u> A total CYC contribution of £100k spread over the financial years 2006/07 to 2010/11.	20	20	20
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Total	166	68	20
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Reserve Funding	166	68	20
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General Fund Impact	0	0	0
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Children's Services

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09 £(000)	2009/10 £(000)	2010/11 £(000)
LCUG1	<u>Soulbury Staff Performance Awards</u> New addition to staff terms and conditions entitling Soulbury staff to be considered for an additional increment based on meeting performance targets. The expectation is that the vast majority will be awarded an additional point for achieving the required standard of performance.	28	28	28
LCNG2	<u>School Workforce Census</u> The School Census currently has two levels: pupil level and school level. The DCSF is currently working with pilot LAs to create a new level — the School Workforce (SWF) level, based on the School Workforce (formerly 'Adult') Common Basic Data Set. York's census will be required from January 2009. The new census will be extensive and will include basic details on all staff, hours worked, pay scales, absence, roles, qualifications and a range of other data. The census is currently being planned as a termly collection. Significant additional work will be required around the collection of data, training for schools, updating of school MISs and liaison with HR colleagues. York will be carrying out a pilot with 10% of schools in January 2009 and a pilot with all schools in September 2009, with the full termly census to begin in January 2010.	7	7	7
LCNG3	<u>Safer Recruitment CRB Clearances</u> Implementing the latest government guidance will entail carrying out an increased number of checks on new starters and introducing a regular refresh of the checks for existing staff. The rechecks will be phased over three years based on a risk assessment exercise currently being undertaken. Staff training will also be required.	15	15	15
LCNG5 One off	<u>SACRE - 5 Year Curriculum Review</u> Religious Education is not part of the National Curriculum but must be taught in schools by law. The syllabus has to be produced locally and is known as the agreed syllabus. Each local authority must appoint a Standing Advisory Council for Religious Education and one of the functions of this body is to carry out a 5 yearly review of the RE curriculum in the local authority. This review is due to be carried out in 2008/09, and will require increased support from the Advisory Service.	5	0	0

Detailed Growth and Reprioritisation

LCYG4	<u>Youth Service Unbudgetted Premises Costs</u> Costs which are being incurred in maintaining spare premises because of delays in removing these buildings from the Youth Service portfolio following the restructure of the service (e.g. Sanderson House).	15	15	15
LCDG6 One off	<u>Home to School Transport</u> SEN transport costs have risen significantly over the last few years due to more SEN pupils requiring transport and escorts to special schools as a consequence of action taken to maintain children with SEN within the city rather than in expensive out of city residential placements. In addition there has been an increase in discretionary expenditure due to the number of appeals being granted, and the price increases in taxi contracts for all journeys have on average been higher than the budgeted for. The growth is for one year only pending the outcome of the corporate review of transport being undertaken by Kendric Ash.	150	0	0
LCDG7 One off	<u>IT Support Staff Increase</u> Insufficient resources were transferred to LCCS from HASS at the time of the transfer of Children's Social Services functions to support all of the ICT needs of the new directorate. A requirement for 1.5 - 2.0 ftes was established based on workload by LCCS but HASS were only able to identify resources sufficient for 0.5fte to be transferred. This has been used to employ one full time ICT support technician from October 2007 to September 2008 on a temporary contract. In addition a £42k DCSF grant that is currently supporting a project manager to implement the Integrated Children's System has been withdrawn from 2008/09. This is a critically important system and the post needs to be retained. This request is to extend both contracts to March 2009 pending a full review of directorate ICT support requirements that is currently being undertaken by the Head of Central ICT.	57	0	0
LCDG10 One off	<u>Fostering Costs</u> The number of children in foster care has risen over the last couple of years (total numbers of looked after children have risen from 140 at the start of 2006/07 to around 160 early in 2007/08). This has led to more children being placed through expensive Independent Fostering Agencies as there are not enough places available with York foster carers. However, it is believed that the number of looked after children is now starting to fall back again and once the short term 'bulge' is passed the financial pressures should be reduced. Further effort is also being invested in expanding the local fostering programme. It is suggested that rather than providing on-going funding, a one-off allocation of £100k is made from reserves for 2008/09, with a further provision of £80k allowed for in contingency and a full review of the underlying position undertaken prior to 2009/10.	100	0	0

Detailed Growth and Reprioritisation

LORG7	<u>Children's Services Grant</u> The Children's Services Grant has been transferred to formula grant from 2008/09. The grant funds statutory expenditure across Children's Services.	459	459	459
Total		836	524	524
Reserve Funding		312	0	0
General Fund Impact		524	524	524

Neighbourhood Services

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09 £(000)	2009/10 £(000)	2010/11 £(000)
NSUG2	<u>HWRC Site Management & Transportation Contract</u> The tender had stepped increases in costs from 2008/09 onwards.	20	60	70
NSUG5	<u>Asbestos Processing</u> Anticipated gate fee increases due to enhanced handling and legislative requirements.	10	10	10
NSUG6	<u>Sim Hills Former Landfill Site</u> In 2006/07 Yorkshire Water reviewed the charges for dealing with trade effluent at Sim Hills former landfill site and the existing budget was insufficient.	12	12	12
NSNG1a	<u>Landfill Tax</u> Landfill Tax will increase by £8 per tonne from 1 April 2008 to 2011.	450	970	1,490
NSNG5	<u>Draw on additional RSG for the new statutory duty to accept stray dogs</u> The Council has a new duty to accept stray dogs from 1st April 2008. This is the estimated cost of providing this service and additional funding is provided through the RSG.	25	25	25
NSNG6	<u>Draw on additional RSG for new enforcement duties</u> The Council has new enforcement duties from 1st April for Home Information Packs, Copyright and food Safety on Farms. Additional funding is available through the RSG.	25	25	25
NSYG2	<u>Sales of Bins to Developers</u> This is a reversal of a prior year Budget Saving. Due to a legal challenge the proposal to charge developers for bins has been unachievable.	43	43	43
NSDG1	<u>Additional recycling collection round</u> Increased growth in the number of properties in York means that the current recycling collection rounds have reached capacity, and therefore to cope with further significant increases in the property base a further vehicle including driver and 2 loaders will be required from 2008/09.	133	133	133
NSRG1	<u>End of Waste Performance Revenue Grant (WPRG)</u> Funding will be provided through the RSG. This grant was used to fund operational collection costs.	203	203	203

Detailed Growth and Reprioritisation

NSRG2	<u>End of WPRG - revenue costs previously capitalised</u> This is a prior year saving to be reversed as capital Waste Performance and Efficiency grant has expired. The capital element of the grant was used to fund the purchase and replacement of bins and this will now need to be funded from operational budgets.	50	50	50
NSRG3	<u>Award of Air Quality Monitoring Stations Maintenance contract</u> This covers servicing and maintenance contracts for 6 air quality monitoring stations, including data management, annual audits and consumables as Defra funding expires.	32	34	42
NSRG4 One off	<u>End of CRED funding for St Nicholas Fields SLA</u> One off funding to cover the recycling service provided by Friends of St Nicholas Fields. This was previously funded by a grant which expired in 07/08. It is only required for 1 year until the full recycling programme is rolled out.	20	0	0
NSIG1	<u>End of LPSA funding for costs of Kerbsider Vehicles</u> To cover the operational costs of 5 kerbsider (recycling) vehicles, originally leased during the initial roll out of the service. The costs were financed from LPSA2 funding and this expired in 07/08.	207	207	207
NSIG3 One off	<u>Bring forward replacement programme for grass cutting machinery</u> Existing grass cutters are not up to health and safety standards required for vibration so operative time on the machinery must be limited. This will bring forward the replacement programme.	25	0	0
NSYG1 One off	<u>Replace ward committee capital budgets with revenue</u> The capital element of ward committee budget is to be funded by revenue reserves until 2011/12, which will improve the ability to spend on non capital schemes. After this period, continuation of funding will need to be bid for.	202	202	202
NSIG4 One-off	<u>Waste Minimisation</u> One off funding was agreed until 2009/10. This budget covers waste minimisation promotion and education.	50	50	0
NSNG4	<u>Make permanent temporary licensing officer post</u> Additional income is only achievable (NSLS6) if funding is provided to cover the licensing officer post. This post was initially grant funded but funding has ceased.	19	19	19
NSNG7	<u>Pilot the extension of recycling to terraced properties</u> To commence a pilot in the Groves area as detailed in the Executive Report 9th October 2007. This represents a part year cost for 2008/09. Ongoing funding is required to support permanent roll out.	80	160	160
NSIG2	<u>End of LPSA funding available for Out of Hours Noise Service</u> This service investigates and resolves complaints of noise nuisance, licensing enforcement, planning breaches and other anti social behaviour. It funds 2 officers required to deliver the service.	50	50	50

Detailed Growth and Reprioritisation

NSIG5	<u>Improve recycling levels</u> This funds ongoing marketing of recycling to maintain and improve existing performance. Essential to achieve participation when roll out to additional areas. As detailed in the Executive report 9th October 2007, subject to budget approval.	30	30	30
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Total	1,686	2,283	2,771
Reserve Funding	297	252	202
General Fund Impact	1,389	2,031	2,569

Resources Directorate

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
RESUG3	<u>Audit Commission increase in fees</u> Assumed increase in Audit Commission Fees relating to core audit (£7k) and grants audit (£5k) and anticipated increase in inspection costs (£25k).	37	47	57
RESRG1	<u>Reduction in Housing Benefit Admin Grant</u> As part of the Comprehensive Spending Review 2007 the Department for Work and Pensions has announced a 5% reduction in funding available for Local Authorities to fund Housing Benefit administration. The announced reduction for York totals £86k.	86	114	114
RESYG1 One-off	<u>Housing Benefit Venture Fund</u> Benefits Venture fund loan repayment from additional RSG generated by benefits take up work. Years 3 to 5 of 5.	25	25	25
RESIG5 One-off	<u>Delphi replacement project costs</u> Following the FMS replacement there is a need to develop and replace Delphi, the existing Payroll and HR System. This will require a project team to take the project through from inception to completion. In order to control costs the proposal assumes that the process would be project managed by the team who are currently successfully running the FMS Replacement Project. The team comprises a project manager and two project support staff. Such an approach brings a number of advantages ranging from immediate credibility with many key partners, through familiarity with the business and its needs, to the ability to dovetail workloads to minimise downtime and speed up the overall implementation process. It also means there would be no costs or delays due recruitment. Based on this approach it is anticipated that the project could be completed in a maximum of eighteen months compared to a two year timescale if a new team were to be introduced.	85	170	0

Total	233	356	196
Reserve Funding	110	195	25
General Fund Impact	123	161	171

Detailed Growth and Reprioritisation

Corporate Budgets

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£'000	£'000	£'000
CORPUG14 One-off	<u>Loss of YPO Dividend</u> The Council has benefitted from dividend paid by YPO since 1996 and has been used to directly support various operational services budgets across HASS, LCCS and Resources.	137	0	0
Total		137	0	0
Reserve Funding		137	0	0
General Fund Impact		0	0	0
TOTAL GENERAL FUND ALL PROPOSALS		9,836	10,733	10,551
TOTAL RESERVE FUNDING		1,823	1,088	278
TOTAL GENERAL FUND IMPACT		8,013	9,645	10,273

Dedicated Schools Grant

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
LCHS5	<u>Children In Need - Education Support Worker Post</u> Additional resource required within the Schools Budget to fund the General Fund savings LCHS5.	24	24	24
New	<u>Dedicated Schools Grant Overhead Allocation</u> Additional resource required within the Schools Budget to fund increased overhead charges.	50	50	50
LCDG6	<u>Home to School Transport</u> Additional resource required within the Schools Budget to fund the General Fund savings LCHS5.	100	100	100
LCUG1	<u>Soulbury Staff Performance Awards</u> New addition to staff terms and conditions entitling Soulbury staff to be considered for an additional increment based on meeting performance targets. The expectation is that the vast majority of staff will be awarded an additional point for achieving the required standard of performance.	30	30	30
Total		204	204	204
Reserve Funding		0	0	0
DSG Impact		204	204	204

Detailed Growth and Reprioritisation

Housing Revenue Account

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
HRAUG1	<u>Provision of Legionella testing and reporting</u> A contract to be set up for testing and reporting on water services within sheltered housing schemes to reduce the risk of an outbreak of legionella spores.	30	37	34
HRAUG2	<u>Increase costs in Annual Gas Servicing Contract</u> The current gas servicing contracts are due to expire at the end of the current financial year. A benchmarking exercise has been carried out with Northern Housing Consortiums framework agreement for gas servicing and a proposal has been made to include the whole of the council's gas servicing within the Repairs Partnership with Neighbourhood Services. The costs for the service will increase, but are within the tolerances of what would be expected if the service was externally tendered. However, with the repairs partnership working on an actual costs basis and looking to streamline delivery through closer integration it is anticipated that the cost of delivering the service will reduce over time.	250	225	200

Total**280 262 234****Reserve Funding****0 0 0****HRA Impact****280 262 234**

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Detailed Savings Proposals

Chief Executive

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
CXMS1	<u>Merger of Corporate HR Teams</u> Proposal to merge the Corporate Development Team and Business Development Team resulting in increased operational efficiency and allowing the realignment of resources away from business development to the equalities agenda. Proposal will result in the redundancy of 1fte post.	-25	-25	-25
CXMS2	<u>Restructure of Electoral Services</u> Deletion of the post of Electoral and Civic Services Manager and consequent restructuring.	-24	-24	-24
CXMS3	<u>Delete Legal Consultants Budget</u> This budget is historically used to pay for locum solicitors to support the service. However in recent years Directorates have bought in external legal support directly resulting in an underspend for Chief Executive's.	-21	-21	-21
CXHS1	<u>Restructure within Policy Improvements and Equalities</u> Re-alignment of the staffing resources within the Policy, Improvement and Equalities Team (PIET) to: (a) respond to changes required due to merging of policy and improvement teams (b) urgently provide a more balanced and sustainable structure (c) ensure resources at targeted at directorate and organisational priorities, whilst reflecting the need to reduce overall costs.	-20	-20	-20
CXLS1	<u>Minor restructure in Marketing & Communications</u> The PO 1-4 role of Research Officer (one of two) is currently vacant. A saving of £11k can be achieved by downgrading this post to a Scale 5 Research Assistant.	-11	-11	-11
CXLS2 One off	<u>Admin Accommodation Saving</u> Saving arising from relocation of legal staff to Guildhall from King's Court of £34k The saving only available to 2009/10 when included in costings for overall Admin Accom project.	-34	-34	0
CXLS3	<u>Recruitment Pool Budget</u> Set income target for operation of recruitment pool. The pool generates income by supplying agency staff throughout the council with a percentage mark up on the worker's hourly rate. The savings proposal is to utilise a proportion of the pool's income as a saving which would otherwise be re-invested in the HR Service.	-20	-20	-20
CXHDS1	<u>Reduction in Talkabout Budget</u> There is currently £20k in the talkabout budget that delivers three questionnaires a year and an annual refresh of the panel (which need to be done regularly to maintain statistical viability). The proposed saving is to reduce the number of questionnaires to 2 (from 3) and refreshing the panel less regularly.	-8	-8	-8
CXMDS1	<u>Rationalise Admin arrangements in Civic Democratic & Legal Services</u> Delect vacant 0.5 fte PA support to Head of Civic, Democratic and Legal Services. Look to support using other PA staff within Chief Executive's.	-9	-9	-9

Detailed Savings Proposals

CXMDS2	<u>Increase in Guildhall Income</u> The hire of the guildhall has been relatively successful in 2007/08 and anticipated to overachieve its income target (£17k). It is proposed to increase charges for the hiring of the guildhall by 10%. Combined it is anticipated that an additional £7k can be achieved.	-7	-7	-7
CXMDS3	<u>Reduction in Publications Budget</u> This proposal represents a 30% reduction in the budget held for the production and distribution of the BVPP, corporate strategy and other performance information. Much of this information is mainly for internal stakeholders and partners, but some, for example, the performance information included with council tax bills, is targeted at a much wider audience. The impact of this cut is potentially mitigated by the fact that the Council will no longer have to produce a BVPP from April 2008. It is also possible that performance information provided to residents may be able to be provided more effectively through alternative mechanisms such as the proposed annual report, and/or residents newspaper.	-5	-5	-5
CXMDS4	<u>Delete Redundancy Counselling Budget</u> To remove set budget for redundancy counselling as service can be delivered on a signposting basis.	-9	-9	-9
CXLDS1	<u>Reduction of exhibition display trailer maintenance budget.</u> This budget was offered last year and taken for one year only. The exhibition unit is still in a reasonable state of repair and is being hired out. Should it be in need of a refit in year this pressure will have to be met by increasing charges.	-4	-4	-4
CXLDS2	<u>General reduction in Marketing & Communications Budgets</u> Savings on various office equipment and printing and stationery budgets across the department.	-6	-6	-6
CXLDS3	<u>Reduction in the Market Research Budget</u> The majority of this budget is spent on the annual residents opinion survey. The saving will be made by reducing costs with external suppliers.	-2	-2	-2
CXLDS4	<u>Reduction in hours of media and publications officer</u> The council employs three media and publications officers to handle all press work and all council publications. They all work between the disciplines, but broadly speaking one produces Your City, Streets Ahead and other direct communications with residents, and the other two people work on press releases, communications strategies and all aspects of media relations. The proposal is to reduce one of the jobs to four days a week.	-8	-8	-8
CXLDS5	<u>HR Subscriptions Budget</u> Savings identified from a number of HR subscription budgets.	-8	-8	-8
CXLDS6	<u>Flexible Benefits</u> Reduction of half of the current budget and income generated from the production of an in-house benefits publication for all employees in which advertising space is sold, covering the production charges. This would be in addition to a free local government national discounts provider.	-5	-10	-10

Detailed Savings Proposals

CXLDS7	<u>General reduction in Policy, Improvements & Equalities Budgets</u> Reduction in running costs from combined teams in the service plan area.	-6	-6	-6
CXLDS8	<u>Additional income for Legal Services</u> Increase Legal Charges for undertaking S106 agreements to developers from £500 to £750.	-5	-5	-5
CXLDS9	<u>Admin Restructure in Democratic Services</u> Savings resulting from minor restructure across Democratic Services. The proposal is to delete 1 Democracy Officer post (Sc4/SO2) and replace it with a Democratic Services Officer (Sc4/5) and reducing the hours of existing f/t Member Support Officer to 3 days per week.	-8	-8	-8
CXLDS10	<u>Legal Services - reduction in book budget</u> By utilising on-line reference material it should be possible to reduce the budget for books and training within legal services.	-6	-6	-6
CXLDS11	<u>Review of Scrutiny miscellaneous budgets</u> Reduction in supplies and services budgets within the scrutiny services.	-2	-2	-2

Total Savings

-253	-258	-224
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City Strategy

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
CSMS1	<u>Increase RESPARK charges</u> A proposed increase of Respark Permit charges. No proposed increase for small cars / low emission vehicles. An increase of 2.3% for first car, increase of 5% for second car and 10% for third car.	-10	-10	-10
CSMS3	<u>Increase in Development Control Fees</u> Announced increase by the Government in fees for planning applications from April 2008. Increase of 11% for household applications and 25% for other applications.	-165	-165	-165
CSMS4	<u>Introduce new charges within Development Control</u> Proposed charges for officer time in the negotiation and finalisation of Section 106 agreements and for research and information given to solicitors and businesses relating to the discharge of planning conditions and obligations.	-45	-45	-45
CSMS5	<u>Review of management support arrangements in City Strategy</u> Reduce establishment by 1fte in management support. Proposal will result in reduced management support and may involve a redundancy.	-25	-25	-25
CSLS1	<u>Reduction in Street Lighting Budget</u> With the new contract now in place there is the potential for a £40k saving on the new rates as opposed to the old rates. This is increasingly possible if, as part of the new strategy, the decision is made not to paint galvanized columns for the first 5 years (in most situations).	-40	-40	-40

Detailed Savings Proposals

CSLS2	<u>Improvements in efficiencies across Resource & Business Management</u> Reduced costs of photocopying, printing and overheads across department.	-10	-10	-10
CSMS3b	<u>Housing & Planning Delivery Grant</u> The Comprehensive Spending Review 2007 identified £500m for a Housing & Planning Delivery Grant (H&PDG) the focus of the grant was towards Housing and plan making. The proposal assumes a level of H&PDG (£145k) will become available to the service. The final allocations will not be known until Summer 2008.	-145	-145	-145
CSMS2	<u>Increase Standard Stay Car Parking Charges</u> Increase charge for non Minster badge holders at Standard Stay car parks from £1.30 to £1.50 per hour. It is also proposed to increase on-street charges from £1.40 to £1.50.	-250	-250	-250
Total		-690	-690	-690

Economic Development

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
CSMS6 One off	<u>Science City York</u> One-off saving for 2008/09 due to a review of external grant funding and income generated.	-50	0	0
CSMS7 One off	<u>Reduction in contribution to Future Prospects</u> One-off saving for 2008/09 due to a review of reserves generated by Future Prospects. This will allow a reduction without impacting service levels.	-20	0	0
Total		-70	0	0

Housing Services

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
HSL5 One off	<u>Additional income from Houses in Multiple Occupation (HMO) Licencing (non recurring)</u> More HMO's have been licenced than was originally estimated resulting in additional income.	-19	0	0

Detailed Savings Proposals

HSL6	<u>Capitalisation of staffing costs to Regional Housing Board funding</u> The amount of work being carried out as part of the grants process is increasing as a result of the increasing number of options that are open to customers. It is proposed to capitalise half of the salary for a grants surveyor to be funded from the Regional Housing Board, Private Sector grant funding.	-13	-13	-13
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Total**-32****-13****-13****Adult Social Services**

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
HSMS1	<u>Reduction in residential and nursing care placements in Mental Health</u> To reflect the reduced level of demand in the service area.	-85	-85	-85
HSMS2	<u>Reduction in residential and nursing costs</u> A new cross border protocol (agreed via the assistant director group for Yorkshire and the Humber) relating to ordinary residence of a customer has been brought into effect. This reinforces the legal agreements and precedents around "ordinary residence" rules and has an impact on 19 current customers. 14 of these will become the responsibility of other local authorities, and CYC will become responsible for 5. This includes the financial support of those individuals as well as care management and commissioning support.	-150	-150	-150
HSMS3	<u>Home Care - reduction in home support hours</u> The aim of the Home Support Service is to offer support to customers living in their own homes to ensure their safety and physical, emotional and mental well being. The service is provided to assist customers, who have low level needs, maintain their independence within their own homes and does not include any personal care. As demand for this service has not been at the level anticipated this proposal will reduce the established hours in Home Support services.	-22	-97	-97
HSMS4	<u>Home Care - create city wide enabling & intermediate care team</u> There are currently Promoting Independence teams in 4 locations and one separately contracted Intermediate care service (contract due to expire Dec 07 and be incorporated within the CYC service). This proposal would combine the hours in the PIT service across the city, improving availability of a service that is required on demand and reducing both the total number of hours needed and management costs.	-127	-363	-363
HSMS5	<u>Home Care - amalgamation of High Dependency and EMI services</u> The amalgamation of these 2 teams will create efficiencies and result in fewer hours being needed for the service.	-167	-490	-490

Detailed Savings Proposals

HSMS6	<u>Administration</u> The deletion of two posts from Assessment & Purchasing administration from April 08 due to introduction of electronic social care record and the new social care IT system.	-32	-37	-37
HSMS7	<u>Day Centre efficiencies</u> The budgets will need to be reconfigured entirely on the closure of HRDC and it is anticipated that this amount can be saved.	-17	-17	-17
HSMS8	<u>Increased continuing care income</u> NHIS continuing healthcare is the name given to a package of services which is arranged and funded by the NHS for people outside hospital with ongoing health needs. Customers get continuing healthcare in any setting, including their own home or in a care home. A national framework has been introduced which should result in more customers being eligible for continuing health care, therefore reducing the social services contribution required to an overall package of care.	-75	-75	-75
HSMS9	<u>Improved attendance management</u> Improving attendance and reducing levels of sickness absence across the department. This saving is dependent on the council's payroll system being improved to deliver the necessary reports and information.	-30	-60	-60
HSMS10	<u>Inflationary Fee Increases</u> As set out in the fees and charges report.	-195	-195	-195
HSHS10	<u>Increase charge for day care</u> From £3.30 to £6.60 per day / session. Currently 225 customers attend some form of day service and this increase would impact on approx 114 of them. All customers receive an individual financial assessment and therefore only contribute the amount they can afford to pay.	-29	-29	-29
HSLs1	<u>Finance efficiencies</u> Following process improvement work efficiency savings have been identified within the customer finance team.	-40	-40	-40
HSLs2	<u>Receptionist</u> A need for reception function at 10/12 GHS was identified following review of service and the intention had been to create a reception role to provide a more efficient and effective service to people visiting the centre as well as providing administrative support for the customer advice function. Funding was allocated but the post has not been filled yet as other aspects of the service improvement have been undertaken.	-21	-21	-21
HSLs3	<u>Relocation costs</u> To reduce the budget set aside to meet relocation expenses in accordance with the councils recruitment policy.	-14	-14	-14
HSLs4	<u>IT project team</u> Budget no longer required following implementation of IT project.	-38	-38	-38
HSLDS1	<u>Reduction in agency staffing</u> within the Learning Disability Service.	-7	-7	-7
HSLDS2	<u>Printing of leaflets</u> Ceasing to print annual BCHS report and combining HASS A-Z of services with council wide A-Z of services.	-5	-5	-5

Detailed Savings Proposals

HSLDS3	<u>Increased vacancy factor in Corporate Services.</u>	-8	-8	-8
HSHS12	<u>To reduce the Face to Face Mediation Service</u> This would provide a core service to council tenants and "vulnerable" people. People in private sector or in housing associations who did not meet vulnerability criteria would not be provided a service unless funded on case by case basis. Management arrangements for the service would be re-shaped to achieve the savings as well as a reduction in paid sessional mediators.	-35	-35	-35

Total**-1,097 -1,766 -1,766**Leisure and Culture

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
LCMS4	<u>Sports SLAs & Grants</u> Cease the annual financial support for voluntary organisations delivering competitive and representative school sport programmes (York & District School Athletics Association), swimming and aquatics programmes (York City Baths Club), athletics development programmes (City of York Athletics Club), and sports zone development funding linked to Active York.	-10	-10	-10
LCMS11	<u>Projected increases in fees and charges</u> As set out in the fees and charges report.	-101	-101	-101
LCHS9	<u>Parks Development Fund</u> This saving represents 40% of the parks development fund which is used to progress the Green Flag agenda to new sites e.g. Hull Road Park and bring land back into use on allotment sites e.g. Green Lane.	-15	-15	-15
LCHS11	<u>Sports Facilities Maintenance Budget Reduction</u> This saving represents a third of the maintenance contingency budget which supports building and mechanical failures within the sports facilities. £10k represents the projected ease in requirement following the Yearsley Pool refurbishment.	-10	-10	-10
LCHS12	<u>Edmund Wilson Creche Reduced Hours</u> Reduction of opening hours to proven peak demand times. These are currently Monday to Thursday between the hours of 9am and 1pm.	-16	-16	-16
NEW	<u>Yearsley Pool Income</u> Following the recent refurbishment of the pool there has been an increase in user numbers, a proportion of which is expected to continue in to 2008/09.	-10	-10	-10

Detailed Savings Proposals

LCLS4	<u>Park Attendants Restructure</u> To create a seamless parks service with improved customer care. This involves reviewing the role and number of park keepers, a comprehensive review of all budgets, line management and staff roles and responsibilities within Lifelong Learning & Leisure.	-30	-30	-30
LCHDS5	<u>Swinegate Admin Support - Introduce Voicemail</u> All staff at Back Swinegate to have voice mail with no forwarding of phones to administrative staff or colleagues. This will enable support staffing to be reduced at Back Swinegate by 7.5 hours per week.	-4	-4	-4
LCMDS7	<u>Library Stock Procurement Model</u> York has been involved in work on a national stock procurement model - the recent appointment of a new chief executive to MLA has led to a "strategic pause" and we are unsure of the direction this will take. However in the meanwhile, we are looking at sub regional, regional and trans regional models of delivery to maximise efficiency and can produce a small saving in staffing hours during next year.	-7	-7	-7
LCLDS3	<u>Edmund Wilson Health & Beauty Suite - Cease Service</u> Closure of an ancillary service that is currently under performing due to the condition of the building and local commercial competition.	-2	-2	-2
LCHS13	<u>Archive One Day Closure</u> Reduce the opening hours by one day per week.	-16	-16	-16
LCMDS6	<u>School Swimming Support</u> Schools swim teaching scheme and teacher training packs to move to full cost recovery from schools.	-2	-2	-2

Total**-223****-223****-223****Children's Services**

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
LCMS8	<u>Planning Officers Salary Recharge To Capital</u> An increased recharge of Planning Officers' time to the Children's Services Capital Programme. This is achievable due to the increased size of the programme over the following three years, mainly attributable to the One-School Pathfinder and York High School schemes.	-25	-25	-25

Detailed Savings Proposals

LCMS9	<p><u>SEN Transport Schools Budget DSG Charge</u></p> <p>There is provision within the School budget regulations to charge some SEN Transport costs to the Schools Budget and hence fund from the DSG rather than General Fund. To do this we need to demonstrate to the satisfaction of the Schools Forum that there is an overall saving within the Schools Budget from the way we are managing SEN provision and transport. Since 2005/06 there has been an overall underlying reduction in the number of children requiring education related Out of City Placements of 7. The net saving to the Schools Budget of this is estimated at £301k pa. However, over this period SEN transport costs within the city have increased by £150k over and above inflation and as a result of educating more pupils in York special schools who require day to day transport. The Schools Forum have already agreed a £50k charge to the Schools Budget in 2007/08 so this saving proposes asking them to agree an increase of £100k to £150k p.a.</p>	-100	-100	-100
LCMS10	<p><u>Management Restructure</u></p> <p>Merge the management of Travellers' and English as an Additional Language services from two separate teams into one via the deletion of one of the two team manager posts. Some of the saving will be reinvested by creating additional teaching assistant time and administrative support.</p>	-14	-14	-14
LCMS11	<p><u>Projected increases in income budgets</u></p> <p>As set out in the fees and charges report.</p>	-160	-160	-160
LCHS1	<p><u>Children & Families Planning Officer</u></p> <p>The post is currently seconded to the Children's Trust Unit. It should be possible to work with partner organisations to agree other contributions towards the post. The saving is based on the assumption that matched funding of 50% could be achieved.</p>	-19	-19	-19
LCHS3	<p><u>Family Support Service Reconfiguration</u></p> <p>Family Support staff support the activities of Social Workers. The saving equates to the reduction of 1 fte post out of a total staffing complement of 18 ftes. In light of the move to Integrated Children Centres (ICCs) there is an opportunity to review how the service is structured and funded. It may be possible to deliver the saving by allocating a proportion of the ICC grant that will be received over the next 3 years to the service.</p>	-24	-24	-24
LCHS5	<p><u>Children In Need - Education Support Worker Post</u></p> <p>This post was created in 2006 by reinvesting some of the savings made when the Bismarck Street Children's Home was closed. The post works mainly with children in school settings and it is now proposed to fund this from within the DSG funded Schools Budget.</p>	-24	-24	-24

Detailed Savings Proposals

LCHS20	<u>Schools Counselling Service</u> The service is delivered by 4 part-time (1.0 fte) staff and provides secondary schools with a minimum counselling service of 3 hours per week during the school year. Some schools choose to extend the service by purchasing extra counselling hours with their own resources. The proposal is to move to a service that is fully charged to the schools that choose to use it. If insufficient schools choose to buy in then the service may need to cease.	-23	-23	-23
LCLS1	<u>Children's Rights Service - Non Staffing Efficiencies</u> A review of budget headings shows that efficiency savings can be made to reflect small changes in activity levels and procedures which have not previously been reflected in budget setting.	-13	-13	-13
LCLS5	<u>Interest On School Negative Cash Balances</u> The full year effect of additional interest generated on council cash balances from changes to the way in which we transfer cash resources to schools through the Bank Accounts for Schools (BAfS) scheme. The previous scheme (inherited from NYCC in 1996) worked in the favour of schools by allowing them to build up cash balances significantly in excess of their LMS funding levels or reserves.	-25	-25	-25
LCLS6	<u>School Fire Insurance Fund Contribution</u> The insurance premium excess for fires in schools is £600k. Based on the current claims history the provision for this excess can be maintained satisfactorily despite this reduction in the current annual contribution.	-10	-10	-10
LCLS7	<u>Office Moves Budget Deletion</u> Delete the full budget in business support which is available to fund office moves across the directorate. Any future moves would need to be self-financing.	-15	-15	-15
LCLS8	<u>School Development Grant Reprioritisation</u> Reduce spending in areas of service currently funded by the retained part of School Development Grant to enable this grant to support other services as the scope of the retained grant has been widened. It is proposed that £23k be cut from Study Support and £10k from School Support Staff Training. The main impact of this will be felt in schools.	-33	-33	-33
LCHDS1	<u>11 Plus Administration Team - Delete 0.5 Clerical Post</u> Delete a 0.5 fte post, out of a total staffing complement of 3.8 ftes, from the administration team based at Hollycroft.	-9	-9	-9
LCHDS6	<u>Governor Training - Delete Sessions</u> Reduce the number of training sessions for governors delivered by external consultants.	-2	-2	-2
LCMDS1	<u>Looked After Children IT</u> A reduction in the IT budget. This budget was originally used to pay for access to a fostering website which is no longer in existence, and is now used to fund general computer hardware/software costs across the Children & Families Service.	-7	-7	-7

Detailed Savings Proposals

LCMDS2	<u>Welfare Service Training Budget Reduction</u> Savings that can be made in the training budget which is expected to be underspent this year and was underspent in 2006/07.	-2	-2	-2
LCMDS3	<u>Access Funding For SELECT Programme</u> The access fund was set up this year to support students who could not otherwise afford the fee for the new SELECT courses (full cost recovery courses where student fee income completely covers the cost of the programme). These courses are at the leisure end of the programme of activities that the service offers, consisting of mainly fitness, dance and sports.	-3	-3	-3
LCMDS4	<u>Lifelong Learning Partnership - Cut Grant</u> This grant is used to support the core costs of the Learning Partnership. CYC is the only organisation to make this contribution in cash (other organisations make in kind contributions).	-8	-8	-8
LCMDS10	<u>Training Budget Cut</u> Reduce the Youth Service training budget by 12%.	-7	-7	-7
LCMDS11	<u>Trade Union Duties - 5% Cut</u> A reduction of 5% on Teachers Panel budget.	-3	-3	-3
LCMDS12	<u>MIS Post Reduction to Term Time Only</u> Reduce one post out of a total of 10 ftes to term time only working.	-3	-3	-3
LCMDS13	<u>External Consultancy Budget Reduction</u> MIS has a budget of £6,300 to spend on external consultancy, this would be reduced by £2,000. The budget is used to buy consultancy and training for the pupil database and to produce analysis/data tools for schools by an external consultant.	-2	-2	-2
LCMDS14	<u>Conference Expenses Budget Deletion</u> Remove the budget that enables staff to attend regional conferences and training events.	-2	-2	-2
LCMDS15	<u>Access Officer Staffing Savings</u> There is currently a 0.3 fte vacant post in the team (total size 5.7 ftes) which could be left unfilled.	-6	-6	-6
LCMDS16	<u>External Consultancy Budget Reduction</u> This saving would remove the budget for commissioning external consultancy. Items funded through this currently include developing the anti-bullying survey in schools and the mediation service offered by 'face 2 face'.	-6	-6	-6
LCLDS1	<u>Welfare Officer - Delete Vacant Post</u> There is currently a 0.2 fte vacant post in the team (total size 9.0 ftes) which could be left unfilled.	-5	-5	-5
LCLDS2	<u>Welfare Officer - Reduce Post to Term Time Only</u> This saving can be achieved via reduction in the budget allocated for a member of staff who is currently budgeted as full time but actually works term time only.	-3	-3	-3
LCLDS9	<u>Teacher Line Contribution - Cease</u> This saving would cease the CYC contribution to the national helpline for teachers called 'Teacher Line'. All authorities are asked to make a voluntary contribution towards the cost of running this national service. This is unlikely to impact on staff directly as York teachers should still be able to access the service.	-1	-1	-1

Detailed Savings Proposals

LCLDS10	<u>Printing Budget Reduction</u> A saving on printing costs due to reduction in volume as a result of the centralisation of student support functions to the central processing unit at Darlington.	-2	-2	-2
New	<u>Increase Directorate staff vacancy factor by 0.5%</u> The current assumed vacancy factor within staffing budgets is 1.5% on all non-front line services. The increase to 2% may put some additional pressure on staff and needs to be carefully managed across the directorate but is believed to be achievable.	-48	-48	-48
New	<u>Dedicated Schools Grant Overhead Allocation</u> A one-off saving was taken in 2007/08 which, at that time, could not be guaranteed on an on-going basis. Although a full analysis of all the implications of the Schools Budget settlement has yet to be completed it should be possible to retain this saving in to 2008/09 and beyond.	-50	-50	-50
LCMDS5	<u>Burton Stone Lane Flexible Learning Centre Closure</u> This is one of five flexible learning centres across the city. Whilst it is located within one of the most deprived areas in the city it has not been as successful as some of the other centres in attracting students. Given that any budget savings must not adversely effect student numbers this is the area where it would have least effect. It is likely to effect 40 learners.	-4	-4	-4

Total**-658****-658****-658****Neighbourhood Services**

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
NSMS1	<u>Increase charges for trade waste at Hazel Court</u> Increase charges to £80/ tonne for non recyclable and £40/ tonne for recyclable.	-15	-15	-15
NSMS5	<u>Absorb new enforcement duties within EHTS by reprioritising work within the department without utilising RSG monies</u> New duties from 1st April 2008 are Home Information Packs, Copyright Enforcement and Enforcement of food safety on farms.	-25	-25	-25
NSMS6	<u>Delete fleet admin assistant post</u> This post is no longer required as new processes are in place for the ABRO partnership which have reduced the administrative function. This will involve a redundancy.	-20	-20	-20
NSMS8	<u>Waste Processing Costs</u> Savings from retendering the waste processing contract have been achieved. Furthermore, improvement in recycling levels has reduced the amount of waste sent to landfill resulting in a reduction of processing costs.	-130	-130	-130

Detailed Savings Proposals

NSMS9	<u>Commercial Waste Fees - Total fee increase amounts to 23%</u> The proposed increase in charges to Commercial Waste customers includes a saving target of 15% and an 8% increase for unavoidable costs (such as landfill tax which will rise by £8/tonne). Fees vary depending on size of container, as an indication of current price a 660l container charge is £6.63.	-250	-250	-250
NSHS3	<u>Reduce staffing in the Animal Health Unit by 0.5 FTE</u> The deletion of the Dog Warden post will involve 1 redundancy. The remaining posts in the Animal Health Unit are multi functional Animal Health Officers and will incorporate the duties of the deleted post.	-10	-10	-10
NSHS5	<u>Reduce the frequency of hiring vehicles</u> This is a cross cutting saving and can be achieved by a more centralised approach to hire across the whole directorate, rather than service based	-37	-37	-37
NSLS1	<u>Delete 0.5 FTE in the Waste Strategy Unit- Waste Management Project Officer</u> This post is currently vacant and would remain unfilled. The work plan is prioritised so that current staffing levels within the Waste Strategy Unit are sufficient.	-17	-17	-17
NSLS2	<u>Reduce budget for abandoned vehicles</u> Based on a recent retender of the contract.	-10	-10	-10
NSLS3	<u>Reduce to 1 toilet attendant at all times at Union Terrace Toilets</u> These staff are provided by the contractor and would not involve a redundancy. Cleaning duties would be shared between existing staff.	-18	-18	-18
NSLS5	<u>Increase crematorium and cemetery fees by 5%</u> This would increase the cremation fee from £536 to £563.	-60	-60	-60
NSLS6	<u>New income stream for licensing related to Gambling Act 2005</u> The Gambling Act became operative in 1 September 2007. This introduced new responsibilities for the Council which attract license fees.	-25	-25	-25
NSLS7	<u>Reduce target hardening budget</u> Cease the Councils contribution to funding the Local Authority Liaison Officer post (vacant post). This post is no longer required due to improvements in partnership working through Safer York Partnership.	-10	-10	-10
NSLS8	<u>Delete 0.5 FTE admin post from Neighbourhood Management</u> This post is vacant and will remain unfilled. Workload will be distributed amongst the remaining Administration posts within the unit.	-12	-12	-12
NSLS10	<u>Reduce staffing budget for the Neighbourhood Management Unit pending a review of the structure</u> A restructure of the Neighbourhood Management Unit is expected to achieve a saving. A specific post has not been identified until the review is complete.	-23	-23	-23
NSLS11	<u>Canteen Assistant</u> The full cost of the Ecodepot canteen assistant is to be recovered through an increase in canteen prices.	-11	-11	-11

Detailed Savings Proposals

NSMDS1	<u>Increase pest control fees by 5%, including inflation</u> An increase in the net cost (exc VAT) of non rat treatments by £4 and rat treatments by £1 can achieve this saving.	-4	-4	-4
NSLDS1	<u>Reduction in enforcement support officer and general office costs</u> The Enforcement Support Officer post can be reduced by 0.1 FTE as the current postholder works part time. General Office Expenditure budgets can also be reduced in line with current expenditure.	-4	-4	-4
NSLDS2	<u>Income from enforcement penalties</u> There is currently no budget for income from enforcement penalties as this is a new service.	-5	-5	-5
NSLDS3	<u>Reduce food sampling budget</u> A reduction of the food standards budget which can be achieved by prioritising work on high risk areas.	-6	-6	-6
NSLDS4	<u>Do not renew the leases of the 3 remaining cars in the department</u> This is achievable through more efficient use of pool vehicles.	-6	-6	-6
NSLDS5	<u>Crematorium new income stream for internment of cremated remains</u> There is currently no charge for this service. The new charge will be £20 plus VAT.	-4	-4	-4
NSLDS6	<u>Increase discretionary licensing fees by 5%</u> Some fees are set by statute but where possible fees are to be increased by 5%.	-9	-9	-9
NSLDS7	<u>Reduce misc expenditure in licensing</u> A reduction in general office expenditure can be achieved in line with current spend.	-4	-4	-4
NSLDS8	<u>Delete 0.5 FTE in the Finance Department</u> The deletion of a vacant post is achievable as new purchasing arrangements have reduced the amount of supplier invoices to be processed.	-9	-9	-9
NSLDS9	<u>Delete budget for Misc Items</u> This includes a reduction in various budgets.	-1	-1	-1
NSMS4	<u>Reduce gumbusting carried out by targeting priority areas</u> This would halve the amount of time spent on this activity and redirect these labour hours to alternative services, which would in effect reduce costs as a vacant post will remain unfilled.	-17	-17	-17
NSLS4	<u>Increase entry charge to Union Terrace Toilets from 20p to 30p</u> An increase in charges at this facility would bring them into line with national policy.	-10	-10	-10

-752 -752 -752

Detailed Savings Proposals

Resources Directorate

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
RESMS1	<u>Increased Recovery of Housing Benefit Overpayments.</u> Since transferring to Exchequer in 2005 the HB Overpayments Team has consistently increased the levels of recovery. This saving reflects this on-going increase in performance.	-20	-20	-20
RESMS2	<u>Additional income from Court Fees</u> Every time a non paying customer is summonsed to court there is a charge that the court imposes on that customer. Current income levels show income is above the current budget.	-40	-40	-40
RESMS3	<u>Improved performance in benefits service</u> Improved performance in the benefits service could result in an increase in subsidy income payments. By reducing the amount of local authority error overpayments to below the challenging government target we will receive additional subsidy income. This proposal assumes the council budgets to receive 40% subsidy with LA errors totalling £190k. This is a challenging target and failure to meet the target will have significant financial impact on the service.	-46	-46	-46
RESMS4	<u>Review of Benefits and overpayments budgets</u> A large amount of work has been carried out (and is still ongoing) to establish the budget position relating to the benefits service and the complex relationship between the benefit paid out and the benefit subsidy income received from the Department for Work and Pension. The financial situation has also improved due to the higher levels of performance within the benefits service and the resulting subsidy rewards.	-100	-100	-100
RESMS5	<u>Improved Council Tax / NNDR collection rate</u> When calculating the levels of income that will be received from the council tax an allowance is made for those debts which are not able to be collected. At present the assumption is that 98% of council tax income will be successfully collected. Where this figure is exceeded the additional income is shared between the council, the police and the fire authority. Over recent years the level of collection has consistently exceeded the 98% target and so it is possible to increase the potential levels of collection. This proposal suggests that the assumed collection rate is increased to 98.25% releasing an additional £150k into the base budget. Failure to hit this target will result on a deficit on the collection fund which would then need to be met by the three precepting authorities. The Director of Resources deems such a risk to be low. It should be noted that this increase, whilst built into the base budget, will result in lower collection fund surpluses from 2009/10 onwards.	-150	-150	-150
RESMS6	<u>Lease Drop Outs</u> The proposal is to buy-out leases terminating both in year plus additional savings from buy-outs in previous year. The saving is dependent on negotiating with lease providers over the residual value of equipment.	-168	-168	-168

Detailed Savings Proposals

RESMS7	<u>IT&T - Reduction in Staff Resources</u> Reduce the IT&T Support Team resources by one fte following the migration of the Corporate Print Services to the Central Print Unit and the continued development of automated support processes.	-28	-28	-28
RESMS8	<u>Additional Income within IT&T for expanding use of network</u> Additional Support Service income generated from expanding the use of the Corporate Network Remote Access System.	-15	-15	-15
RESHS2	<u>Reduce resources within Internal Audit / Fraud</u> To delete a post from the existing Audit and Fraud team establishment. This will have an impact on the team's ability to deliver the annual Audit and Fraud Plan which is currently under-resourced. It is likely that in actioning this saving that there will be adverse comment from the District Auditor and may impact on future CPA score.	-24	-24	-24
RESLS1	<u>Venture Fund Loan Repayment</u> Following an underspend in 2006/07 the Directorate was able to repay two venture fund loans that have budgeted repayments in 2007/08 and future years. Repaying the procurement loan freed up £50k of resources within the audit and risk management budget and repaying the SX3 loan freed up £201k in the IT&T budget.	-251	-251	-251
RESLS2	<u>Strategic Finance - Service Budget Savings</u> A review has been undertaken of budgets within the corporate accountancy service. This review has identified three areas where savings can be taken on existing budgets without a significant impact on performance: a) the replacement in 2007/08 of a Senior Accounting Technician with a Trainee Accounting Technician (£10k); b) deleting the consultancy budget established to support the council's current financial ledger (£5k); and c) realising savings on the letting of a new contract for specialist treasury advice to the council (£2k).	-17	-17	-17
RESLS3	<u>Support Arclight to become a registered social landlord</u> If Arclight becomes a registered social landlord, then benefit claims will no longer be subjected to referral to the rent officer / local housing allowance and therefore benefit will be paid without a penalty /reduction in benefit subsidy payable by the Department for Work and Pensions.	-20	-24	-24
RESLS4	<u>Savings from ITT Projects being cancelled or completed under budget.</u> Following a review of IT&T projects a total of 6 projects have been completed under budget (£-24k) whilst a further 4 projects have been cancelled following a change in Business requirements (£-24k). There is a further saving from no longer requiring the ITT Printing Service (£-9k).	-57	-57	-57
RESLS5	<u>Price increases for commercial property (annual rent review)</u> Increase in rental income from the commercial portfolio 2008/09 rent reviews.	-60	-60	-60
RESLDS1	<u>Review of Overhead budgets within IT&T</u> A reduction in the overhead budget in relation to subscriptions, conference and subsistence costs.	-4	-4	-4

Detailed Savings Proposals

RESLDS2	<u>Review Admin Budgets</u> Make savings on various departmental supplies and services budgets within Property Services.	-5	-5	-5
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Total

-1,005	-1,009	-1,009
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Corporate

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
	Additional financing for borrowing (capital programme)	-273	-80	0
	Interest earned on cash balances	-510	-88	-88
	Under utilisation of 2007/08 contingency fund	-200	-200	-200
	Savings on insurance costs	-35	-35	-35
	Council wide management savings	-200	-200	-200
	Remove contingency for capital running costs (historic)	-350	-350	-350

Total

-1,568	-953	-873
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TOTAL GENERAL FUND

-6,348	-6,322	-6,208
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Less - used in council tax calculation

150	150	150
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REVISED TOTAL GENERAL FUND

-6,198	-6,172	-6,058
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Dedicated Schools Grant

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
LCLS2	<u>Inter Authority Recoupment</u> Changes to the way in which charges for Inter Authority Recoupment can be calculated mean that a greater level of overheads can now be included in the charge for each pupil. As York is currently a net provider of places in maintained special schools this has resulted in a net underspend on the overall recoupment budget in recent years. Looking at forward projections it is felt that a prudent budget reduction of £91k can be made for 2008/09 whilst still leaving some provision for unexpected events.	-91	-91	-91
LCLS3	<u>Out Of City Placements</u> As part of the policy to reduce dependence on external placements we have been able to reduce the numbers of pupils involved. The budget has now underspent in each of the last 3 years. Looking at forward projections it is felt that a prudent budget reduction of £90k can be made for 2008/09 whilst still leaving some provision for unexpected placements.	-90	-90	-90

Detailed Savings Proposals

LCMDS9	<u>Childminding Service Grants</u> A reduction in the amount allocated for supporting new starters in childminding.	-1	-1	-1
LCLDS5	<u>Business Support Team Training</u> Reduce the budget currently set aside for funding training and development opportunities for the team.	-1	-1	-1
LCLDS6	<u>Team Away Days</u> Reduce the team away days by two.	-1	-1	-1
LCLDS7	<u>Policy & Planning Budget Reduction</u> Savings to be achieved through a combination of reductions in conferences attended, grants to be paid to Shared Foundation Partnerships, grants to day nurseries towards their NDNA membership fees, printing and advertising.	-4	-4	-4
LCLDS8	<u>Children's Information Service Staffing Reduction</u> A saving that reflects a recent restructure of the Children's Information Service that has already resulted in a net reduction in staff hours for the team.	-5	-5	-5
Total		-193	-193	-193

Housing Revenue Account

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
HRALS1	<u>Reduced Bad Debt Provision</u> Housing Services have been focusing on performance improvements within the operational service areas. As a result of improved performance on recovering rent arrears, the requirement for bad debt provision has reduced. A £100k reduction in current arrears relates to a reduction in bad debt provision of approximately £60k.	-60	-60	-60
HRALS2	<u>Reduced Revenue Contribution to Capital</u> Housing Services have recently changed the product specification for replacement of gas central heating systems, moving from conventional boilers to combination boilers. This results in reduced capital cost of replacing a central heating system as a result of removing the need for a hot water cylinder and associated pipe work.	-33	-33	-44
HRALS3	<u>Additional income from Tees Valley properties</u> Tees Valley Housing Association properties are managed by the council in return for a management fee. This saving reflects an increase in the number of properties being managed in 2008/09 within existing resources.	-15	-15	-15
Total		-108	-108	-119

Use of Reserves

City Strategy

City Strategy		Net Cost 2007/08 £'000	Full Year 2008/09 £'000	Full Year 2009/10 £'000
Ref	Brief Description			
CSYG5 One off	<u>Waste Strategy - Procurement Development</u> Continuation of one off budget for PFI procurement, for years 4 and 5. The budget funds procurement and salary costs for delivering waste PFI contract, taking the partnership through the competitive dialogue approach. The project is essential for Council to achieve long-term LATS issues.	200	200	0
CSYG7 One off	<u>York North West (British Sugar)</u> The York Northwest Area Action Plan (AAP) is a development document under the Local Development Framework. It will set the planning framework for an area of the city that will include to development sites of York Central and British Sugar. The preparation of a single AAP for both sites together will also allow a co-ordinated planning approach which will maximise the location of different uses and optimise planning benefit for the City. This development has been identified as one of 4 critical growth points in the Leeds City Region and has a regional significance for housing and employment. The funding is for the second and third year of a three year programme to support the preparation of the Area Action Plan with additional in house staff, the preparation of the evidence base, and the costs attached to the consultation and examination.	75	75	0
CSPG4 One off	<u>Advance Purchase Options for Waste Treatment Facilities</u> Revenue implications of advance land purchase for possible Waste Treatment Facilities as per Executive 23 Oct 2007.	31	31	31
CSIG5 One off	<u>Downturn in Section 38 Income</u> The number of highway adoption agreements entered into over the last three years has fallen from 12 to 6 and it is anticipated that this will not increase in the short term. As a result there is a shortfall in the income to support the service. However there are some significant developments being planned in the city in the medium term that will increase the levels of income back to support the service.	40	20	0
CSIG13 One off	<u>City Walls - review of maintenance requirement</u> Increase in the York City Walls Revenue budget for day to day maintenance of the City Walls from £15k to £20k. The budget for general maintenance of the City Walls has been at the current level for 10 years. This uplift is required to meet essential day to day costs of maintenance to railings, gates, signs, and walls and the increased costs imposed by H&S handling and access standards.	5	0	0

Use of Reserves

<p>CSYG6 One off</p>	<p><u>Local Development Framework Development Costs</u> Under the new planning framework the Council is required to prepare a Local Development Framework (LDF). The preparation is monitored by DCLG against the Local Development Scheme. The scheme contains a timetable for production of the framework setting exact dates to be met to ensure adoption of the Core Strategy by the end of 2009. Work has been progressing toward that date and the council is on target to achieve that. The LDF will set the planning framework for the city for the future against which future development may be assessed. It will by its nature be a package of elements that are constantly being revised and updated as circumstances change. The funding is the second and third year of a three year programme to support the preparation of the LDF with additional in house staff, the preparation of the evidence base, and the costs attached to the consultation and examination on the core strategy.</p>	227	224	0
<p>CSIG8 One off</p>	<p><u>Highways Drainage survey and repair</u> Heavy rainfall in June 2007 resulted in several areas around the city being flooding with some properties (living accommodation) being put at risk. In addition road gullies around the city failed to operate as effectively as they should resulting in localised road flooding. This has highlighted the poor quality of information we have about the extent and condition of our highway drainage systems. A survey is required of the network using different techniques and a programme of repairs and improvement work needs to be developed and agreed. Once the programme has been agreed work will need to be carried out to make repairs and improvements to the system. We will be working with other stakeholders including the environment agency, Yorkshire water and the internal drainage boards on this project.</p>	200	0	0

Total

778	550	31
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Economic Development

		Net Cost 2007/08 £'000	Full Year 2008/09 £'000	Full Year 2009/10 £'000
<p>CSYG8 One off</p>	<p><u>Leeds City Region Secretariat</u> The costs of providing a secretariat function for the Leeds City Region has so far been borne entirely by Leeds City Council. The Leaders Board having already agreed a funding formula based on population levels. CYC contribution to the total cost is £23k.</p>	23	23	0

Total

23	23	0
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Use of Reserves

Leisure and Culture

		Net Cost 2007/08 £'000	Full Year 2008/09 £'000	Full Year 2009/10 £'000
LCYG1 One off	<u>Edmund Wilson Gym</u> Loss of income due to gym being provided in temporary accommodations. This is expected to be a short term pressure with income anticipated to move back up to previous levels once the new facilities at Oaklands are completed.	66	33	0
LCYG2 One off	<u>Oaklands Sports Centre Temporary Closure</u> One off revenue implications from the closure of the sports centre during the construction period of the new Oaklands Pool.	80	15	0
LCYG5 One off	<u>Contribution to the 2010 Mystery Plays</u> A total CYC contribution of £100k spread over the financial years 2006/07 to 2010/11.	20	20	20
Total		166	68	20

Children's Services

		Net Cost 2007/08 £'000	Full Year 2008/09 £'000	Full Year 2009/10 £'000
LCNG5 One off	<u>SACRE - 5 Year Curriculum Review</u> Religious Education is not part of the National Curriculum but must be taught in schools by law. The syllabus has to be produced locally and is known as the agreed syllabus. Each local authority must appoint a Standing Advisory Council for Religious Education and one of the functions of this body is to carry out a 5 yearly review of the RE curriculum in the local authority. This review is due to be carried out in 2008/09, and will require increased support from the Advisory Service.	5	0	0
LCDG6 One off	<u>Home to School Transport</u> SEN transport costs have risen significantly over the last few years due to more SEN pupils requiring transport and escorts to special schools as a consequence of action taken to maintain children with SEN within the city rather than in expensive out of city residential placements. In addition there has been an increase in discretionary expenditure due to the number of appeals being granted, and the price increases in taxi contracts for all journeys have on average been higher than the budgeted for. The growth is for one year only pending the outcome of the corporate review of transport being undertaken by Kendric Ash.	150	0	0

Use of Reserves

LCDG7 One off	<u>Support Staff Increase</u> Insufficient resources were transferred to LCCS from HASS at the time of the transfer of Children's Social Services functions to support all of the ICT needs of the new directorate. A requirement for 1.5 - 2.0 ftes was established based on workload by LCCS but HASS were only able to identify resources sufficient for 0.5fte to be transferred. This has been used to employ one full time ICT support technician from October 2007 to September 2008 on a temporary contract. In addition a £42k DCSF grant that is currently supporting a project manager to implement the Integrated Children's System has been withdrawn from 2008/09. This is a critically important system and the post needs to be retained. This request is to extend both contracts to March 2009 pending a full review of directorate ICT support requirements that is currently being undertaken by the Head of Central ICT.	57	0	0
LCDG10 One off	<u>Fostering Costs</u> The number of children in foster care has risen over the last couple of years (total numbers of looked after children have risen from 140 at the start of 2006/07 to around 160 early in 2007/08). This has led to more children being placed through expensive Independent Fostering Agencies as there are not enough places available with York foster carers. However, it is believed that the number of looked after children is now starting to fall back again and once the short term 'bulge' is passed the financial pressures should be reduced. Further effort is also being invested in expanding the local fostering programme. It is suggested that rather than providing on-going funding, a one-off allocation of £100k is made from reserves for 2008/09, with a further provision of £80k allowed for in contingency and a full review of the underlying position undertaken prior to 2009/10.	100	0	0

Total**312 0 0**Neighbourhood Services

		Net Cost 2007/08 £'000	Full Year 2008/09 £'000	Full Year 2009/10 £'000
NSRG4 One off	<u>End of CRED funding for St Nicholas Fields SLA</u> One off funding to cover grant fall out until full recycling programme is rolled out.	20	0	0
NSIG3 One off	<u>Bring forward replacement programme for grass cutting machinery</u> Required for health and safety reasons.	25	0	0

Use of Reserves

NSYG1 One off	<u>Replace ward committee capital budgets with revenue</u> The capital element of ward committee budget is to be funded by revenue reserves until 2011/12, which will improve the ability to spend on non capital schemes. After this period, continuation of funding will need to be bid for.	202	202	202
NSIG4 One-off	<u>Waste Minimisation</u> One off funding was agreed until 2009/10. This budget covers waste minimisation promotion and education.	50	50	0

Total

297	252	202
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Resources Directorate

		Net Cost 2007/08 £'000	Full Year 2008/09 £'000	Full Year 2009/10 £'000
RESYG1 One-off	<u>Housing Benefit Venture Fund</u> Benefits Venture fund loan repayment from additional RSG generated by benefits take up work. Years 3 to 5 of 5.	25	25	25
RESIG5 One-off	<u>Delphi replacement project costs</u> Following the replacement of FMS there is a need to develop and replaced the existing Payroll and HR System, Delphi. This request covers the need for a project team to take the project through from inception to completion. In order to control costs the request is based on an assumption that this process would be project managed by the team who are currently successfully running the FMS Replacement Project. This team comprises a Project manager and two Project Support Staff. Such an approach brings a number of advantages ranging from immediate credibility with many key partners, through familiarity with the business and its needs, to the ability to dovetail workloads to minimise downtime and speed up the overall implementation process. It also means there would be no costs or delays due recruitment. Based on this approach it is anticipated that the project could be completed in a maximum of eighteen months compared to a two year timescale if a new team were to be introduced.	85	170	0

Total

110	195	25
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Use of Reserves

Corporate Budgets

		Net Cost 2007/08 £'000	Full Year 2008/09 £'000	Full Year 2009/10 £'000
CORPUG14 One-off	<u>Loss of YPO Dividend</u> 1996 and has been used to directly support various operational services budgets across HASS, LCCS and Resources.	137	0	0
Total		137	0	0

TOTAL GENERAL FUND ALL PROPOSALS **1,823** **1,088** **278**

Estimated Reserves Balances

	2007/08 £000	2008/09 £000	2009/10 £000	2010/11 £000
General Fund Reserve				
Balance at 1 April	(7,702)	(7,365)	(4,743)	(3,705)
Less: Already Committed To Annual Budget	1,312	1,823	1,088	278
Carry Forward Underspend from Previous Years	1,519	1,085	-	-
Agreed spend from prior year underspend	223	-	-	-
Supplementary Estimates	791	-	-	-
Revised General Fund Reserve	(3,857)	(4,457)	(3,655)	(3,427)
Add: <u>Other Adjustments</u>				
Release of Bellwin Reserve	(300)	-	-	-
NNDR Rebates	(250)	(150)	(50)	(50)
Additional LABGI grant received	(537)	-	-	-
Transfer funds from Insurance reserve	-	(300)	-	-
Potential call for non-recurring contingency items	480	164	-	-
	(607)	(286)	(50)	(50)
Net Underspend on General Fund	(2,901)	-	-	-
Estimated General Fund Reserve at 31 March	(7,365)	(4,743)	(3,705)	(3,477)
Trading Activities Reserve				
Balance at 1 April	(439)	(154)	(154)	(154)
Less: Use of Reserves	139	-	-	-
Forecast loss in year	146	-	-	-
Estimated Trading Activities Reserve at 31 March	(154)	(154)	(154)	(154)
Venture Fund				
Balance at 1 April	(1,611)	(1,898)	(1,222)	(833)
Add: Repayments	(1,633)	(602)	(611)	(82)
Less: Advances	1,346	1,278	1,000	900
Estimated Venture Fund Balance at 31 March	(1,898)	(1,222)	(833)	(15)
Total Revenue Reserves at 31 March	(9,417)	(6,119)	(4,692)	(3,646)
Estimated Minimum Reserves Threshold	5,201	5,219	5,375	5,536
Headroom in Reserves	(4,216)	(900)	683	1,890

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Proposals Not Included in Budget Paper

Chief Executive

		Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£'000	£'000
CXPG2	<u>Development of Organisational Effectiveness Programme (OEP)</u> Additional resource to support the Council's OEP. The Council has a number of Champions leading Improvement initiatives however there is a lack of corporate support coordinating the programme.	85	85	85
CXPG6	<u>Transforming People Management</u> Additional HR Corporate Advisor to lead the transformation of people management in the Council.	44	44	44
Total		129	129	129

City Strategy

		Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£'000	£'000
CSSHS4	<u>Reduction in support to subsidised bus services</u> There are 27 subsidised bus services and it is projected that they will carry approximately 600,000 fare paying passengers in 2007/8. Some of these are below the threshold of 11 passengers/bus hour and have significant subsidies / passenger. The proposed saving assumes the withdrawal of support to the following services 14, 14A, 18A, 20,22 and 195. These services are all below the threshold, have a high subsidy or have alternative services available.	-96	-96	-96
CSSHS2	<u>Withdraw provision of bus tokens</u> Concessionary travel tokens are provided as an alternative to a concessionary bus pass. The tokens are valued at £40 / claimant / year. It is estimated there could be 11,500 claimants in 2008/9 at a total cost of £460k. If tokens were withdrawn some will transfer to the concessionary bus pass at a higher cost and some will be lost to the scheme.	-125	-125	-125
CSSHS3	<u>Highway Resurfacing</u> Reduction in the footway slurry sealing and road surface dressing programmes and to delete the road heavy duty sealing and thin macadam resurfacing. Whilst these are cost effective treatments that prolong the life of footways and roads they are frequently criticised for the standard of finish. There will be a loss of approximately 33 footway and 18 road resurfacing schemes and more reactive maintenance will be required to keep roads and footways safe. This will involve a potential redundancy.	-238	-238	-238
CSNG1c	<u>Start concessionary arrangements at 9:30 rather than 9:00</u> The national scheme requires passes to be accepted on all buses after 09:30. The local scheme in York and North Yorkshire Concessionary Fares partnership allows travel after 09:00. To delay introduction will lead to a small saving.	-40	-40	-40

Proposals Not Included in Budget Paper

CSPG11	<u>Set aside to fund revenue implications of Waste PFI</u> Projections presented to the Executive in September 2006, March 2007 and July 2007 set out the significant increased costs associated with Waste Disposal / PFI project. It is an option to provide for the estimated increase in cost to the council from 2008/09, in order to prevent a significant cost increase at the time the contract commences.	500	500	500
CSIG12	<u>Smarter Choices - Promoting Sustainable Travel</u> The development of a package of marketing, awareness and support measures that will achieve a significant modal shift to more sustainable forms of travel. The investment would enable a coordinated programme of effective publicity campaigns, promotional material and tailored information to be delivered to achieve a significant shift to the use of more sustainable forms of transport and travel such as bus, cycle and walking.	25	25	25
CSIG17	<u>Contribution to City Region Transport Projects</u> City of York Council's contribution to the upkeep of a bespoke strategic transport model for the Leeds City Region used for modelling the effects of policy or transport measures or proposed development within the Leeds City Region, which encompasses York. The investment would enable City of York Council in conjunction with the other authorities that comprise the Leeds City Region, to maintain a bespoke strategic transport model that is currently being constructed for the Leeds City Region to model the current transport network in the region and to predict the impacts of proposed policy, transport measures and development.	15	15	15

Total**41 41 41****Economic Development**

		Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£'000	£'000
CSHS6	<u>york-england.com</u> Withdraw the council contribution of £30k to the sub regional inward investment agency. York-england.com as well as providing an effective gateway to potential new investors also carry out an important key account management function with existing York businesses. They are currently funded from Yorkshire Forward and North Yorkshire County Council - a loss of £30k from CYC would be a significant % of its funding and could threaten their future liability. Loss of the service would impact the Economic Development Service as they would need to undertake some of the roles.	-30	-30	-30
CSIG14	<u>City Region Co-ordination Officer</u> The Leeds City Region is moving forward at an increased pace. The proposal was to employ a co-ordinator to oversee all the initiatives influenced at the City Region level.	32	32	32

Proposals Not Included in Budget Paper

CSIG15	<u>Additional funding for York Credit Union</u> Request for funding from York Credit Union to support future expansion of the service.	10	10	10
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Total**12 12 12****Housing Services**

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
HS14	<u>Reconfigure early intervention and prevention contract</u> This saving can be achieved by reconfiguring an existing contract providing early intervention and prevention of rough sleepers. The contracted service also provides a drop in centre and counselling, and contributes to the rough sleeper counts that are done 4 time a year.	-20	-20	-20
HS13	<u>Homelessness casework / prevention worker</u> Reduction of homeless casework / prevention worker. There are currently 8 casework / prevention workers who carry out the councils statutory duties under the 2002 Homelessness Act. The proposed saving is to reduce this team to 7.	-27	-27	-27

Total**-47 -47 -47****Adult Social Services**

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£'000	£'000
HS2	<u>Closure of CYC component of Sycamore House</u> Remove CYC staffing from Sycamore House and associated day care budgets. Replace with commissioned voluntary sector service to provide drop in facility to support the NHS services. This service is now an integral part of the Recovery Service (day services). The building also accommodates a service previously housed in a PCT building. Staff from Sycamore House now also work in other parts of the day services designed to meet specific needs, e.g. employment and improving mental health as well as providing the drop in sessions. Loss of these staff would seriously undermine the structure of day services which have been agreed by CYC. Loss of the service would be detrimental to the other mental health services from a whole systems perspective.	-111	-142	-142
HS11A	<u>Increase eligibility criteria to substantial</u> The savings would be achieved across all service areas for people with moderate needs including home care, day care, transport and support services. It is impossible to identify the exact level of savings achievable without individually reviewing the needs of every customer. The figures contained in this proposal are estimates based on the current customer base.	-200	-300	-300

Proposals Not Included in Budget Paper

HSHS9	<u>Increased income from charges - DRB policy change</u> Currently the council's charging policy is to disregard 35% of disability related benefits in lieu of an individual assessment of Disability Related Expenditure (DRE). This proposal suggests that 100% is taken into account when calculating the maximum assessed charge but that all customers are offered an individual DRE assessment. Approximately 80% of customers (around 1000 individuals) would be affected. It's difficult to predict the exact outcome as all customers would need an individual assessment.	-216	-216	-216
HSIG9	<u>Safeguarding Adults</u> To increase staffing to deal with an increase in the number of referrals concerning adults abuse.	78	78	78
HSHS1	<u>Withdrawal of funding to voluntary organisation</u>	-44	-44	-44
HSHS11B	<u>Increase eligibility criteria to critical</u>	-300	-1,200	-1,200
HSHS3	<u>Re-provision of day support with private sector</u>	-1	-44	-44
HSHS4	<u>Withdrawal of funding from various voluntary sector commissioned services</u>	-89	-119	-119
HSHS5	<u>Closure of Elderly Persons Homes</u>	-22	-50	-98
HSHS6	<u>Outsource in house home care service to private providers</u>	-101	-500	-827
HSHS7	<u>To reduce the number of Workstep placements available in the Yorkcraft supported employment service.</u>	-54	-132	-132
HSHS8	<u>Increase charges for "double" carers</u> Where one customer requires 2 carers to deliver the service they are currently only charged for one carer.	-92	-92	-92

Total**-1,152 -2,761 -3,136****Leisure and Culture**

Ref	Brief Description	Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£(000)	£(000)
LCHDS4	<u>Edmund Wilson Reduced Sunday Opening</u> Early closure from 6pm on Sundays.	-2	-2	-2
LCHDS3	<u>Swimming Pool Bank Holiday Closure</u> Closure of Edmund Wilson and Yearsley Swimming Pools and Gym on bank holidays. Closures will result in a reduction in public swimming provision and gym access by:45 hours per year if closed for 5 bank holidays. (Already closed Christmas, Boxing Day & New Years Days).	-3	-3	-3
LCHS19	<u>Theatre Royal SLA 5% Cut</u> The current 3 year funding agreement with the Theatre Royal is being reviewed for 2008/9. There is therefore the possibility of reducing funding and taking a consequent cut in the programme provided at the Theatre.	-15	-15	-15
LCHS15	<u>Branch Library Closure</u> Closure of one branch library. Decision of which one would be based on an analysis of usage levels compared to running costs.	-20	-20	-20
LCHS14	<u>Central Library One Day Closure</u> Close the central library for one day a week. Likely to require a significant change to staff terms and conditions.	-54	-54	-54

Proposals Not Included in Budget Paper

LCHS17	<u>City Of Festivals</u> Remove the budget to support the City of Festivals programme. York Music Live, York Carnival, Festival of the Rivers and Dance York. May remove the ability to lever in additional funds to support York Early Music Festival, Illuminating York and the Viking Festival. This will also remove our ability to support the community programme alongside all of the city's festivals.	-57	-57	-57
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Total

-151	-151	-151
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Children's Services

		Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£'000	£'000
LCHS2	<u>Social Worker Staff Reduction</u> Social Work Service, responsible for Initial and Core assessments of children in need and at risk, undertaking S47 enquiries, responsibly as key workers for children looked after and / or subject to a child protection plan. The proposal to delete 0.5 fte post from each of 3 teams in the service area (total staffing establishment is 20 fte posts).	-47	-47	-47
LCHS18	<u>Performing Arts Centres</u> This cut would close 3 centres: Canon Lee, Millthorpe and Archbishop Holgate's Schools with additional extended provision at York High (Lowfield site) which provides 450+ young people and 60+ young adults with weekly music and performing arts sessions.	-88	-88	-88
LCMS1	<u>NSPCC Partnership Secondment - Cease</u> A 0.5 fte social work post seconded to the NSPCC Domestic Abuse Project but paid for by CYC (also PCT secondment). The current SLA ends in March 2008. The service provides direct therapeutic and preventative work to child victims of domestic abuse and their non abusing carers.	-17	-17	-17
LCMS3	<u>Family Group Conference - Delete Service</u> Family Group Conferencing is a method of working with families that has been promoted within children's social work for a number of years, fully evaluated and recommended nationally to support children's placement within their families. This saving would cease the service with the loss of one fte post.	31	31	31
LCMS6	<u>CAMHS Social Worker - Delete Post</u> The post undertakes social work tasks with children and young people who attend the out-patient and in-patient unit at Limetrees. The post dedicates time to the specialist CAMHS LAC team and is funded by CYC and the PCT: (60% / 40%).	22	22	22
LCMS4	<u>Children in Need - Cease Contribution to Youth Service</u> An intensive support service commissioned from the Youth Service to try to prevent the admission to care of children in crisis and on the cusp of admission. To undertake direct, intensive work with 10-16 year olds in urgent situations where Family Support intervention has not been sufficient to prevent crisis. This saving would cease the service.	21	21	21

Proposals Not Included in Budget Paper

LCHS8	<u>Welfare Officer - Delete Post</u> Delete a 0.5 fte Welfare Officer post out of a team of 9.0 fte's, supporting schools and parents to encourage and increase attendance.	15	15	15
LCHS21	<u>EDS Advisor or Consultant Post Deletion</u> Deletion of one fte post in EDS. This would result in a reduction in the amount of support given to schools. Lessening of support and leadership development opportunities for headteachers. Possible impact on schools' results and performance.	26	45	45

Total

-37	-18	-18
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Neighbourhood Services

		Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£'000	£'000
NSIG4	<u>Waste Minimisation</u> One off funding provided until 2009/10. This budget covers waste minimisation promotion and education.	0	0	50
NSMS7	<u>Closure of St Georges Car Park Toilets</u> Close toilet facility, which is currently only open for 6 months of the year (April to Oct), direct customers to Coppergate toilets. This facility is at risk of flooding and when this occurs has high repair and maintenance costs. There are current outstanding repair and maintenance issues.	-20	-20	-20
NSHDS1	<u>Reduce R&M in community centres</u>	-4	-4	-4
NSHS4	<u>Close 4 city centre air quality monitoring stations</u>	-8	-8	-8
NSLS9	<u>Decrease ward committee budget</u>	-78	-78	-78
NSMS2	<u>Cease the provision of free black sacks</u>	-30	-30	-30
NSMS3	<u>Reduce York Pride Budget</u>	-66	-66	-66

Total

-206	-206	-156
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Resources Directorate

		Net Cost	Full Year	Full Year
		2008/09	2009/10	2010/11
		£(000)	£'000	£'000
RESHS1	<u>War Pension - amend pension disregard</u> The law relating to Housing and Council Tax Benefits allows a Council to have the option of not taking into account any income from war pensions when calculating entitlement to benefit. City of York Council does not include this income in the calculation and this costs the council £69k per annum. A saving of £20k could be achieved by disregarding income below £114 per week (£5,928 pa) when calculating benefit eligibility.	20	20	20

Total

20	20	20
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Details of EMAP fees and charges are shown as follows:

Annex

City Strategy	8A
Economic Development	8B
Chief Executive's Resources	8C
Neighbourhood Services	8D
Housing and Adult Social Services	8E
Children's Services	8F
Leisure and Culture	8G
	8H

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Meeting of Executive Members for City Strategy and Advisory Panel

14 January 2008

Report of the Director of City Strategy and Director of Resources

REVENUE BUDGET 2008/09 – CITY STRATEGY FEES AND CHARGES**Summary**

1. This report advises Members of the proposed fees and charges for the City Strategy portfolio for the financial year 2008/09 and the anticipated increase in income which they will generate. The Annex to the report sets out the detail of the individual charges.

Background

2. The fees and charges for City Strategy are complex and varied. Some are controlled by regulation, some by national guidelines and others by market forces or the cost of administering the service. In the City Strategy Revenue and Capital budget report elsewhere on the agenda, Members are advised of the effect on the service of budget reductions. The level of fees and charges has been set against this background of severe financial constraint and service reductions. Income from fees and charges is a key factor in setting budgets and totals approximately £10.2 million for the City Strategy portfolio. In ensuring a balanced budget, it is therefore essential that income is at least maintained, if not improved.

Proposals

3. This section sets out the key elements for Members' consideration. Only those with significant income are highlighted.

Transport**Residents Parking**

4. Residents parking schemes allow residents and visitors to park near their property. The council recovers the costs of administration and enforcement of residents parking schemes through charges for permits. For 2008-09 it is proposed to increase charges by the rate of inflation with a residents permit increasing from £88 to £90, with a 5% rise for second permits and 10% rise for third and fourth permits. However, there is no increase proposed for the price of visitor permits.

Car Parking

5. The current budget for parking income totals £6.4 million and is therefore very important to the overall budget.
6. Car park prices have remained fixed since 2004/05 with the exception of reducing the cost of parking at Foss Bank to 70p an hour in 2006/07 and the decision to stop charging for Minster badge holders in the evening from August 2007. This has put pressure on other budgets as costs have increased without any additional income raised from the assets.
7. As part of the budget consideration it is proposed to freeze all parking charges for 2008-09 for Minster badge holders and to increase charges in standard stay car parks for non-residents by 20p from £1.30 to £1.50 per hour. The cost for on-street car parking is proposed to increase from £1.40 to £1.50 per hour. The arrangements in place at Micklegate and Priory Street for parking under one hour will continue.

Penalty Charge Notices

8. The Traffic Management Act 2004 introduces new penalties for offences commencing on 31st March 2007. Depending on the seriousness of the offence the penalty will either increase from £60 to £70 (mainly for on-street offences) or decrease to £50 (mainly for off-street offences). A full report outlining all the changes is being taken to the Executive on 15th January 2008.

Cycle Training

9. Fees for cycle training have been frozen for the last three years. A significant source of income over this time has also come from training cycle trainers from other local authorities but recently demand has dropped leading to a shortfall in income in 2007/08. An increase in fees for would help to reflect the overall cost of training provision as well as alleviating the income shortfall.

Planning**Building Control**

10. Following the deregulation of the building control function Members have discretion to set the fees for this service. The Council has agreed to participate in the Local Government Association (LGA) Model Charges Scheme in which all participating authorities agree to set their fees within a + or -10 % band. York, in common with many other authorities, has adopted the prescribed fees. The fees cover three areas of activity: - domestic alterations, housing developments and commercial developments. Due to Governmental guidance on Building Control income and use of surpluses, it is not intended to increase charges in the forthcoming year. It is however intended to reduce the number of charge bands within the fees to simplify matters for customers.

Land Charges

11. In 2006/7 Members established the fee levels for over the counter searches of £133 for domestic properties, £155 for business properties, £40 Solicitors Optional enquiries and £98 for electronic searches received through NLIS (National Land Information Service).

13. As advised to Members previously, a report was to be published by Government, concerning the way fees for Local Land Charge services were set. This report has been delayed and the draft report has only recently (December 2007) been approved by DCLG and Ministers. The report is likely to recommend that fees for local land charges search services, are set on a cost recovery basis. The consultation will take place over a 12 week period and will be linked to the publication of draft guidance on access to local authority information needed for the completion of property searches. It is anticipated that the consultation on setting fees will be published in January 2008, and dependent on the response to the respective consultation documents it is anticipated that both the access and costing guidance will be implemented on 1st June 2008. Currently work is proceeding to establish cost recovery costings for searches. When this information is available it will be necessary to amend charges accordingly.
14. A report will be brought back to Members when the guidance is issued and interpreted. Until this time it is proposed to leave fee levels at 2006/07 levels.

Planning

15. The review of planning costs and fees by DCLG has recommended the introduction of a new £85 fee to handle the discharge of conditions imposed by a planning permission for non-householder developments (£25 for householder developments).
16. Elsewhere within the report the recommendations are
- A fee increase of 11% (£15) for householder applications
 - An overall 25% increase for other fees
 - A new maximum fee of £250,000 (or £125,000 if an outline application) for all except minerals and waste applications
17. A draft Statutory Instrument will be put before Parliament in January 2008 and, if approved, the Town and Country Planning (Fees for Applications and Deemed Applications) Regulations 1989 would be amended. The effective date for these changes will be 6 April 2008.

Consultation

18. This paper commences the Council's budget consultation, both in terms of formal discussions with the Business and Voluntary sectors, but also as a mechanism for the public to comment on the proposals made in the report.

Options

19. Members of EMAP are asked for their comments or alternative suggestions on the fees and charges proposals shown in the Annex.

Analysis

20. All the analysis is provided in the body of the report and the annexes.

Corporate Priorities

21. Fees and Charges proposals are a key element of the Council's budget process. Where fees can increase above inflation to provide savings this can free up resources to deal with key council priorities. The use of discounted prices for short cars and those with low emissions assists in the priority to "increase the use of public and other environmentally friendly modes of transport".

Implications

Financial

22. The financial implications are dealt with in the body of the report.

Other Implications

23. There are no Human Resources, Equalities, Legal, Crime and Disorder or Information Technology, Property or Other implications to this report

Risk Management

24. The budget for city strategy is supported by income from fees and charges totalling £10.2m. Fees and charges levels are therefore of major significance in ensuring a balanced budget is set. The income from fees and charges will continue to be monitored through two mid-year monitoring reports and the final Revenue Outturn report for the year.

Recommendations

25. The Executive Member Advisory Panel is invited to provide comments on the fees and charges proposals for consultation for 2008/09 contained in this report.

Reason: As part of the consultation for the 2008/09 budget setting process.

Contact Details

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Chief Officers Responsible for the report:

Bill Woolley
Director of City Strategy

Simon Wiles
Director of Resources

Report Approved Date 20 December 2007

Specialist Implications Officer

There are no specialist implications

Wards Affected:

All

For further information please contact the author of the report.

Annex – Fees and Charges Proposals 2008/09

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Proposed Car Parking Tariffs from 1st April 2007

a) Off-Street Car Parks

Note			Daytime Charges						Evening	24 hour	
			< 1 Hour	1-2 Hours	2-3 Hours	3-4 Hours	4-5 Hours	Over 5 hours	6.00pm to 08.00am	Charge using mobile phone	
Short Stay	1	Resident	£1.70	£3.40	£5.10	£6.80	£8.50		£1.00		
		Non-Res	£2.00	£4.00	£6.00	£8.00	£10.00		£2.00		
Standard Stay	2	Resident	£1.00	£2.00	£3.00	£4.30	£5.50		£1.00		
		Non-Res	£1.30	£2.60	£3.90	£5.50	£7.00	£9.50*	£2.00	£10.00*	
Foss Bank*			70p per hour								
Kent Street		Resident	£0.90	£1.80	£2.70	£4.00	£5.00				
		Non-Res	£1.20	£2.40	£3.60	£5.00	£6.50	£8.00*			
Bishopthorpe Rd*			£0.20	£0.40	£0.60						
East Parade*		<30 mins =£0.20	£0.40	£2.80	£4.20						
			< 1 Hour	1-2 Hours	2-3 Hours	3-4 Hours	4-5 Hours	5-6 Hours	6-7 Hours	7-10 Hours	10-24 Hours
Shambles*			£1.40	£2.80	£4.20	£5.50	£7.00	£8.00	£9.00	£10.00	£25.00
			<2 Hours	2-5 Hours	5 – 12 Hrs	Mrkt Tradrs					
Foss Islands*			£3.30	£5.00	£8.00	£1.60					
			Summer	< 1 Hour	<3 Hours	Over 3 hours	Winter	<1 hour	Over 1 hour		
Union Terrace/Kent St			Coaches	£5.00	£8.00	£11.00	Coaches	£5.00	£8.00		

Note 1

Bootham Row, Castle and Piccadilly

Note 2

Castle Mills, Esplanade, Haymarket, Marygate, Monk Bar, Nunnery Lane, Peel Street, St. Georges, Union Terrace

b) On Street Parking

			Daytime Charges			Evening	Streets Included
			< 30mins (Micklegate Only)	< 1 Hour	1-2 Hours	6.00pm to 08.00am	
Standard Rate		Resident	n/a	£1.40	£2.80	£1.00	The Crescent, Carmelite St, Dundas Street, George Street, Lawrence Street, Lord Mayors Walk, North St, Palmer Lane, Piccadilly, Skeldergate, Tanner's Moat, Toft Green, Walmgate
		Non-Res	n/a	£1.40	£2.80	£2.00	
Micklegate & Priory Street		Resident	£0.20	£0.40	£2.80	£1.00	No charges on Sundays between 8am and 1pm
		Non-Res	£0.20	£0.40	£2.80	£2.00	
City Centre Footstreets		Resident				£1.00	Blake St, Duncombe Place, Fossgate, Goodramgate, Lendal, Piccadilly, St Deny's Road, Stonebow, Walmgate.
		Non-Res				£2.00	
Respark Areas*			n/a	£0.60			

* No Residents discounts available

Proposed Car Parking Tariffs from 1st April 2008

a) Off-Street Car Parks

Note			Daytime Charges					Evening	24 hour
			< 1 Hour	1-2 Hours	2-3 Hours	3-4 Hours	4-5 Hours	Over 5 hours	6.00pm to 08.00am
Short Stay	1	Resident	£1.70	£3.40	£5.10	£6.80	£8.50	free	
		Non-Res	£2.00	£4.00	£6.00	£8.00	£10.00	£2.00	
Standard Stay	2	Resident	£1.00	£2.00	£3.00	£4.30	£5.50	free	
		Non-Res	£1.50	£3.00	£4.50	£6.30	£8.00	£10.00*	£10.00*
Foss Bank*			70p per hour						
Bishopthorpe Rd*			£0.20	£0.40	£0.60				
East Parade*		<30 mins =£0.20	£0.40	£3.00	£4.50				

	<2 Hours	2-5 Hours	5 – 12 Hrs	Mrkt Tradrs
Foss Islands*	£3.30	£5.00	£8.00	£1.60

	Summer Coaches	< 1 Hour	<3 Hours	Over 3 hours	Winter Coaches	<1 hour	
Union Terrace/Kent St		£5.00	£8.00	£11.00		£5.00	£8.00

Note 1 Bootham Row, Castle and Piccadilly

Note 2 Castle Mills, Esplanade, Haymarket, Marygate, Monk Bar, Nunnery Lane, Peel Street, St. Georges, Union Terrace

b) On Street Parking

			Daytime Charges			Evening	Streets Included
			< 30mins (Micklegate Only)	< 1 Hour	1-2 Hours	6.00pm to 08.00am	
Standard Rate	Resident	n/a	£1.50	£3.00	free	The Crescent, Carmelite St, Dundas Street, George Street, Lawrence Street, Lord Mayors Walk, North St, Palmer Lane, Piccadilly, Skeldergate, Tanner's Moat, Toft Green, Walmgate	
	Non-Res	n/a	£1.50	£3.00	£2.00		
Micklegate & Prioxy Street	Resident	£0.20	£0.40	£3.00	free	No charges on Sundays between 8am and 1pm	
	Non-Res	£0.20	£0.40	£3.00	£2.00		
City Centre Footstreets	Resident				free	Blake St, Duncombe Place, Fossgate, Goodramgate, Lendal, Piccadilly, St Deny's Road, Stonebow, Walmgate.	
	Non-Res				£2.00		
Respark Areas*		n/a	£0.60				

* No Residents discounts available

FEES AND CHARGES 2008/09**PARKING SERVICES - SCHEDULE OF SEASON TICKET CHARGES**

		2007/08	Proposed	Increase	Effect of
		Current	Charge	Over 2008/09	Increase
		£	£	%	£
Annual Season Ticket	Discount vehicle rate	£497.50	£497.50	0.00%	
	Standard rate	£995.00	£995.00	0.00%	
Monthly Season Tickets					
Standard Stay car parks	Discount vehicle rate	£50.00	£50.00	0.00%	
	Standard rate	£100.00	£100.00	0.00%	
Weekly Season Tickets					
Preferential phone rate only					
Standard Stay car parks	Discount vehicle rate	£20.00	£20.00	0.00%	
	Standard rate	£40.00	£40.00	0.00%	
Contract Parking (Bulk) - ie 10 or more purchased at the same time					
Foss Bank - Annual		£300.00	£300.00	0.00%	
Contract Parking (City Centre Resident 24 hour)					
Foss Bank - Monthly	Discount vehicle rate	£30.00	£30.00	0.00%	
	Standard rate	£60.00	£60.00	0.00%	
Foss Bank - Annual	Discount vehicle rate	£325.00	£325.00	0.00%	
	Standard rate	£650.00	£650.00	0.00%	
Surface - Monthly	Discount vehicle rate	£25.00	£25.00	0.00%	
	Standard rate	£50.00	£50.00	0.00%	
Surface - Annual	Discount vehicle rate	£288.00	£288.00	0.00%	
	Standard rate	£576.00	£576.00	0.00%	
Frequent User Pass	PCN Discounted (Higher/ Lower)				
Non-Resident - Annual	Standard rate	£120.00	£120.00	0.00%	
	Discount Rate	£60.00	£60.00	0.00%	
Non Resident - Quarter	Standard rate	£40.00	£40.00	0.00%	
	Discount Rate	£42.00	£42.00	0.00%	
Resident - Quarter	Standard rate	£21.00	£21.00	0.00%	
	Discount Rate	£10.50	£10.50	0.00%	

Note

Discount vehicle rate means a vehicle 2.7m or less in length OR a low emission vehicle within the DVLA defined BAND A or B

FEES AND CHARGES SCHEDULE 2008/2009

Note : Vat is chargeable at the appropriate rate

SERVICE	2007/08 Current Charge £	2008/09 Standard Charge		2008/09 Discounted Rate*		
		Proposed Charge £	Increase Over 2007/08 %	Proposed Charge £	Increase Over 2007/08 %	
Transport and Highway Fees and Charges						
Parking Services						
Special Control Permit	-Standard *	88.00	90.00	2.3%	44.00	0.0%
	Quarterly charge *	27.25	28.50	4.6%	13.63	0.0%
Special Additional Permit	-Standard *	88.00	90.00	2.3%	44.00	0.0%
	Quarterly charge	27.25	28.50	4.6%	13.63	0.0%
Business Permit *		315.00	325.00	3.2%	157.50	0.0%
Guest House Authorisation Card		315.00	325.00	3.2%		
Multiple Occupancy Permit *		126.00	130.00	3.2%	63.00	0.0%
Landlord's Permit *		126.00	130.00	3.2%	63.00	0.0%
Household Permit	-Standard *	88.00	90.00	2.3%	44.00	0.0%
	Quarterly charge *	27.25	28.00	2.8%	13.63	0.0%
	-Second	130.00	136.50	5.0%		
	Quarterly charge	42.00	44.00	4.8%		
	-Third	256.00	282.00	10.2%		
	Quarterly charge	69.25	76.50	10.5%		
	-Fourth	512.00	564.00	10.2%		
	Quarterly charge	134.50	148.00	10.0%		
Visitor	-Standard	1.00	1.00	Nil		
	-Concessionary	0.20	0.20	Nil		
Doctors Permit *		42.00	43.00	2.4%	21.00	0.0%
Discretionary (R37) Permit *		42.00	43.00	2.4%	21.00	0.0%
Day use R37 Permit	- Standard	1.00	1.00	Nil		
	- Charities	0.20	0.20	Nil		
Authorisation Card without Permit		2.50	2.50	Nil		
Property Renovation Permit	- Quarterly *	88.00	90.00	2.3%	44.00	0.0%
	- Daily *	2.10	2.20	4.8%	1.05	0.0%
Commercial Permit *		438.00	450.00	2.7%	269.00	0.0%
Commercial Permit (Specific Zone) *		113.00	116.00	2.7%	56.50	0.0%
Penalty Charge Notice (PCN) Full (Higher/ Lower) **		60.00	70.00/ 50.00	Nil		
PCN Discounted (Higher/ Lower)		30.00	35.00/ 25.00	Nil		
PCN Enforced (Higher/ Lower)		90.00	105.00/ 75.00	Nil		
Vehicle Removal Charge		75.00	105.00	40.0%		
Vehicle Storage Charge	Daily	6.00	12.00	100.0%		
Vehicle Disposal Charge		25.00	25.00	Nil		
Admin Fee		50.00	50.00	Nil		
Replacement Permit Respark	First Replacement	Amount remaining on Permit	Amount remaining on Permit	Nil		
	Second Replacement	120.00	120.00	Nil		
	- Concessionary	40.00	40.00	Nil		
Replacement Minster Badge	First Replacement	5.00	5.00	Nil		
	Second Replacement	5.00	5.00	Nil		

* discount available for vehicles 2.7m or less in length or a low emission vehicle within DVLA defined Band A or B.

** after 30th March 2008, under Traffic Management Act 2004, PCNs will be issued at values of £70 (higher) or £50 (lower) - this includes fixed charges for vehicle removal, storage & disposal

FEES AND CHARGES SCHEDULE 2008/2009

Note : Vat is chargeable at the appropriate rate

SERVICE	2007/08	2008/09		
	Current Charge £	Proposed Charge £	Increase Over 2007/08 %	Effect of increase £
Transport and Highway Fees and Charges				
Highways Adoption Fees	7% of Scheme Costs	7% of Scheme Costs	n/a	-
Checking Developers Plans	£500 + 1% of estimated works	£500 + 1% of estimated works	n/a	0
Scaffold & Hoarding licences				
Initial consent and 1 month permission	46.50	48.00	3.2%	230
Each additional month or part thereof	26.00	27.00	3.8%	70
Skip licence	21.00	22.00	4.8%	1,100
Fee for dealing with unlicensed skip	31.00	32.00	3.2%	40
Cherry picker licences	46.50	48.00	3.2%	110
Building materials on highway licence	£5 per day (or part)	£6 per day (or part)	0.0%	10
Vehicle Crossing Fees - Flat Fee	40.00	41.00	2.5%	150
Road Closures (exc VAT and advertising costs) (Non-Commercial Events Exempt)	310.00	320.00	3.2%	1,320
Temporary Waiting Restrictions	113.50	116.00	2.2%	140
Brown Sign Applications	227.00	233.00	2.6%	60
Pavement Cafe Licences	464.00	475.00	2.4%	260
General Solicitor Highway Enquiries				
Simple	56.75	58.00	2.2%	220
Medium	77.50	79.00	1.9%	0
Complex	154.50	158.00	2.3%	40
Approval consent for House Builder signs	220.00	225.00	2.3%	30
Rental charge for House Builder signs on street furniture	£15 per month (or part) per sign	£15 per month (or part) per sign	Nil	
NRSWA (Set Nationally)				
Section 50 Licence Administration	150.00	150.00	Nil	
Special Permission Inspections	150.00	150.00	Nil	
Utility sample fee	21.00	21.00	Nil	
Defect finders fee	21.00	21.00	Nil	
Defect fee	21.00	21.00	Nil	
Special Permissions	£750 or 6%	£750 or 6%	Nil	
Dial and Ride				
- Single	1.50	1.50	0.0	
(pass holder)	0.75	0.75	0.0	
- Return	2.50	2.50	0.0	
(pass holder)	1.25	1.25	0.0	

FEES AND CHARGES SCHEDULE 2008/2009

Note : Vat is chargeable at the appropriate rate

SERVICE	2007/08	2008/09		
	Current Charge £	Proposed Charge £	Increase Over 2007/08 %	Effect of increase £
Road Safety				
Children				
Pre Basic Cycle Training Level 1	£2 per child	£2.50 / child	25.0%	570
Basic Cycle Training Level 2	£10 per child	£12 per child	20.0%	2,330
Advanced Cycle Training Level 3	£5 per child	£6 per child	20.0%	210
Adults				
1:1 adult training (first hour)	£15 per adult	£16 per adult	Nil	
1:1 adult training (2 hours)	£20 per adult	£22 per adult	Nil	
Pedestrian Training				
School training by class (nb 2 x 1.5hr classes replace 3 x 1 hr classes)	15.00	25.00	11.1%	2,400
External Trainer Training	£400 per person	£400 per person	Nil	0
Planning fees and charges				
Land Charges				
Basic search - over the counter	133.00	133.00	Nil	
Basic search - electronic	98.00	98.00	Nil	
Business search	155.00	155.00	Nil	
Optional enquiries	40.00	40.00	Nil	
Additional enquiries	45.00	45.00	Nil	
Personal search				
Planning Register	15.00	15.00	Nil	
Highway Register	15.00	15.00	Nil	
Building Control				
Letter of confirmation }				
Completion Certificates }	30.00	30.00	0.0%	0
Approvals }				
Naming & Numbering				
1 - 2 units	25.00	25.00	Nil	
3 - 10 units	50.00	50.00	Nil	
10 - 100 units	100.00	100.00	Nil	
Over 100 units	150.00	150.00	Nil	
Development Control (* from 6 April 2008)				
Pre-application advice	35.00	35.00	Nil	0
Discharge of planning conditions (non-householder) *	N/A	85.00	NEW	
Discharge of planning conditions (householder) *	N/A	25.00	NEW	
Copies of S106 Agreements	40.00	40.00	0.0%	0
Other				
Tree Preservation Orders	30.00	31.00	3.3%	10
Sites & Monuments Record search	30.00	31.00	0.0	0
Total additional income				9,300

**2008/09 ECONOMIC DEVELOPMENT BUDGET
CITY CENTRE MARKET FEES & CHARGES PROPOSALS**

STALL LOCATION AND TYPE	2007/08	2008/09		
	Charge £	Proposed Charge £	Increase over 2007/08 %	Effect on Total Income £
<u>Newgate Market</u>				
SUNDAY				
(Easter to Christmas - 40 weeks)				
Prime Stall	18.00	19.00	5.6	960
Standard Stall	13.00	14.00	7.7	1,640
Standard Stall as 3rd Stall	8.50	9.00	5.9	80
Jubbergate				
Jubbergate - Middle Sites	19.00	20.00	5.3	320
Jubbergate - Prime Sites	20.50	21.00	2.4	80
Barrow/Space (End)	15.00	15.50	3.3	20
Barrow/Space (Inner)	13.00	13.50	3.8	20
				3,120
MON				
Prime Stall	18.00	18.50	2.8	950
Standard Stall	13.00	13.50	3.8	970
Jubbergate				
Jubbergate - Middle Sites	19.00	20.00	5.3	320
Jubbergate - Prime Sites	20.50	21.00	2.4	80
Barrow/Space (End)	15.00	15.50	3.3	60
Barrow/Space (Inner)	13.00	13.50	3.8	20
				2,400
TUE				
Prime Stall	18.50	19.50	5.4	1,910
Standard Stall	15.00	16.00	6.7	1,950
Jubbergate				
Jubbergate - Middle Sites	19.00	20.00	5.3	320
Jubbergate - Prime Sites	20.00	21.00	5.0	160
Barrow/Space (End)	15.50	16.00	3.2	60
Barrow/Space (Inner)	13.00	13.50	3.8	20
				4,420
WED				
Prime Stall	19.00	19.50	2.6	950
Standard Stall	15.50	16.00	3.2	970
Jubbergate				
Jubbergate - Middle Sites	19.50	20.00	2.6	160
Jubbergate - Prime Sites	20.50	21.00	2.4	80
Barrow/Space (End)	15.50	16.00	3.2	60
Barrow/Space (Inner)	13.00	13.50	3.8	20
				2,240
THUR				
Prime Stall	22.00	22.50	2.3	950
Standard Stall	17.50	18.00	2.9	970
Jubbergate				
Jubbergate - Middle Sites	22.00	23.00	4.5	320
Jubbergate - Prime Sites	23.50	24.00	2.1	80
Barrow/Space (End)	16.00	17.00	6.3	120
Barrow/Space (Inner)	13.50	14.00	3.7	20
				2,460

**2008/09 ECONOMIC DEVELOPMENT BUDGET
CITY CENTRE MARKET FEES & CHARGES PROPOSALS**

STALL LOCATION AND TYPE	2007/08	2008/09		
	Charge £	Proposed Charge £	Increase over 2007/08 %	Effect on Total Income £
FRI				
Prime Stall	22.00	23.00	4.5	1,910
Standard Stall	17.50	18.50	5.7	1,950
Jubbergate				
Jubbergate - Middle Sites	22.00	23.00	4.5	320
Jubbergate - Prime Sites	23.50	24.00	2.1	80
Barrow/Space (End)	16.00	17.00	6.3	120
Barrow/Space (Inner)	13.50	14.00	3.7	20
				4,400
SAT				
Prime Stall	26.00	27.00	3.8	1,910
Standard Stall	19.50	20.50	5.1	1,950
Jubbergate				
Jubbergate - Middle Sites	26.00	28.00	7.7	650
Jubbergate - Prime Sites	31.00	32.00	3.2	160
Barrow/Space (End)	18.50	19.00	2.7	60
Barrow/Space (Inner)	14.50	15.00	3.4	20
				4,750
TOTAL ADDITIONAL INCOME (NEWGATE)				23,790
Event Markets				
Easter Fayre Market	65.00	70.00	7.7	450
Food & Drink Festival (Midweek Mon-Thurs)	40.00	40.00	0.0	0
Food & Drink Festival (Weekend Frid-Sun)	80.00	80.00	0.0	0
St Nicholas Fayre - Parliament Street	105.00	110.00	4.8	1,040
St Nicholas Fayre - Kings Square/Coppergate	50.00	50.00	0.0	0
Misc. Events (Farmers, York's Day ,Cont. etc)	various			
TOTAL ADDITIONAL INCOME (EVENT MARKETS)				1,490
CASUAL MARKET TRADERS - proposed £1.00 levy				
Parking Waivers (applicable during footstreet hours)	20.00	20.00	0.0	
TOTAL OVERALL ADDITIONAL INCOME				25,280

Chief Executives Department Fees and Charges 2008/09

HIRE OF MANSION HOUSE

	Charge 2007/08	Proposed Charge 2008/09	% Increase over 2007/08
	£	£	%
Exclusive hires. Daily rate (external customers)	1,000	1,050	5.00
York Based Community Groups & Partnerships			
State room hourly rate	47.00	49.50	5.32
Dining Room hourly rate	37.00	39.00	5.41
Blue Room hourly rate	26.00	27.00	3.85
Internal hires- other CYC depts.			
State room hourly rate	45.00	47.50	5.56
Dining Room hourly rate	35.00	37.00	5.71
Blue Room hourly rate	25.00	26.00	4.00
Tours			
House tours per person	5.00	5.00	0.00
House tours - concessions per person	4.00	4.00	0.00
Silver Tours per person	7.95	9.00	13.21

HIRE OF GUILDHALL

	Charge 2007/08	Proposed Charge	% Increase over 2007/08
	£	£	%
Monday - Friday			
Morning	65.00	71.50	10.00
Afternoon	65.00	71.50	10.00
Evening	115.00	126.50	10.00
All Day	210.00	231.00	10.00
Saturday			
Morning	100.00	110.00	10.00
Afternoon	100.00	110.00	10.00
Evening	150.00	165.00	10.00
All Day	300.00	330.00	10.00
Sunday			
Morning	120.00	132.00	10.00
Afternoon	120.00	132.00	10.00
Evening	170.00	187.00	10.00
All Day	340.00	374.00	10.00
Council Chamber			
Per session (4 hours)	100.00	110.00	10.00
Committee Rooms			
Per session (4 hours)	47.00	51.70	10.00

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Directorate of Resources Fees and Charges 2008/09

	CHARGES 2007/08	PROPOSED CHARGES 2008/09	% Increase over 2007/08
Registrar of Births, Deaths and Marriages			
	£	£	%
<u>Statutory Fees review effective from 1st April 2008</u>			
<u>Searches</u>			
General Search - up to eight searches and not exceeding six hours	18.00	18.00	-
<u>Certificates - Superintendent Registrar</u>			
Standard certificate of birth, death or marriage sent within 10days	7.00	7.00	-
Short certificate of birth	5.50	5.50	-
<u>Certificates - Registrar</u>			
Standard certificate of birth, death or marriage	3.50	3.50	-
Photographic copy of an entry of birth, death or marriage	3.50	3.50	-
Certificate of birth, death or marriage for certain statutory purposes	3.50	3.50	-
Short certificate of birth (other than the first issued at the time of birth registration)	3.50	3.50	-
<u>Marriages - Superintendent Registrar</u>			
For attending at the residence of a house-bound or detained person to attest notice of marriage	40.00	40.00	-
For entering notice of marriage in a marriage notice book	30.00	30.00	-
For entering notice of marriage by Registrar General's licence in marriage notice book	3.00	3.00	-
For attending a marriage at the residence of a house-bound or detained person	40.00	40.00	-
For attending a marriage by Registrar General's licence	2.00	2.00	-
<u>Marriages - Registrar</u>			
For attending a marriage solemnised in the Register Office	40.00	40.00	-
For attending a marriage solemnised in a registered building	40.00	40.00	-
For attending a marriage at the residence of a house-bound or detained person	40.00	40.00	-
For attending a marriage by Registrar General's Licence	2.00	2.00	-
<u>Certificate for Worship and Registration for Marriage - Superintendent Registrar</u>			
Certification of a place of meeting for religious worship	28.00	28.00	-
Registration of a building for the solemnisation of marriages	120.00	120.00	-
<u>Discretionary</u>			
Standard certificate within 1 hour at the Registry Office	n/a	15.00	n/a
Standard certificate - same day, or posted 1st class on same day	n/a	12.00	n/a
Standard certificate provided from phone / electronic information	n/a	12.00	n/a
Standard certificate requiring same / next day postal delivery	n/a	22.00	n/a
Certification of a venue for marriage ceremonies (valid for three years)	1,750.00	2,000.00	14.3
<u>Non-refundable booking fee for all weddings</u>	20.00	20.00	n/a
<u>Attendance of Registration Staff at Approved premises</u>			
Large marriage room at Register Office Mon-Thurs	150.00	150.00	n/a
Large marriage room at Register Office Fri-Sat	n/a	200.00	n/a
Small room at Register Office Mon - Thurs	n/a	75.00	n/a
Small room at Register Office Fri - Sat	n/a	100.00	n/a
Approved Premises (venues) Mon-Thurs	375.00	375.00	n/a
Approved Premises (venues) Fri - Sat	n/a	425.00	n/a
Approved Premises (venues) Sun / Bank Holidays	n/a	475.00	n/a

Directorate of Resources Fees and Charges 2008/09

	CHARGES 2007/08	PROPOSED CHARGES 2008/09	% Increase over 2007/08
Court Costs			
	£	£	%
<u>Council Tax</u>			
Issuing of a Summons	50.00	50.00	-
Issuing of a Liability Order	20.00	20.00	-
<u>Business Rates</u>			
Issuing of a Summons	75.00	75.00	-
Issuing of a Liability Order	25.00	25.00	-
<u>Sundry Debtors</u>			
Issuing of a Summons (set by the court):			
Up to £300	30.00	30.00	-
£300.01 to £500	50.00	50.00	-
£500.01 to £1000	80.00	80.00	-
£1000.01 to £5000	120.00	120.00	-
£5000.01 to £15000	250.00	250.00	-
£15000.01 to £50000	400.00	400.00	-
£50000.01 - £100000	600.00	600.00	-
£100000.01 to £150000	700.00	700.00	-
Over £150000.01	800.00	800.00	-
Solicitors Costs applied at Summons Stage			
Up to £500	50.00	50.00	-
£500.01 to £1000	70.00	70.00	-
£1000.01 to £5000	80.00	80.00	-
Over £5000.01	100.00	100.00	-
Solicitors Costs applied at Judgement Stage			
Up to £5000.00	22.00	22.00	-
Over £5000.01	30.00	30.00	-
Oral Examination	45.00	45.00	-
<u>Overpayment of Housing Benefits</u>			
Issuing of N322A - Application to enforce an award (Set by Court)	35.00	35.00	-
Solicitors Costs applied at N322A Stage:			
Up to £250.00	30.75	30.75	-
£250.01 to £600.00	41.00	41.00	-
£600.01 to £2000.00	69.50	69.50	-
Over £2000.01	75.50	75.50	-
Oral Exam	45.00	45.00	-

Neighbourhood Services 2008/09

Fees and Charges - Contents

Service

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Bereavement Services (2 Pages)

Environmental Health (2 Pages)

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Public Conveniences (1 Page)

Neighbourhood Services Fees and Charges

Annex 8E

BURTON STONE COMMUNITY CENTRE	Charge 2007/08	Proposed Charge 2008/09	Increase over 2007/08
	£	£	%
<u>Room Hire</u>			
Main Hall Local	6.00	6.20	3.3%
Main Hall Voluntary & Non Profit	10.50	10.90	3.8%
Main Hall Profit	16.50	17.00	3.0%
Birthday Party	10.00	10.00	0.0%
<u>Meeting Rooms</u>			
Local	4.00	4.20	5.0%
Voluntary & Non Profit	5.00	5.20	4.0%
Profit	6.50	6.80	4.6%
<u>Gym Hire</u>			
Local	6.00	6.20	3.3%
Voluntary & Non Profit	10.50	10.90	3.8%
Profit	16.50	17.00	3.0%
<u>Badminton (per person per hour)</u>			
York Card Standard	2.20	2.30	4.5%
York Card Concession	1.80	1.90	5.6%
Non York Standard	2.60	2.70	3.8%
Non York Concession	2.20	2.30	4.5%
<u>Creche</u>			
Shoppers Creche - (Fee charged per child per session)	2.20	2.30	4.5%

Neighbourhood Services Fees and Charges

Annex 8E

BEREAVEMENT SERVICES	2007/08	2008/09	
	Charge (Before VAT)	Charge (Before VAT)	Increase Over 07/08
	£	£	%
CREMATORIUM			
Use of electronic Organ 1 Hymn	16.70	17.02	1.9%
CREMATIONS (VAT EXEMPT)			
Adult	536.00	563.00	5.0%
Still Born	0.00	0.00	0.0%
Up to Six Months	0.00	0.00	0.0%
Six Months to Sixteen Years	0.00	0.00	0.0%
Medical referee fees	16.50	18.00	9.1%
INTERMENT (VAT EXEMPT) - new fee from 1 April 2008			
Interment of Ashes	n/a	20.00	n/a
SCATTERING OF ASHES (VAT EXEMPT)			
Scattering of Ashes in Garden of Remembrance (ext source)	34.00	35.00	2.9%
Ashes interred in Garden of Remembrance (ext source)	47.00	49.00	4.3%
Ashes forward to other places	25.00	27.00	8.0%
Additional Service Time	69.00	71.00	2.9%
EXHUMATIONS			
Exhumation fee with casket	95.00	98.00	3.2%
BEARING SERVICE	10.50	11.00	4.8%
PLAQUES			
60 letter inscription 5years	188.00	194.89	3.7%
60 letter inscription 15 years	243.00	251.92	3.7%
Display for a further 5 years	79.00	81.70	3.4%
MEMORIALS			
Memorial Plaque with Rose tree 5yrs	221.00	228.94	3.6%
Memorial Plaque with rosetree 15yr	306.00	316.60	3.5%
Memorial seat with plaque (5yrs)	685.00	708.94	3.5%
Memorial seat plaque renewal (5yrs)	87.00	90.21	3.7%
Granite Seat (7rs)	720.00	744.68	3.4%
Granite vase Block 10years	365.00	377.87	3.5%
Granite vase Block 20years	710.00	734.47	3.4%
Memorial Disc - (new fee from 1 April 2008)	n/a	237.45	n/a
URNS			
Cardboard Box	7.40	7.66	3.5%
Baby Urn	19.00	19.58	3.0%
Urn	20.00	20.43	2.1%
Casket	38.00	39.15	3.0%
NICHES			
Niche 10 years	523.00	541.00	3.4%
Niche 20 years	880.00	911.00	3.5%
Sanctum 2000 (average fee)	717.00	742.00	3.5%
Inscription (second Plaque/Renewals)	195.00	201.70	3.4%
BOOK OF REMEMBRANCE			
2 line entry	66.50	68.94	3.7%
5 line entry	88.00	91.06	3.5%
8 line entry	101.00	104.68	3.6%
Regimental Badge Etc	72.00	74.89	4.0%
MEMORIAL CARDS			
2 line card	33.00	34.04	3.2%
5 line card	42.00	43.40	3.3%
8 line card	48.00	49.36	2.8%
Regimental Badge	72.00	74.89	4.0%

Neighbourhood Services Fees and Charges

Annex 8E

BEREAVEMENT SERVICES	2007/08	2008/09	
	Charge (Before VAT)	Charge (Before VAT)	Increase Over 07/08
<u>DRINGHOUSES CEMETERY</u>	£	£	£
INTERMENT (VAT EXEMPT)			
Adult (4ft 6" grave)	306.00	337.00	10.1%
Child up to 12 years	at cost	at cost	0.0%
Interment of Ashes	127.00	131.00	3.1%
Exhumation (negotiated at cost)			n/a
Exhumation of Cremated Remains(with casket)	95.00	98.00	3.2%
MEMORIALS			
Headstones	63.50	65.53	3.2%
Add Inscription	42.00	43.40	3.3%
Permission to erect or inscribe a plaque on ashes plot	63.50	65.53	3.2%
Cremation plot with exclusive Right of Burial for period of 50 yrs.	180.00	186.00	3.3%

ENVIRONMENTAL HEALTH	2007/08	2008/09	
	Charge (Before VAT)	Charge (Before VAT)	Increase Over 07/08
	£	£	%
HEALTH & SAFETY			
SKIN PIERCERS			
a) Tattooists	241.92	250.39	3.5%
b) Skin Piercers	241.92	250.39	3.5%
c) Premises	241.92	250.39	3.5%
1/4ly payment available by Standing Order			
POLLUTION CONTROL			
NOISE MONITORING EQUIPMENT - CONTRACT SERVICES			
HIRE/CONSULTANCY AND STREET ENVIRONMENT OFFICERS			
Staff Time (per hour)	61.94	64.36	3.9%
ENVIRONMENTAL PROTECTION (VAT EXEMPT)			
APPLICATION FEE (Statutory Fee)			
Standard Process	1470.00	LA-PPC fees are set by DEFRA and will not be published until February 2008	Not Yet Known
Service station/dry cleaners	138.00		
Waste oil burner < 0.4MW	138.00		
Mobile Screening and Crushing plant	1470.00		
SUBSISTENCE FEE (Statutory Fee)			
Standard Part B Process :-			
LOW	690.00		
MEDIUM	1,034.00		
HIGH	1,540.00		
Standard Process when paid quarterly			
LOW	724.00		
MEDIUM	1,068.00		
HIGH	1,574.00		
Standard A2 Process			
LOW	1,196.00		
MEDIUM	1,343.00		
HIGH	1,987.00		
Standard A2 Process when paid quarterly			
LOW	1,230.00		
MEDIUM	1,377.00		
HIGH	2,021.00		
Vehicle refinishers	141.00		
Service Station/dry cleaners	141.00		
Waste Oil Burner < 0.4MW	141.00		
Odourising of natural gas	343.00		
Mobile Screening and crushing plant	921.00		
Transfer	150.00		
partial transfer	444.00		
surrender	0.00		
transfer: service station, WOB <0.4 MW and c	0.00		
partial transfer: service station, WOB <0.4 MW	42.00		
Substantial Changes s10 and s11			
Standard Process	936.00		
Service Station/dry cleaners	91.00		
Waste oil burners < 0.4MW	91.00		
Changes to implement an upgrading plan	137.00		

Neighbourhood Services Fees and Charges

Annex 8E

ENVIRONMENTAL HEALTH	2007/08	2008/09	
	Charge (Before VAT)	Charge (Before VAT)	Increase Over 07/08
	£	£	%
<u>FOOD & SAFETY UNIT</u>			
UNSOUND/UNSALEABLE FOOD			
Issue of Certificates	36.74	38.02	3.5%
Collection by van	47.50	49.16	3.5%
EXPORT CERTIFICATES	43.26	44.77	3.5%
LETTER OF ADVICE			
Letter confirming food premises	30.00	31.05	3.5%
<u>ANIMAL HEALTH</u>			
Pet Shop	168.92	174.83	3.5%
Animal Boarding	168.92	174.83	3.5%
Home Boarding Licence	77.25	79.95	3.5%
Dog Breeding Establishment	168.92	174.83	3.5%
Dangerous Wild Animals	465.05	481.33	3.5%
Riding Establishments	194.77	201.59	3.5%
Stray Dogs			
Reclaim Fee (Statutory fee)	25.00	25.00	0.0%
Kennels Fees - Statute only allows the local authority to recover the costs of kennelling the stray			
Horse Identification Verification			
First horse	52.79	54.64	3.5%
Additional horses identified on same occasion	26.37	27.29	3.5%

TRADING STANDARDS	2007/08	2008/09	
	Charge £	Proposed Charge £	Increase over 2007/08 %
FEES FOR THE TESTING AND VERIFICATION OF WEIGHING AND MEASURING INSTRUMENTS (Based on LACORS guidelines)			
<u>A. Special Weighing and Measuring Equipment</u>			
Charges for examining, adjusting, testing, certifying, stamping, authorising or reporting of special weighing equipment will be based on a cost per officer per hour at the place where the service is provided. Including the following	61.94	64.36	3.9%
Automatic or totalising weighing machines			
Equipment designed to weight loads in motion			
Bulk fuel measuring equipment tested following a Regulation 65 or 66 occurrence.			
Weighing or measuring equipment tested by means of statistical sampling			
The establishment of calibration curves from templets			
Templets graduated in millilitres			
Testing or other services in pursuance of a Community obligation other than EC initial or partial verification.			
<u>B. Weights</u>			
Exceeding 5kg or 10 lb or not exceeding 500 mg, 2CM	6.88	7.15	3.9%
Other weights	5.29	5.50	4.0%
<u>C. Measures</u>			
Linear measures not exceeding 3 m or 10 feet for each scale	7.70	8.00	3.9%
Capacity measures without divisions not exceeding 1 litre	5.48	6.11	11.5%
Cubic ballast measures (other than brim measures)	136.39	141.71	3.9%
Liquid capacity measures for making up and checking average quantity packages	21.56	22.40	3.9%
Templets			
a. Per scale - first item	37.79	39.26	3.9%
b. Second and subsequent items	14.58	15.15	3.9%
<u>D. Weighing Instruments (Set by LACORS)</u>			
Instruments calibrated to weigh only in metric units			
Non EC			
Exceeding 1 tonne	48.96	50.87	3.9%
Exceeding 1 tonne to 10 tonne	79.15	82.24	3.9%
Exceeding 10 tonnes	165.65	172.11	3.9%
EC NAWI			
Not exceeding 1 tonne	81.48	84.66	3.9%
Exceeding 1 tonne to 10 tonnes	131.78	136.92	3.9%
Exceeding 10 tonnes	276.08	286.85	3.9%
A charge to cover any additional costs involved in testing instruments calibrated to weigh in both metric and imperial units or incorporating remote display or printing facilities (per officer per hour on site)	61.94	64.36	3.9%
<u>E. Measuring Instruments for Intoxicating Liquor</u>			
Not exceeding 150 ml	13.44	13.96	3.9%
Other	15.51	16.12	3.9%

TRADING STANDARDS	2007/08	2008/09	
	Charge	Proposed Charge	Increase over 2007/08
	£	£	%
<u>F. Measuring Instruments for Measuring Liquid Fuel or Lubricants.</u>			
Container types (unsubdivided)	56.30	58.49	3.9%
Single/Multi Outlets (Nozzles) :-			
First nozzle tested	91.82	95.40	3.9%
Each additional nozzle	56.41	58.61	3.9%
Testing of ancillary equipment which requires additional testing on site, such as credit card acceptors to be based on the basic fee given above plus additional cost at a rate per officer hour per hour on site. The hourly rate is :-	61.94	64.36	3.9%
<u>G. Road Tanker Fuel Measuring Equipment (Above 100 Litres)</u>			
Meter measuring Systems			
Wet hose type with two testing liquids	197.08	204.77	3.9%
Dry hose type with two testing liquids	218.95	227.49	3.9%
Dipstick measuring system			
-up to 7600Litres (for calibration of each component & production of chart)	134.11	139.34	3.9%
(for each compartment over 7600 litres, basic fee plus additional costs per extra officer/hour)	61.94	64.36	3.9%
Initial dipstick	15.51	16.12	3.9%
Spare dipstick	15.51	16.12	3.9%
Replacement dipstick (inc. examination of compartment)	34.07	35.40	3.9%
OTHER FEES			
<u>H. Poisons Act</u>			
Entry of a name in the Council's list of persons entitled to sell Part II Poisons	28.23	29.22	3.5%
Retention of name in list in subsequent year	14.89	15.41	3.5%
Making of alteration in list in relation to premises in respect of which name is entered.	7.60	7.86	3.4%
<u>N. Performing Animals Registration</u>			
<u>O. Petroleum Storage Licensing</u> (Statutory Charges)			
Stores not exceeding 2,500 litres	39.00	} Not yet knowi	
Stores not exceeding 50,000 litres	54.00		
Stores exceeding 50,000 litres	111.00		
Transfer fee	8.00		
<u>P. Explosives Licensing \ Registration</u> (Statutory Charges)			
Store Licence	144.00	} Not yet knowi	
Store Renewal Fee	79.00		
Registration Fee (as fireworks retailer)	86.00		
Renewal of Registration	43.00		
Licence Fee (as a fireworks retailer) outside traditional selling periods	500.00		
<u>Court Cases</u>			
Court Costs awarded as the result of a successful case (based on a hourly charge per officer hour)	61.94	64.36	3.9%

Neighbourhood Services Fees and Charges

Annex 8E

TRADING STANDARDS	2007/08	2008/09	
	Charge	Proposed Charge	Increase over 2007/08
	£	£	%

REGULATORY SERVICES	2007/08	2008/09	
	Charge (Before VAT)	Charge (Before VAT)	Increase over 07/08
	£	£	%
<u>LICENSING ACT 2003 (Statutory Fee)</u>			
<u>PREMISES LICENCE</u>			
a) Annual Maintenance			
Rateable Value Band :-			
A - nil to £4300	70.00	70.00	0.0
B - £4301 to £33000	180.00	180.00	0.0
C - £33001 to £87000	295.00	295.00	0.0
D - £87001 to £125000	320.00	320.00	0.0
E - £125001 and above.	350.00	350.00	0.0
b) Premises Primarily Serving Alcohol in :-			
Rateable Value Band :-			
D - annual maintenance fee * 2	640.00	640.00	0.0
E - annual maintenance fee * 3	1,050.00	1,050.00	0.0
c) Grant of Licence/variation			
Rateable Value Band :-			
A - nil to £4300	100.00	100.00	0.0
B - £4301 to £33000	190.00	190.00	0.0
C - £33001 to £87000	315.00	315.00	0.0
D - £87001 to £125000	450.00	450.00	0.0
E - £125001 and above.	635.00	635.00	0.0
d) Grant/variation of premises Primarily Serving Alcohol in :-			
Rateable Value Band :-			
D - licence fee * 2	900.00	900.00	0.0
E - licence fee * 3	1,905.00	1,905.00	0.0
<u>PERSONAL LICENCES, TEMPORARY EVENTS AND OTHER FEES</u>			
a) Application for a grant or renewal of personal licence	37.00	37.00	0.0
b) Temporary event notice	21.00	21.00	0.0
c) Theft, loss, etc. of premises licence or summary	10.50	10.50	0.0
d) Application for a provisional statement where premises being built, etc..	315.00	315.00	0.0
e) Notification of change of name or address premises licence	10.50	10.50	0.0
f) Application to vary licence to specify individual as premises supervisor	23.00	23.00	0.0
g) Application for transfer of premises licence	23.00	23.00	0.0
h) Interim authority notice following death, etc. of licence holder	23.00	23.00	0.0
i) Theft, loss, etc. of certificate of summary	10.50	10.50	0.0
j) Notification of change of name or alteration of rules of club	10.50	10.50	0.0
k) Change of relevant registered address of club	10.50	10.50	0.0
l) Theft, loss, etc. of temporary event notice	10.50	10.50	0.0
m) Theft, loss, etc. of personal licence	10.50	10.50	0.0
n) Duty to notify change of name and address personal licence	10.50	10.50	0.0
o) Right of freeholder, etc. to be notified of licensing matters	21.00	21.00	0.0
<u>EXCEPTIONALLY LARGE EVENTS</u>			
Number in attendance at any one time, additional fee :-			
5000 to 9999	1,000.00	1,000.00	0.0
10000 to 14999	2,000.00	2,000.00	0.0
15000 to 19999	4,000.00	4,000.00	0.0
20000 to 29999	8,000.00	8,000.00	0.0
30000 to 39999	16,000.00	16,000.00	0.0
40000 to 49999	24,000.00	24,000.00	0.0
50000 to 59999	32,000.00	32,000.00	0.0
60000 to 69999	40,000.00	40,000.00	0.0
70000 to 79999	48,000.00	48,000.00	0.0
80000 to 89999	56,000.00	56,000.00	0.0
90000 and over	64,000.00	64,000.00	0.0

Neighbourhood Services Fees and Charges

Annex 8E

REGULATORY SERVICES	2007/08	2008/09	
	Charge (Before VAT)	Charge (Before VAT)	Increase over 07/08
	£	£	%
Safety of Sports Ground Certificate	n/a	n/a	n/a
<u>GAMBLING ACT (new statutory fee)</u>			
a) Bingo			
Grant	n/a	2,800.00	n/a
Variation	n/a	1,400.00	n/a
Transfer	n/a	960.00	n/a
Reinstatement & Conversion of Provisional Statement	n/a	960.00	n/a
Provisional Statement	n/a	2,800.00	n/a
Annual Charge	n/a	800.00	n/a
b) Adult Gaming Centre			
Grant	n/a	1,600.00	n/a
Variation	n/a	800.00	n/a
Transfer	n/a	960.00	n/a
Reinstatement & Conversion of Provisional Statement	n/a	960.00	n/a
Provisional Statement	n/a	1,600.00	n/a
Annual Charge	n/a	800.00	n/a
c) Betting (track)			
Grant	n/a	2,000.00	n/a
Variation	n/a	1,000.00	n/a
Transfer	n/a	760.00	n/a
Reinstatement & Conversion of Provisional Statement	n/a	2,000.00	n/a
Provisional Statement	n/a	2,000.00	n/a
Annual Charge	n/a	800.00	n/a
d) Family Entertainment Centre			
Grant	n/a	1,600.00	n/a
Variation	n/a	800.00	n/a
Transfer	n/a	760.00	n/a
Reinstatement & Conversion of Provisional Statement	n/a	760.00	n/a
Provisional Statement	n/a	1,600.00	n/a
Annual Charge	n/a	600.00	n/a
e) Betting (Other)			
Grant	n/a	2,400.00	n/a
Variation	n/a	1,200.00	n/a
Transfer	n/a	960.00	n/a
Reinstatement & Conversion of Provisional Statement	n/a	960.00	n/a
Provisional Statement	n/a	2,400.00	n/a
Annual Charge	n/a	480.00	n/a
a) Gaming Machines in Alcohol Licensed Premises			
Automatic Entitlement	n/a	50.00	n/a
b) Licensed Premises Gaming Machine Permits			
Application made by an existing operator	n/a	100.00	n/a
In all other cases	n/a	150.00	n/a
Variation	n/a	100.00	n/a
Transfer	n/a	25.00	n/a
Annual Fee	n/a	50.00	n/a
c) Club Gaming & Club Machine Permits			
Grant	n/a	200.00	n/a
Application made by existing Part 2 & Part 3 operator	n/a	100.00	n/a
Renewal	n/a	200.00	n/a
Renewal for holder of Club Prem Cert under Lic Act 03	n/a	100.00	n/a
Annual Fee	n/a	50.00	n/a
Copy of Permit	n/a	15.00	n/a
Lotteries			
a) Registration	n/a	40.00	n/a
b) Annual Fee	n/a	20.00	n/a
Lotteries and Gaming Machine Permits - Old fee regime replaced by Gambling Act fees	n/a	n/a	n/a

REGULATORY SERVICES	2007/08	2008/09	
	Charge (Before VAT)	Charge (Before VAT)	Increase over 07/08
	£	£	%
<u>STREET TRADING CONSENTS</u>			
INSIDE CITY WALLS			
Artists	1,705.00	1,790.00	5.0
Buskers etc	2,039.00	2,140.00	5.0
OUTSIDE CITY WALLS			
Ice Cream	1,369.00	1,437.00	5.0
Food	1,282.00	1,346.00	5.0
Non Food	617.00	648.00	5.0
OCCASIONAL			
Food	47.00	50.00	6.4
Non Food	35.00	37.00	5.7
Charities	13.50	14.00	3.7
INDIVIDUALLY ASSESSED SITES			5.0
<u>CAR BOOT SALES (commercial)</u>			
Less than 15 traders	64.00	67.00	4.7
15 - 50 traders	128.00	134.00	4.7
50 - 100 traders	254.00	266.00	4.7
More than 100 traders	358.00	375.00	4.7
Charities	13.50	14.00	3.7
<u>SEX ESTABLISHMENTS</u>	7,340.00	7,707.00	5.0
- payments may be made in instalments in which case a charge of £10.00 per payment is made.			
<u>PEST CONTROL</u>			
Insects at any property and rats at commercial properties (50% discount for those on income support)	47.66	51.06	7.1
Rats at domestic properties (free to householders on income support)	9.36	10.21	9.1
Pest Control Contract Services (Each contact individually assessed)	n/a	n/a	7.1
<u>Note above charges exclude VAT</u> Charges inclusive of VAT are £60.00 - insects and £12.00 for rats at domestic properties Rat treatment at commercial properties are charged at £60.00 including VAT			

TAXI LICENSING	2007/08	2008/09	
	Charge	Proposed Charge	Increase over 2007/08
	£	£	%
PRIVATE HIRE LICENCE FEES			
Driver's licence - new application	92.00	97.00	5.4
Driver's licence - renewal (applications over 3months late charged at new app fee)	55.00	58.00	5.5
Fee for holders of current H.C. drivers licence on first application - note: subsequent renewals are at the normal renewal cost	37.00	39.00	5.4
Vehicle licence - new application	135.00	142.00	5.2
Vehicle licence - renewal (applications over 3 months late charged at new app fee)	107.00	112.00	4.7
Vehicle licence - new plate renewal (change every 3 years due 2006)	0.00	0.00	0.0
Vehicle inspection	36.00	38.00	5.6
Vehicle re-test	26.00	27.00	3.8
Change of vehicle fee	26.00	27.00	3.8
Drivers badge - replacement charge	6.00	6.00	0.0
Internal vehicle plate - replacement charge	6.00	6.00	0.0
Vehicle plates - cost to new apps (includes internal plate)	31.00	33.00	6.5
Vehicle plates - replacement charge (set of 2)	26.00	27.00	3.8
Operator's licence - Up to and including 3 vehicles	46.00	48.00	4.3
- Up to and including 10 vehicles	64.00	67.00	4.7
- Up to and including 20 vehicles	78.00	82.00	5.1
- Up to and including 30 vehicles	97.00	102.00	5.2
- Up to and including 40 vehicles	117.00	123.00	5.1
- More than 40 vehicles	143.00	150.00	4.9
Vehicle licence transfer fee	20.50	22.00	7.3
Duplicate licence fee	12.50	13.00	4.0
HACKNEY CARRIAGE LICENCE FEES			
Driver's licence - new application	92.00	97.00	5.4
Driver's licence - renewal (applications over 3 months late charged at new app fee)	55.00	58.00	5.5
Hackney carriage fee for holders of current private hire driver's licence on first application - note: subsequent renewals are at the normal renewal cost	37.00	39.00	5.4
Vehicle licence - new application	135.00	142.00	5.2
Vehicle licence - renewal (applications over 3months late charged at new app fee)	107.00	112.00	4.7
Horse drawn hackney carriage vehicle licence	107.00	112.00	4.7
Vehicle inspection	36.00	38.00	5.6
Vehicle re-test	26.00	27.00	3.8
Change of vehicle fee	26.00	27.00	3.8
Driver's badge - replacement charge	6.00	6.00	0.0
Internal vehicle plate - replacement charge	6.00	6.00	0.0
Vehicle plate - replacement charge	23.00	24.00	4.3
Vehicle licence transfer fee	20.50	22.00	7.3
Duplicate licence fee	12.50	13.00	4.0

Neighbourhood Services Fees and Charges

Annex 8E

WASTE SERVICES	2007/08
	Charge £
Bulky Household Collections	
10 items (VAT status changed with effect from 1 July 2001 and is no longer applicable)	25.00
White Goods - Fridges/Freezers only (domestic collections)	5.00
Bonded Asbestos Collections (excluding VAT)	26.81

2008/09	
Proposed Charge £	Increase over 2007/08 %
27.00	8.0
6.00	20.0
28.94	7.9

TRADE WASTE CHARGES	2007/08 charge £
Hazel Court - Household Waste Recycling Centre	
Waste to be charged per tonne or part thereof :-	
Residual Waste to Landfill per tonne	70.00
Minimum Charge	35.00
Recycling or Waste for Composting per tonne	35.00
Minimum Charge	17.50
Minimum percentage of waste be recyclable to qualify for charge for recycling or waste for composting rate = 85%	
Note - In practice, this is applied as :- up to half a tonne is charged at the minimum charge over half a tonne by weight at rate per tonne	

2008/09 Proposed charge £	Increase over 2007/08 %
80.00	14.3
40.00	14.3
40.00	14.3
20.00	14.3

	Increase over 2007/08 %
Commercial Waste Collection	23.0

Neighbourhood Services Fees and Charges

Annex 8E

PUBLIC CONVENIENCES	2007/08	2008/09	
	Charge	Proposed Charge	Increase over 2007/08
	£	£	%
Parliament Street	0.20	0.20	0.0%
Coppergate	0.20	0.20	0.0%
Union Terrace - subject to further consultation	0.20	0.20	0.0%

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STANDARD CHARGES FOR RESIDENTIAL CARE HOMES AND NON-RESIDENTIAL CENTRES

Type of Service	Current Charge 2007/08 £	Proposed Charge 2008/09 £
Residential Homes (weekly charge)		
Elderly Persons Homes	432.42	457.74
Residential Respite Care for Adults – Mental Health (22 The Avenue)	701.27	659.63
Residential Short Breaks for Adults with Learning Disabilities (Flaxman Avenue)	1,123.15	1,148.98
Discretionary Charges		
Personal Home Care	15.00 per hour	15.35 per hour
Day Care	3.30 per day or session	6.60 per day or session
Transport	1.70 per day	1.75 per day
Laundry*	3.45 per load	3.45 per load
Warden Call**	4.00 per week	4.10 per week
Meals at Day Centres	2.35 per meal	2.40 per meal

* Laundry only provided as part of an existing package of care

** Warden Call includes Mobile Warden visiting service

HOUSING FEES & CHARGES

Service		Current Charge 2007/08 £	Proposed Charge 2008/09 £	
Administration of Private Sector grants		500	500	
Houses in Multiple Occupation Licences	Band A	450	550	
	Band B	563	663	
	Band C	645	745	
	Band D	705	805	
Garages	Normal	Council tenant	5.39	5.51
		Private	5.39 + 0.94 VAT	5.51 + .96 VAT
	High Demand	Council tenant	6.46	6.61
		Private (local connection)	12.30 + 2.15 VAT	12.58 + 2.20 VAT
		Private (no local connection)	15.86 + 2.78 VAT	16.22 + 2.84 VAT
Low Demand	All tenures	2.73	2.79	
Cookers	gas	3.95	4.04	
	electric	3.88	3.97	

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CHILDREN'S SERVICES PORTFOLIO - FEES AND CHARGES 2008/09

		CURRENT CHARGE 2007/08	PLUS 5% INCREASE	PROPOSED CHARGE 2008/09	PROPOSED PERCENTAGE INCREASE
<u>YOUTH SERVICE</u>		£	£	£	%
HIRE OF YOUTH CENTRE					
	Hourly Charge				
	Youth Groups with similar aims to Youth Service	2.30	2.42	2.40	4.35%
	Other Voluntary and Community Groups	4.50	4.73	4.70	4.44%
	Private Bookings	9.00	9.45	9.50	5.56%
ZOO SKATE PARK					
	Per Session	1.55	1.63	1.65	6.45%

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Annex 4				
	CHARGE 2007/08	5% INCREASE	PROPOSED CHARGE	PROPOSED PERCENTAGE INCREASE
LIBRARY & ARCHIVE SERVICE	£			%
AUDIO VISUAL				
Annual Subscription	15.00	15.75	18.00	20.00%
Annual Subscription 12-17	FREE			
COMPACT DISCS				
Personal Subscribers				
Loan Charge per title (1 Week)	0.75	0.79	0.75	0.00%
Occasional Users				
Loan Charge per title (1 Week)	1.50	1.58	1.50	0.00%
VIDEOS & DVDS - 3 days - Occasional Users				
New Films added to stock (Price Band A)	3.00	3.15	3.00	0.00%
Older Films/Operas/Plays/Classics (Price Band B)	2.00	2.10	2.00	0.00%
VIDEOS & DVDS - 3 days - Personal Subscribers				
New Films added to stock (Price Band A)	2.00	2.10	2.00	0.00%
Older Films/Operas/Plays/Classics (Price Band B)	1.00	1.05	1.00	0.00%
FACSIMILE TRANSMISSION				
Transmit First Page				
UK Charge Band 1	1.70	1.79	1.70	0.00%
BT Chargebands 2 Europe	1.70	1.79	1.70	0.00%
BT Chargebands 3-5	2.70	2.84	2.70	0.00%
Transmit Other Pages (each)				
UK Charge Band 1	0.65	0.68	0.65	0.00%
BT Chargebands 2 Europe	0.65	0.68	0.65	0.00%
BT Chargebands 3-5	1.15	1.21	1.15	0.00%
Receive				
UK Charge Band 1	1.60	1.68	1.60	0.00%
BT Chargebands 2 Europe	1.60	1.68	1.60	0.00%
BT Chargebands 3-5	1.60	1.68	1.60	0.00%
INTERNET COSTS				
Per 15 minutes	1.00	1.05	1.00	0.00%
LANGUAGE COURSES				
Short Courses				
Per 3 Week Loan Period Per Title	2.00	2.10	2.00	0.00%
Standard Course				
Per 12 Week Loan Period	6.00	6.30	6.00	0.00%
LOST & DAMAGED STOCK				
Lost Tickets	1.00	1.05	2.00	100.00%
Minimum Charge For Books Out Of Print				
Adult Non Fiction - Hardback	15.00	15.75	21.00	40.00%
Adult Non Fiction - Paperback	8.00	8.40	12.00	50.00%
Adult Fiction - Hardback	10.00	10.50	16.00	60.00%
Adult Fiction - Paperback	5.50	5.78	8.00	45.45%
Junior Stock - Fiction Hardback	6.00	6.30	8.00	33.33%
Junior Stock - Fiction Paperback	3.50	3.68	5.00	42.86%
Junior Stock - non Fiction Hardback	6.00	6.30	10.00	66.67%
Junior Stock -non fiction Paperback	3.50	3.68	6.00	71.43%
Audio Visual Stock Minimum Charge				
Compact Discs - single	9.00	9.45	8.00	-11.11%

	CHARGE 2007/08	5% INCREASE	PROPOSED CHARGE	PROPOSED PERCENTAGE INCREASE
LIBRARY & ARCHIVE SERVICE				
	£			%
Compact Discs - double	15.00	15.75	12.00	-20.00%
Covers/Cases	1.50	1.58	1.50	0.00%
Language course	POA			
DVDs	15.00	15.75	8.00	-46.67%
OVERDUE CHARGES				
Books - Adult Rates				
1 Day	0.12	0.13	0.15	25.00%
	Then 12p per day to max of £5		Then 15p per day to max of £10	
Books - Young People' rate (12-17 yrs)				
1 Day	0.05	0.05	0.05	0.00%
	Then 5p per day to a max of £2.50		Then 5p per day to a max of £2.50	
Audio-Visual Items				
Videos and DVDs	Weekly charge re-payable on items overdue (per week or part week) as shown above			
Audio Books - max £5	0.12	0.13	0.15	25.00%
Short Language Course - max £5	0.12	0.13	0.15	25.00%
Standard language course - charge per month - max £15 (changed to per week)				
Standard language course - charge per week - max £12	1.00	1.05	2.00	100.00%
RESERVATION CHARGES				
Per Requests From Outside York Stock				
Adult	6.00	6.30	6.00	0.00%
Over 60s/Unemployed/Disabled	3.00	3.15	3.00	0.00%
PHOTOCOPYING				
Monochrome Copiers				
A4 sheet	0.10	0.11	0.10	0.00%
A3 sheet	0.20	0.21	0.20	0.00%
Microfilm/microfiche copies	0.30	0.32	0.30	0.00%
Colour A4 (NEW)	0.00	0.00	0.50	N/A
Colour A3 (NEW)	0.00	0.00	1.00	N/A
COMPUTER PRINTS				
Black & White Prints	0.10	0.11	0.10	0.00%
Colour Prints	0.30	0.32	0.50	66.67%
Photo Quality Paper Prints (NEW)	0.00	0.00	1.00	N/A
HIRE OF ROOMS (Prices inc VAT)				
Marriott Room (Central Library)				
Profit-making Organisations Per Hour	30.00	31.50	30.00	0.00%
Profit-making Organisations Per Day	200.00	210.00	180.00	-10.00%
Non-Profit Making Organisations Per Hour	15.00	15.75	15.00	0.00%
Flip Chart and Paper Per Session	5.00	5.25	5.00	0.00%
Use of OHP Per Session	5.00	5.25	10.00	100.00%
Use of laptop per session	30.00	31.50	40.00	33.33%
Use of Multi Media Projector Per Session	35.00	36.75	40.00	14.29%
Flexible Learning Centres - Acomb, Tang Hall, Clifton & York				
Profit-making Organisations Per Hour		0.00	160.00	N/A
Non-Profit Making Organisations Per Hour		0.00	130.00	N/A
Meeting Room at Tang Hall Library				
Profit-making Organisations Per Hour	15.00	15.75	7.00	-53.33%
Non-Profit Making Organisations Per Hour	8.00	8.40	5.00	-37.50%
Use of Multi Media Projector Per Session	35.00	36.75	40.00	14.29%
Interactive Whiteboard Per Session (where available)	35.00	36.75	40.00	14.29%
Acomb Library Learning Centre				
Room 1 - 30 People				
Profit-making Organisations Per Hour		0.00	20.00	N/A
Profit-making Organisations Per Half Day		0.00	60.00	N/A
Non-Profit Making Organisations Per Hour		0.00	15.00	N/A
Non-Profit Making Organisations Per Half day		0.00	40.00	N/A
Room 2 - 12 People				
Profit-making Organisations Per Hour		0.00	7.00	N/A
Profit-making Organisations Per Half Day		0.00	30.00	N/A
Non-Profit Making Organisations Per Hour		0.00	5.00	N/A
Non-Profit Making Organisations Per Half day		0.00	15.00	N/A
Room 4 - 20 People				
Profit-making Organisations Per Hour		0.00	15.00	N/A
Profit-making Organisations Per Half Day		0.00	40.00	N/A

	CHARGE 2007/08	5% INCREASE	PROPOSED CHARGE	PROPOSED PERCENTAGE INCREASE
LIBRARY & ARCHIVE SERVICE	£			%
Non-Profit Making Organisations Per Hour		0.00	10.00	N/A
Non-Profit Making Organisations Per Half day		0.00	30.00	N/A
Whole Building - Wednesdays		0.00	400.00	N/A
INFORMATION SERVICES				
Extended research per hour (first 30mins free)	15.00	15.75	20.00	33.33%
REPRODUCTION OF ITEMS (prices inc VAT)				
Handling fee (for staff to photocopy or print and send to customer. Charged in addition to individual copying fee)	3.00	3.15	3.50	16.67%
Photographic reproduction of item (e.g. map) b&w print up to A4	8.23	8.64	8.75	6.32%
Photographic reproduction of item (e.g. map) b&w print up to 20 x 16"	16.45	17.27	17.00	3.34%
Photographic reproduction of item (e.g. map) 2"x2" slide	7.64	8.02	8.10	6.02%
Photographic reproduction - other sizes and colour	price on request			
Imagine York and other digitised images				
Print of digitised image - 8 x 6" (matt, semi glossy or glossy)	6.50	6.83	7.00	7.69%
Print of digitised image - 10 x 8" (matt, semi glossy or glossy)	8.50	8.93	9.00	5.88%
Print of digitised image - 12 x 10" (matt, semi glossy or glossy)	12.50	13.13	13.00	4.00%
Print of digitised image - 18 x 12" (matt, semi glossy or glossy)	17.50	18.38	18.00	2.86%
Digitised images supplied as TIFF files on CD-ROM (non commercial use)				
CD-ROM (add to this cost of images)	6.50	6.83	2.00	-69.23%
TIFF images saved on disk (per image)	2.00	2.10	5.00	150.00%
Reproduction right fees (for someone to use an item outside of 'fairdealing' in addition to reproduction fee)				
For use in educational products, text books				
User in UK, CYC holds copyright on item	11.00	11.55	11.55	5.00%
User in UK, CYC does not hold copyright on item	3.25	3.41	3.40	4.62%
User outside UK, CYC holds copyright on item	24.75	25.99	26.00	5.05%
User outside UK, CYC does not hold copyright on item	17.75	18.64	18.65	5.07%
For use in books, journals, periodicals, documentaries				
User in UK, CYC holds copyright on item	17.75	18.64	18.65	5.07%
User in UK, CYC does not hold copyright on item	24.75	25.99	26.00	5.05%
User outside UK, CYC holds copyright on item	28.00	29.40	29.40	5.00%
User outside UK, CYC does not hold copyright on item	6.50	6.83	6.80	4.62%
Imagine York Images , CYC holds copyright (may be waived for small print run,	75.00	78.75	80.00	6.67%
For use in commercial promotions, advertising, entertainment				
User in UK, CYC holds copyright on item	28.00	29.40	29.40	5.00%
User in UK, CYC does not hold copyright on item	6.50	6.83	6.80	4.62%
User outside UK, CYC holds copyright on item	56.00	58.80	58.80	5.00%
User outside UK, CYC does not hold copyright on item	9.50	9.98	10.00	5.26%
Imagine York Images where CYC holds copyright	75.00	78.75	80.00	6.67%

PARKS, STRAYS & ALLOTMENTS		CURRENT CHARGE 2007/08	PLUS 5% INCREASE	PROPOSED CHARGE 2008/09	PROPOSED PERCENTAGE INCREASE
		£	£	£	%
PITCHES COURTS & BOWLS					
Tennis (per court per hour, not per person)					
	Adult	5.00	5.25	5.25	5.00%
	Concession	3.00	3.15	3.15	5.00%
Bowls (including reservation fee and woods)					
	Adult per hour	2.00	2.10	2.10	5.00%
	Concession per hour	1.50	1.58	1.60	6.67%
	Season tickets - adults	63.00	66.15	66.00	4.76%
	- concessions	28.00	29.40	30.00	7.14%
	- concessions (half season)	14.00	14.70	15.00	7.14%
Pitches					
	Per season	135.00	141.75	141.75	5.00%
	Initial mark)			
	Overmark) Charged			
	Removal of goal posts) at			
	Per Season plus Initial Mark) cost			
	Per Season plus Initial Mark plus two Overmarks)			
Other Lettings					
	Caravans per day) Charges			
	Tents per day) to be			
	Circus and Fairs - per day on site (non-animal)) set at			
	Hot air balloons - per year) officers			
	- per launch) discretion			
ALLOTMENTS		Charge applies from 1/1/08		Charge applies from 1/1/09	
Plot Size A (60-150 Sq Yards)					
	Rent	25.00	26.25	26.25	5.00%
	Water Rate	5.75	6.04	6.04	5.04%
	Total Charge	30.75	32.29	32.29	5.01%
	Concession	18.00	18.90	18.90	5.00%
Plot Size B (151-300 Sq Yards)					
	Rent	35.50	37.28	37.28	5.01%
	Water Rate	5.75	6.04	6.04	5.04%
	Total Charge	41.25	43.31	43.31	4.99%
	Concession	23.00	24.15	24.15	5.00%
Plot Size C (301-450 Sq Yards)					
	Rent	44.50	46.73	46.73	5.01%
	Water Rate	5.75	6.04	6.04	5.04%
	Total Charge	50.25	52.76	52.76	5.00%
	Concession	28.00	29.40	29.40	5.00%

Sports	Price Type	CURRENT CHARGE 2007/08	PLUS 5% INCREASE	PROPOSED CHARGE 2008/09	PROPOSED PERCENTAGE INCREASE	% discount with york card
		£	£	£	%	
Swimming						
Open, Lane, Adult,	Adult	3.80	3.99	4.00	5.26%	
Deep End, Women	Adult YorkCARD	3.00	3.15	3.15	5.00%	21.25%
Waterfun & 50+	Concession	2.70	2.84	2.80	3.70%	
Swim sessions	Conc YorkCARD	1.95	2.05	2.05	5.13%	26.79%
Dolphin Swim	All same	1.95	2.05	2.05	5.13%	
Under 5 policy	Kids go free					
Family Saver	2 adults 2 kids	7.90	8.30	8.30	5.06%	
Family Sav. Plus	1 adult 2 kids	5.50	5.78	5.80	5.45%	
Swim lessons	Kids 30 mins	4.00	4.20	4.30	7.50%	
	Kids 40 mins	5.10	5.36	5.50	7.84%	
	Adults 30 mins	4.00	4.20	4.30	7.50%	
	Adults 40 mins	5.10	5.36	5.50	7.84%	
	1:1 course of 5	75.00	78.75	80.00	6.67%	
	1:1 individual	17.00	17.85	18.00	5.88%	
Aquafit & Aquanatal	Adult	4.10	4.31	4.50	9.76%	
	Adult YorkCARD	3.70	3.89	3.90	5.41%	13.33%
	Concession	3.40	3.57	3.70	8.82%	
	Conc YorkCARD	2.90	3.05	3.05	5.17%	17.57%
Nestle Swim	Lane swimming	2.80	2.94	3.00	7.14%	
	Open/adult	2.80	2.94	3.00	7.14%	
Loyalty Swim Card	Adult	30.40	31.92	32.00	5.26%	
	Adult YorkCARD	24.00	25.20	25.20	5.00%	21.25%
	Concession	21.60	22.68	22.40	3.70%	
	Conc YorkCARD	15.60	16.38	16.40	5.13%	26.79%
NHS Swim Cards	200+ (20%)	19.20	20.16	20.15	4.95%	
York St John	100+ (10%)	14.04	14.74	14.75	5.06%	
Canoe Course	4 day	34.00	35.70	35.70	5.00%	
	5 day					
Sub Aqua Course	4 day					
	5 day	42.50	44.63	44.65	5.06%	
NEW POOL HIRE RATES WHICH INCLUDE 2 LIFEGUARDS AS STANDARD						
Whole Pool Hire	ex-vat 1 hour	74.04	77.74	77.45	4.61%	
(Incl. lifeguards)	1 hour	87.00	91.35	91.00	4.60%	
	ex-vat half hour	37.02	38.87	39.15	5.75%	
	Half hour	43.50	45.68	46.00	5.75%	
1/2 Pool Hire	ex-vat 1 hour	37.02	38.87	39.15	5.75%	
(Incl. lifeguards)	1 hour	43.50	45.68	46.00	5.75%	
	ex-vat half hour	18.51	19.44	19.57	5.73%	
	Half hour	21.75	22.84	23.00	5.75%	
Lane Hire (Pool)	ex-vat 1 hour	24.00	25.20	25.11	4.63%	
	1 hour	28.20	29.61	29.50	4.61%	
	ex-vat half hour	12.00	12.60	12.34	2.83%	
	Half hour	14.10	14.81	14.50	2.84%	
U3A	MP ONLY	74.04	77.74	77.45	4.61%	
We have lessons &	Only charge 1 L/G	-8.50	-8.93	-8.50	0.00%	
Open swim in SP	Total Charge/hr Ex Vat	65.54	68.82	68.94	5.19%	

Sports	Price Type	CURRENT CHARGE 2007/08	PLUS 5% INCREASE	PROPOSED CHARGE 2008/09	PROPOSED PERCENTAGE INCREASE	% discount with york card
NEW SCHOOL POOL HIRE RATES WHICH INCLUDE 2 LIFEGUARDS AS STANDARD (based on 10 wks)						
School Pool Hire	1/2 hr Per term	375.00	393.75	395.00	5.33%	
Swim Teacher Hire	ex-vat 1/2 hr	7.40	7.77	7.80	5.41%	
Swim Teacher Hire	ex-vat 1 hr	14.80	15.54	15.55	5.07%	
Lifeguard	ex-vat 1/2 hr	4.25	4.46	4.50	5.88%	
Lifeguard	ex-vat 1 hr	8.50	8.93	8.95	5.29%	
Birthday Parties	EWSP -Large pool	86.00	90.30	90.00	4.65%	
	EWSP -Small pool	43.00	45.15	45.00	4.65%	
	YSP - Pool	125.00	131.25	131.00	4.80%	
Entry for shower		1.95	2.05	2.05	5.13%	
Dry Side						
TLF	12 mth contract DD	29.00	30.45	30.00	3.45%	
	12 mth upfront payment	348.00	365.40	360.00	3.45%	
	No agreement DD	35.00	36.75	N/A	N/A	No longer on offer
	3 mth contract DD		0.00	35.00	N/A	New price level
	3 mth upfront payment		0.00	105.00	N/A	
	Corp/student mth	25.00	26.25	25.00	0.00%	Price held
Casual prices	Adult	4.85	5.09	5.25	8.25%	
	Adult YorkCARD	4.00	4.20	4.20	5.00%	20.00%
	Concession	4.00	4.20	4.00	0.00%	
	Conc YorkCARD	2.85	2.99	3.05	7.02%	23.75%
Group Introduction		16.50	17.33	17.50	6.06%	
Junior Fit 4 lt		2.20	2.31	2.30	4.55%	
Sunbed		0.60	0.63	0.60	0.00%	
Creche		0.80	0.84	1.00	25.00%	
Soft Play		1.55	1.63	1.55	0.00%	

North Yorkshire Pension Fund – Triennial Valuation

1. The assets and liabilities of the North Yorkshire Pension Fund must be valued by the Fund's actuary every three years. This valuation sets the Employer's Contribution Rate for the following 3 years, i.e. the percentage of pensionable payroll which must be paid over to NYPF on an annual basis as the employer's contribution to employees' pension costs.
2. In calculating the Employer's Contribution Rate the actuary has regard to the following: -
 - investment returns (shares and bonds)
 - inflationary pressures
 - payroll increases
 - longevity / mortality rates
 - the profile of the workforce (age/sex)
 - changes to the Local Government Pension Scheme
 - the surplus or deficit of funds available
3. The Employer's Contribution Rate has two elements:-
 - **Future Service** – the amount payable in respect of the future service of current employees
 - **Past Service** – the amount required to repay the deficit (or shortfall) in the overall level of funding over a period of time.

A deficit in the funding level is caused by a number of factors:-

 - unfunded early retirements and the award of additional years of service
 - lower than assumed investment returns
 - changes to the Scheme benefits
 - previous "pension holidays"
4. Prior to 2004 the Past Service contribution rate was set at a level that would theoretically remove the deficit over a period of 15 years. However, the 2004 valuation date of 31st March 2004 coincided with a considerable downturn in investment returns, leaving many pension funds with vastly inflated deficits and employers facing greatly increased contribution levels. In order to dampen the impact of this on council tax the government allowed individual funds the opportunity to increase the deficit recovery period from 15 years to a maximum of 30 years.
5. The total deficit of the North Yorkshire Pension Fund as at 31st March 2004 was £524.5 million, which represented a funding level of just 59% of future liabilities. CYC share of the deficit was £97.6 million. NYPF decided to make use of the maximum recovery period of 30 years in order to reduce the pressure on contribution rates but it allowed individual employers within the fund to determine their own recovery period. In 2004/05 CYC had been paying contributions of 17.6% of pensionable payroll and it was decided to

maintain this level of contribution for the 3 years from 2005/06. This extended CYC's recovery period from 15 to 24 years.

6. CYC's Employer's Contribution rate from 2005/06 to 2007/08 comprised of:

Future Service	10.2%
Past Service	7.4%
Total Contribution	17.6%

Recovery Period 24 years

7. The actuary has just completed the triennial valuation as at 31st March 2007, which shows that, whilst the overall deficit in the Fund has increased to £618.5 million, the funding level has improved to 67.2%. CYC's share of this is £95.3 million. As stated earlier, the actuary makes the valuation using assumptions on the factors listed in Para 2 above. One factor involves an estimate of ill-health retirements per year for each employer. The cost of these retirements is then build in to the Employer's Contribution Rate. Traditionally, the actuary has considerably over-estimated the number of ill-health retirements. For example, it was assumed in 2006/07 that CYC would have 32 ill-health retirements but there were only 9. The actuary has reworked his assumptions on ill-health retirements and reduced the anticipated annual figures by 50%, which in turn allows a small reduction in the Employer's Contribution Rate.

8. The actuary's initial Employer's Contribution Rate for CYC, for the period 2008/09 to 2010/11, is:

Future Service	12.4%
Past Service	6.9%
Total Contribution	19.3%

Recovery Period 21 years

The main reason for the increase in the Future Service cost is the changes to the Local Government Pension Scheme which come into force in April 2008. These give a number of improved benefits to Scheme members – an improved accrual rate from 1/80th to 1/60th, better death in service benefits, partners and co-habitee pensions, improved enhancement on ill-health retirement – which cost more. The Past Service cost has decreased in line with the improved funding position of the Fund.

9. The actuary has also calculated a Maximum Additional Return Adjustment, which assumes that actual investment returns will be greater than the more prudent assumptions used in the valuation of the Fund as a whole. If CYC wish to include this option the target contribution rate will reduce:

Future Service	12.4%
Past Service	6.9%

Maximum Additional Return Adj.	(1.3)%
Total Contribution	18.0%

Recovery Period	21 years
------------------------	-----------------

10. The inclusion of the Maximum Additional Return Adjustment means that CYC will need to increase its current level of contributions by 0.4% of pensionable payroll (an estimated £285k per year). This will need to be an approved budget growth in the 2008/09 budget.

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Budget Consultation Feedback

The Council's budget has been more widely consulted on, in a greater variety of ways than in previous years. The forms of consultation included the following:

- 1) the postal and web based survey of citizen's priorities for budget growth and savings
- 2) meetings of partners, the voluntary sector and the business community where an in depth analysis of the situation and options were presented
- 3) EMAP meetings where budget proposals, options and details including Service Plans were presented
- 4) The Residents Opinion (ResOp) survey, where questions about greater or lesser levels of investment were asked.

There was no significant consultation feedback to report from the EMAPs. In terms of the meeting involving partners, the voluntary sector, the business community etc the event was very well received and much positive feedback was given mainly about the opportunity it gave to gain greater understanding of the issues and the style and content and the clear presentation of the issues. The main consultation feedback issues were a general support for community focussed services, understanding and support for the need to raise Council Tax above inflation and support for ending travel tokens as part of the move to a national free bus pass.

The main form of consultation was the postal and online survey of citizen's views. The information in this report is based on survey returns totalling 6,595 (6,003 postal and 592 on line). This is an 8% return which is good for this type of survey.

At the Council meeting on 24 January 2008 a petition with 21 signatures was presented by Cllr Looker objecting to proposed cuts to Council services at Sycamore House. Copies of the petition can be made available to Members if they wish to see it. Members should consider this petition as part of the consultation process, but the budget report does not propose closure of Sycamore House.

Members are in no way bound by the consultation as it is not a referendum, but is a process to gather opinion and aid informed decision making. Members are reminded that the consultation options included in this report are those recommended by the Executive.

It should be noted when considering the results that the % quoted represents the % of respondent who placed that issue in their top 5 for additional investment, top 2 for savings or top 5 for protecting services from cuts, not the actual % in favour or against a particular option. The results are as follows:

Top priorities for spending (highest first)

- 1) maintain highway and footpath maintenance at current levels allowing for inflation 42.9%
- 2) pay enhanced fees to private sector residential and nursing homes for the elderly 32.4%
- 3) Invest more in improving highways drainage 29.3%
- 4) Pilot the extension of door step recycling to terraced properties 26.2%

There was a significant gap between the first four options chosen and the level of support for the rest, the main two of which were

- Increase grants to Voluntary Organisations 12.6%
- Invest in waste minimisation and recycling advice 10.9%

The remaining 5 options all scored below 9%. These were:- Fund the Out of Hours noise nuisance reduction service; fund better Christmas lights, fund an annual firework display; invest in developing an up to date planning framework,; help the Council understand and respond to the diverse needs of all communities in York, thus reducing inequalities

Top priorities for making savings (highest first)

- 1) Increase standard stay perking charges for visitors by 20p to £1.50 per hour, residents charges stay at £1 per hour. 64.1%
- 2) Discontinue free travel tokens for the over 60's leaving them with free bus passes. 50.8%
- 3) Start free bus travel for the over 60's at 9.30 rather than 9am. 47.5%

There was a significant gap between support for these three options and the next 8 options

- 4) Increase the entry charge to Union terrace car park toilets from 20p to 30p. 33.4%
- 5) Close the Central Library and City Archives for one day each per week. 33.1%
- 6) Relocate Burton Stone Lane Flexible Learning Centre to Clifton Library. 27.2%
- 7) Reduce the amount spent on removing chewing gum from footpaths. 25.4%
- 8) Withdraw the Council contribution to York-England.com. 22.6%
- 9) Closure of St George's Field car park toilets. 21.1%^
- 10) Cease funding City of Festivals etc. 20.2%
- 11) Cease funding some bus services. 20.1%

There was a significant gap between the options above and the remaining 10 options, none of which scored more than 15%

Top priorities for protecting from cuts (highest first)

- 1) Cease providing social services to elderly and disabled people with moderate needs, leaving provision in place only for those with substantial and critical needs. 62.2%
- 2) Closure of Council Drop in centre at Sycamore house for people with mental health issues. 39.8%
- 3) Reduce the numbers of social workers working with children. 39.8%
- 4) Reduce the level of Highway and footpath resurfacing work by 5%. 38.6%
- 5) Close swimming pools on Bank Holidays and hours of Sunday opening. 32.2%
- 6) Cease contribution to NSPCC domestic violence service. 29.4%

There was a clear gap between the level of support for those listed above and

- 7) Close a branch library. 25.1%
- 8) Close the Council's 3 young people's Performing Arts Centres. 22.6%
- 9) Close the Central Library and City archives for one day per week each. 20.5%

All of the other 12 options scored below 20% (i.e. less than one in five said they wanted to protect them)

Resident Opinion Survey (ResOp)

The ResOp has a section relating to the allocation of Council resources (see Appendix attached). This asks residents to indicate whether more, fewer or the same resources should be allocated to Council services. The results show considerable support for spending more on community care services, elderly residential homes, crime reduction, job creating, leisure activities and services for young people. The only areas where respondents on balance thought less should be allocated were Museums and Galleries and Local Assemblies.

Executive

At the Executive meeting a query was raised by Unison about the impact of savings in future years on staffing levels.

The savings will be achieved by a combination of bringing the number of hours on the establishment in line with the actual demand for the services and by efficiencies arising from some restructuring and by increasing the proportion of time staff spend directly on work with customers. There will be no reduction in the overall level of services to customers. Some savings are already being made as a result of not filling vacancies and the savings in 08/9 are based on a half year effect - so there is time to do much more detailed work on the staff implications. Discussions have begun with UNISON and representatives will be involved in the individual discussions with any staff who may be at risk. At this stage managers consider that the number of staff who may ultimately be at risk and for whom no alternative employment can be found

is likely to be in single figures. However, it is not possible to be absolutely certain about that until more detailed work has been done.

Scrutiny

Under the constitution the Scrutiny Management Committee is entitled to request an annual budget for its work. At its meeting on the 28 January 2008 it determined this request to be £20k which is £14k higher than the existing budget of £6k. This request has been included in Annex 2 - items that require funding from the contingency fund and will be considered by the Executive early in 2008/09.

2007 Residents' Opinion Survey – allocation of resources

1.1 Allocation of resources

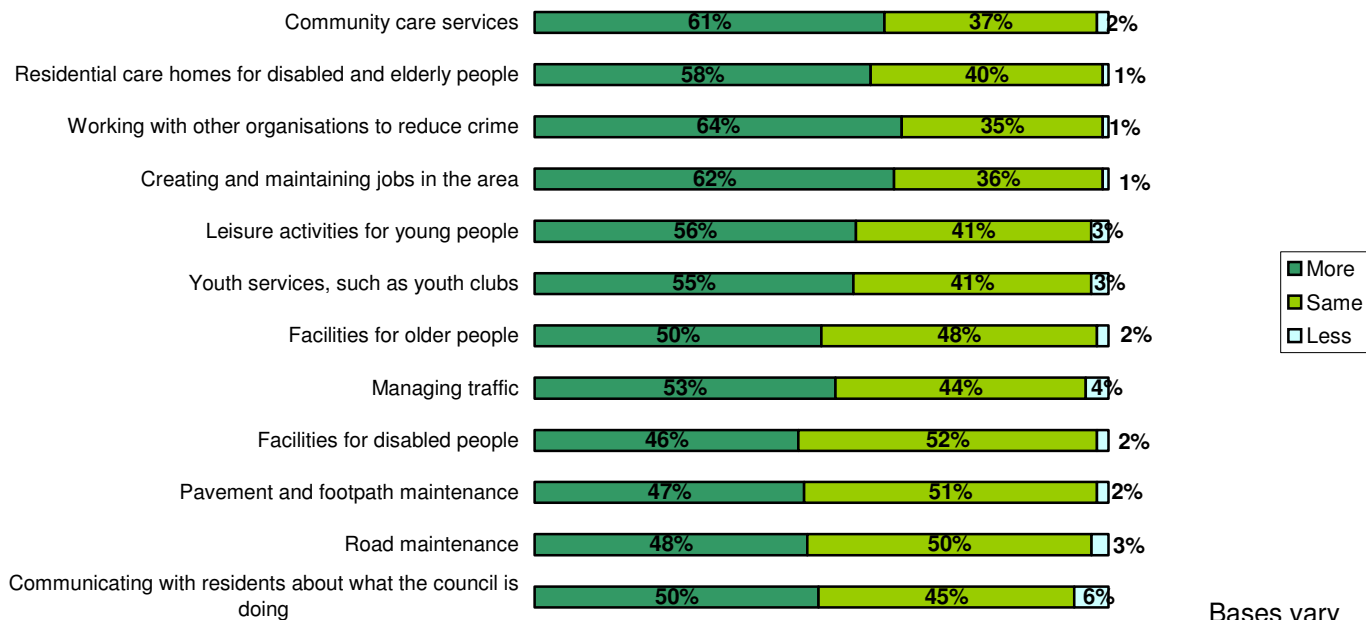
Respondents were informed that the council is currently preparing its budget for the financial year starting 1 April 2008 and that they would like residents' views on the allocation of resources given to different services that are under the council's direct control.

All respondents were asked whether the council should allocate more resources, the same amount or fewer resources when it sets the budget for next year.

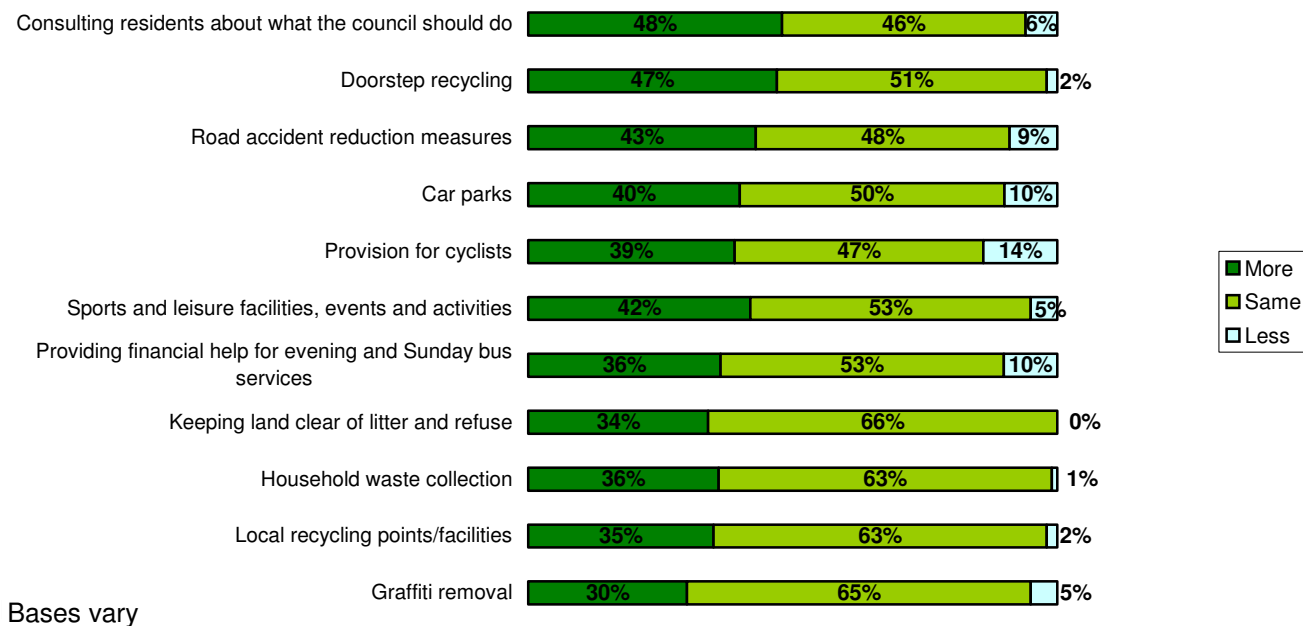
Three groups of services emerged:

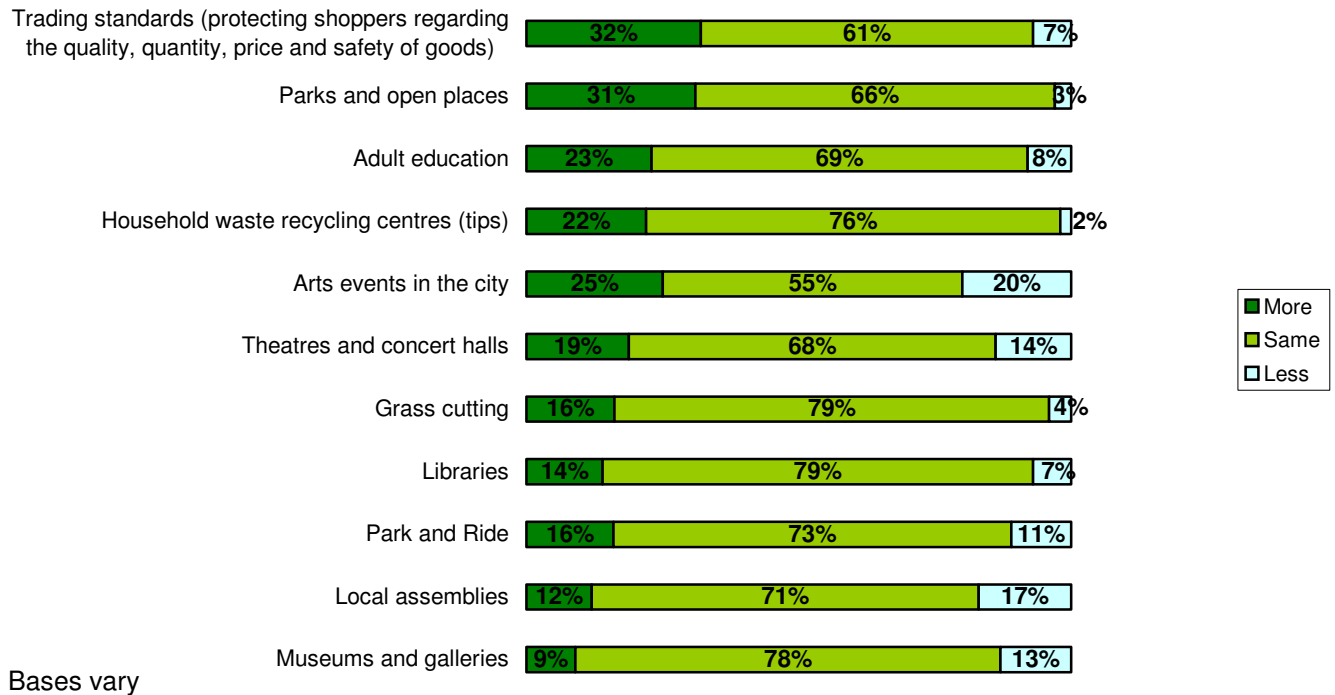
- Services where a majority of residents feel that more resources should be allocated such as community care services, residential care homes, working with other organisations to reduce crime, creating and maintaining jobs in the area, leisure activities for young people, youth services and facilities for older people.
- Services where only around half the residents feel that more resources should be spent such as managing traffic, facilities for disabled people, pavement and footpath maintenance, road maintenance and communicating and consulting with residents.
- Services where only a minority feel that more resources should be allocated such as doorstep recycling, road accident reduction measure, car parks, etc.
- Interestingly, one in five (20%) feel that less should be spent on arts events in the city.

(Q35a) Should the council should allocate more resources, the same amount or fewer resources when it sets its budget for next year? (valid responses only)



(Q35b) Should the council should allocate more resources, the same amount or fewer resources when it sets its budget for next year? (valid responses only)



(Q35c) Should the council should allocate more resources, the same amount or fewer resources when it sets its budget for next year? (valid responses only)

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Housing Revenue Account (HRA)

- 1 Local Housing Authorities are required, by legislation, to keep a HRA. The Local Government and Housing Act 1989 stated that items of income and expenditure only relating to Council housing must be contained within the account. Thus the terms 'ring-fenced' or 'landlord' account are now referred to, as transfers between the HRA and General Fund are normally prevented.
- 2 The Act also outlined the new subsidy arrangements whereby subsidy would be allocated on a 'notional' HRA. This account is based on Government assessments of what local authorities should charge in rents and expenditure on management and maintenance etc., rather than what they actually do.
- 3 Authorities have a duty to ensure that the HRA balances, to keep the budget under review and to take all reasonable steps to avoid a deficit. In previous years any surplus on the account was used to fund the housing capital programme through a direct revenue contribution to capital.
- 4 The HRA is required to make a net saving year on year. Any growth must therefore be matched by compensatory savings elsewhere within the account.

HRA Negative Subsidy

- 5 The two major sources of funding HRA expenditure have been Government subsidy and rent income. Due to the removal of the payment of rent rebates through the HRA there is now a net surplus on the 'notional HRA' as the rent income now exceeds the subsidy payable by the government for HRA expenditure on management and maintenance etc. This results in a 'negative' subsidy payable by the authority to the government of £5,349k for 2008/09. This compares to £5,392k for 2007/08.

	2007/2008 Estimate £'000	2008/2009 Estimate £'000
HRA Subsidy Payable (including MRA)	17,727	18,941
Notional Rent Income from Council Tenants	(23,119)	(24,290)
Negative Subsidy	(5,392)	(5,349)

HRA Borrowing and Debt Repayment

- 6 From 1 April 2004 authorities can determine for themselves what capital investment is required and have the freedom to borrow (within prudential principles) to deliver housing services. Some supported borrowing continues and the interest charges for the elements used to fund HRA capital expenditure is paid from the HRA and refunded through subsidy. Prudential borrowing which takes place over and above the (supported) capital financing requirement is “unsupported” in that the authority must find the means of paying back interest and principal from within its own resources. There are no proposals to undertake prudential borrowing for HRA purposes in 2008/09.
- 7 Previously authorities were required to make a revenue provision to repay 2% of net HRA debt and this was funded through HRA subsidy. Authorities are no longer compelled to make this provision and any voluntary contribution will not be paid by subsidy. Guidance suggested it would be advisable to make a voluntary contribution. From 2004/05 it was considered prudent to continue to make a provision based on the previous rules of 2% of the outstanding HRA debt and that future borrowing be repaid over the life of the capital scheme e.g. tenants’ choice would be repaid over 30 years. This will continue in 2008/09.
- 8 The result of all the adjustments outlined within this report is an in-year surplus of £1,188k. Together with the brought forward working balance of £5,577k from 2007/08, and after making a contribution to the capital programme, this leaves a working balance of £6,478k on the account.
- 9 The HRA surplus is broadly in line with that forecast in the HRA business plan. The HRA surplus needs to remain on the account to be reviewed once the HRA business plan is updated to reflect both the budget detailed in this report and the 07/08 outturn position. Members are reminded that the HRA surplus is needed to fund future years in line with the Business Plan approved at Housing EMAP in July 2005.

Savings Proposals

Ref	Brief Description	Net Saving 2008/09 £(000)	Net Saving 2009/10 £(000)	Net Saving 2010/11 £(000)
HRALS1	Reduced Bad Debt Provision Housing Services have been focusing on performance improvements within the operational service areas. As a result of improved performance on recovering rent arrears, the requirement for bad debt provision has reduced. A £100k reduction in current arrears relates to a reduction in bad debt provision of approximately £60k.	60	60	60
HRALS2	Reduced Revenue Contribution to Capital Housing Services have recently changed the product specification for replacement of gas central heating systems, moving from conventional boilers to combination boilers. This results in reduced capital cost of replacing a central heating system as a result of removing the need for a hot water cylinder and associated pipe work.	33	33	44
HRALS3	HRALS3 Additional income from Tees valley properties Tees Valley Housing Association properties are managed by the council in return for a management fee. This saving reflects an increase in the number of properties being managed in 2008/09 within existing resources.	15	15	15
	Total	108	108	119

Service Pressures Recommended

Ref	Brief Description	Net Saving 2008/09 £(000)	Net Saving 2009/10 £(000)	Net Saving 2010/11 £(000)
HRAUG1	Provision of Legionella testing and reporting	30	37	34
	A contract to be set up for testing and reporting on water services within sheltered housing schemes to reduce the risk of an outbreak of legionella spores.			
HRAUG2	Increase costs in Annual Gas Servicing Contract	250	225	200
	The current gas servicing contracts are due to expire at the end of the current financial year. A benchmarking exercise has been carried out with Northern Housing Consortiums framework agreement for gas servicing and a proposal has been made to include the whole of the councils gas servicing within the Repairs Partnership with Neighbourhood Services. The costs for the service will increase, but are within the tolerances of what would be expected if the service was externally tendered.			
	Total	280	262	234

Appendix 1

Housing Revenue Account 2008/09 Budget

ORIGINAL ESTIMATE 2007/08 £'000	PROJECTED OUTTURN Q2 2007/08 £'000	ACTIVITY AREA	BASE BUDGET 2008/09 £'000	GROWTH 2008/09 £'000	SAVING 2008/09 £'000	TOTAL BUDGET 2008/09 £'000
Expenditure:						
Repairs & Maintenance						
4415	4651	Jobs General	4573	280		4853
923	923	Projects	904			904
242	242	Estate Improvements	248			248
18	22	Publicity	18			18
102	102	Decoration Allowance	105			105
47	47	Rechargeable Repairs	47			47
<u>5747</u>	<u>5987</u>		<u>5895</u>	<u>280</u>		<u>6175</u>
General Management						
1716	1678	Recharges	1716			1716
3081	3218	Housing Services	3262			3262
<u>4797</u>	<u>4896</u>		<u>4978</u>			<u>4978</u>
Special Services						
17	16	Central Warden	17			17
724	725	Sheltered Housing	748			748
54	54	Energy Costs	56			56
416	425	Single Homeless	427			427
661	685	Temporary Accommodation	685			685
6	2	York Independence Bungalow	6			6
360	357	Grounds Maintenance	366			366
184	148	Caretaking - Employees	188			188
18	18	- Cleaning	19			19
3	4	- Communications	3			3
38	44	Lifts	39			39
3	3	Communal Aerials	3			3
6	6	Contribution to Energy Efficiency	6			6
<u>2490</u>	<u>2487</u>		<u>2563</u>			<u>2563</u>
Rents etc.						
5	4	Rent & Rates	5			5
154	144	Insurance	148			148
1		RTB Legal Fees	1			1
<u>160</u>	<u>148</u>		<u>154</u>			<u>154</u>
Provision for Bad and Doubtful Debts						
151	105	Council Housing	156		-60	96
<u>151</u>	<u>105</u>		<u>156</u>		<u>-60</u>	<u>96</u>
Housing Subsidy						
5354	5392	HRA Subsidy	5349			5349
<u>5354</u>	<u>5392</u>		<u>5349</u>			<u>5349</u>
Capital Charges						
9226	9226	Depreciation	9226			9226
344	344	Voluntary Debt Repayment	373			373
16111		Interest				
25	23	Debt Management	22			22
<u>25706</u>	<u>9593</u>		<u>9621</u>			<u>9621</u>
<u>44405</u>	<u>28608</u>	TOTAL EXPENDITURE	<u>28716</u>	<u>280</u>	<u>-60</u>	<u>28936</u>

ORIGINAL ESTIMATE 2007/08 £'000	PROJECTED OUTTURN Q2 2007/08 £'000	ACTIVITY AREA	BASE BUDGET 2008/09 £'000	GROWTH 2008/09 £'000	SAVING 2008/09 £'000	TOTAL BUDGET 2008/09 £'000
		Income:				
		Rents				
-23310	-23398	Council Housing	-23991			-23991
-124	-124	Single Homeless	-131			-131
-505	-411	Temporary Accommodation	-429			-429
<u>-23939</u>	<u>-23933</u>		<u>-24551</u>			<u>-24551</u>
		Non Dwellings Rents				
-268	-272	Council Garages	-273			-273
-241	-246	Council Shops	-246			-246
-14	-15	General Rents	-15			-15
<u>-523</u>	<u>-533</u>		<u>-534</u>			<u>-534</u>
		Charges for Services and Facilities				
-160	-168	Fees & Charges - Council Housing	-160		-15	-175
-111	-85	Cookers - Council Housing	-98			-98
-1		- Temporary Accommodation				
-19	-19	Charges - Central Warden	-20			-20
-456	-469	Fees & Charges - Sheltered Housing	-476			-476
-2	-1	- Temporary Accommodation	-1			-1
-87	-100	Leaseholder Admin Charge	-87			-87
<u>-836</u>	<u>-842</u>		<u>-842</u>		<u>-15</u>	<u>-857</u>
		Contribution Towards Expenditure				
-13	-12	- Sheltered Housing	-12			-12
-11	-13	- Single Homeless	-11			-11
-47	-47	- Rechargeable Repairs	-47			-47
-826	-885	- Supporting People	-869			-869
<u>-897</u>	<u>-957</u>		<u>-939</u>			<u>-939</u>
		Housing Subsidy				
-2	-2	Defects Act				
<u>-2</u>	<u>-2</u>					
		Transfer from General Fund				
-3	-3	Amenities Shared by the Whole Community	-3			-3
-29	-29	Warden Recharge - Temporary Accommodation	-29			-29
<u>-32</u>	<u>-32</u>		<u>-32</u>			<u>-32</u>
<u>-26229</u>	<u>-26299</u>	TOTAL INCOME	<u>-26898</u>		<u>-15</u>	<u>-26913</u>
<u>18176</u>	<u>2309</u>	NET COST OF SERVICE	<u>1818</u>	<u>280</u>	<u>-75</u>	<u>2023</u>
		AMRA				
-16111		Interest Charged to HRA				
1131	1121	Loan Interest	1171			1171
-4507	-4504	Non-Dwelling Depreciation	-4075			-4075
		Interest Received				
-212	-212	Revenue Cash	-300			-300
-7	-7	Mortgages	-7			-7
<u>-1530</u>	<u>-1293</u>	NET OPERATING SURPLUS / DEFICIT	<u>-1393</u>	<u>280</u>	<u>-75</u>	<u>-1188</u>

HOUSING RENTS 2008/09

1. In 2000 the Government announced that from April 2002 all councils and housing associations had to set their rents on a new, fair and consistent basis. This involved a phased change in rents over 10 years beginning in April 2002 based on a formula for rent setting created by Central Government. This is known as rent restructuring and will mean that rents charged will move towards a Government set target rent. By 2012 similar properties should be charged similar rents regardless of who owns the property. This is known as rent convergence.
2. Current Government rents' policy assumes that through the process of rent restructuring there will be eventual convergence between the rents in the local authority and registered social landlord (RSL) sectors. At this point actual and guideline rents for a single authority should all have the same value.
3. The actual rent is the rent charged to the tenant. The guideline rent is a notional rent and a feature of the HRA subsidy system. This is the level of rent the HRA subsidy system assumes an authority is receiving for the purpose of calculating its HRA subsidy entitlement and is generated by a Government formula. The actual average council weekly rent figure in 2007/08 is £57.14.
4. This Government formula rent takes account of various factors including the number of bedrooms a property has, property valuation, average earnings and the date at which all rents are expected to converge.
5. Continuing to implement rent restructuring would result in an average increase in council rents (on a 52 week basis) of 6.28%. This would result in council rents being on line to achieve convergence with the formula rent for the majority of properties by 2011/12.
6. However, the CLG have proposed in the draft subsidy determination that the convergence deadline is extended to 2016/17. This revised timescale applies for 2008/09 only and is subject to review in future years. The effect of the extension is to reduce potential rent increases for tenants. If the rent calculations are altered to take account of this extension the average 2008/09 rent increase would be 5.25%.
7. Increasing rents by 6.28% in line with the council's policy on rent restructuring would be against the Government guidance on rent restructuring which has indicated that the date for rent convergence should be extended to 2016/17 pending a further review of rent restructuring and HRA subsidy in 2008/09. This level of rent increase would generate additional income over and above the level assumed in the Governments subsidy calculation and the HRA budgets.
8. The recommended option is to increase rents in line with Government guidance, resulting in an average increase of 5.25%. This is in line with the recommendation from CLG and matches the assumed level of income in the HRA subsidy calculations.

9. The rent increase will apply to all council properties including hostels and travellers sites. It is necessary to serve notices on tenants to vary their current rent and a minimum of four weeks notice is required.

City of York Council

Committee Minutes

MEETING	EXECUTIVE
DATE	12 FEBRUARY 2008
PRESENT	COUNCILLORS STEVE GALLOWAY (CHAIR), ASPDEN, SUE GALLOWAY, JAMIESON-BALL, REID, RUNCIMAN, SUNDERLAND, VASSIE AND WALLER

PART B - MATTERS REFERRED TO COUNCIL

164. Capital Programme Budget 2008/09 - 2010/11

Members considered a report which set out the proposed capital budget for the period 2008/09 to 2010/11, highlighted capital bids from departments that had been through the Capital Resource Allocation Model (CRAM) process, estimated the capital resources position for 2008/09 and provided options to achieve a balanced three-year capital programme. Members were asked to recommend the proposals to Council.

The current capital programme, approved by Council on 21 February 2007, had been prepared as a four year programme in order to align it with the political cycle. It was proposed that the programme now revert to the traditional three year cycle, setting out spending up to 2010/11. Capital receipt projections over the next three years had improved since the budget was set and a small surplus was now expected by March 2011, although unavoidable pressures would reduce the available surplus to £0.3m. If the recommendations in the report were approved, the capital programme for 2008/09 to 2010/11 would be £170m, an increase in investment of £35m on the existing programme. The majority of the increase was in the Children's Services programme, where over £30m additional funding had been secured.

Details of the Council's assets deemed surplus to requirements and earmarked for sale were set out in exempt Annex A to the report. New sales valued at £1.4m had been identified, making £1.7m available for capital investment. A total of 33 CRAM bids had been received, of which 14 were fully funded from external sources, as set out in Annex B. Of the remaining discretionary bids, listed in Annex C, ten were recommended for approval, as detailed in paragraphs 25 to 30 of the report. This would leave £300k of the budget unallocated, which sum it was proposed to use to address the needs of the York High project. In respect of prudential borrowing, it was recommended that £255k be added to the programme to allow the York Museums Trust to complete works at the Hospitium.

Having noted the comments of the Shadow Executive, it was

RECOMMENDED: That Council approve the three-year capital programme proposals as summarised in the report, in particular:

- a) The asset sales shown in exempt Annex A;
- b) The use of £500k of prudential borrowing in 2010/11, as outlined in paragraph 21;
- c) The inclusion in the capital programme of all fully funded schemes as detailed in Annex B and discussed in paragraph 23;
- d) The inclusion in the capital programme of the bids recommended in paragraphs 25, 28 and 30;
- e) The advance of £255k of prudential borrowing to York Museums Trust for the refurbishment of the Hospitium in the Museum Gardens, as outlined in paragraphs 33 to 37;
- f) The additional £300k funding proposed for York High School, as outlined in paragraphs 38 and 39;
- g) The full programme, as summarised in Annex D.

REASON: To set a balanced capital programme, as required by the Local Government Act 2003.

S F Galloway, Chair

[The meeting started at 2.00 pm and finished at 3.00 pm].



Council (*Re-convened meeting*)

26 February 2008

Report of the Director of Resources

COUNCIL TAX RESOLUTION 2008/09**SUMMARY**

- 1 This report asks Members to approve the rate of Council Tax for 2008/09. Although the legal requirement is that the Council must have set a balanced budget and the Council Tax charge by 11 March it is important that Council Tax rates are approved at this meeting to allow sufficient time to produce and post Council Tax bills and meet all statutory deadlines.
- 2 This report sets out the resolution based on the budget approved by Council on 21 February 2008.
- 3 Members are reminded that the individual Council Tax bill is comprised of four elements - the amount levied for City of York Council, the amount precepted by the North Yorkshire Police Authority, the amount precepted by the North Yorkshire Fire and Rescue Authority and, for properties in a parished area of the city, the amount precepted by the individual Parish Council.

BACKGROUND

- 4 The Council's net revenue budget and capital programme were approved by Council on 21 February 2008.
- 5 The Council Tax levels to be proposed will include the precepts received from the parish councils, the North Yorkshire Police Authority and the North Yorkshire Fire and Rescue Authority. Members are reminded that the Council must word the resolution in precise language, as directed by legislation.

Parishes

6 The total of parish precepts have risen by £31,563.00 (5.96%) from those levied in 2007/08. This masks a variety of changes in the individual parishes from a reduction of 6.84% to an increase of 65.52%. The individual precepts are only charged to the residents in that parish. The total rise in precepts over the last six years has been £128.4k (29.66%). Figure 1 shows the comparison of Band D charges for each parish.

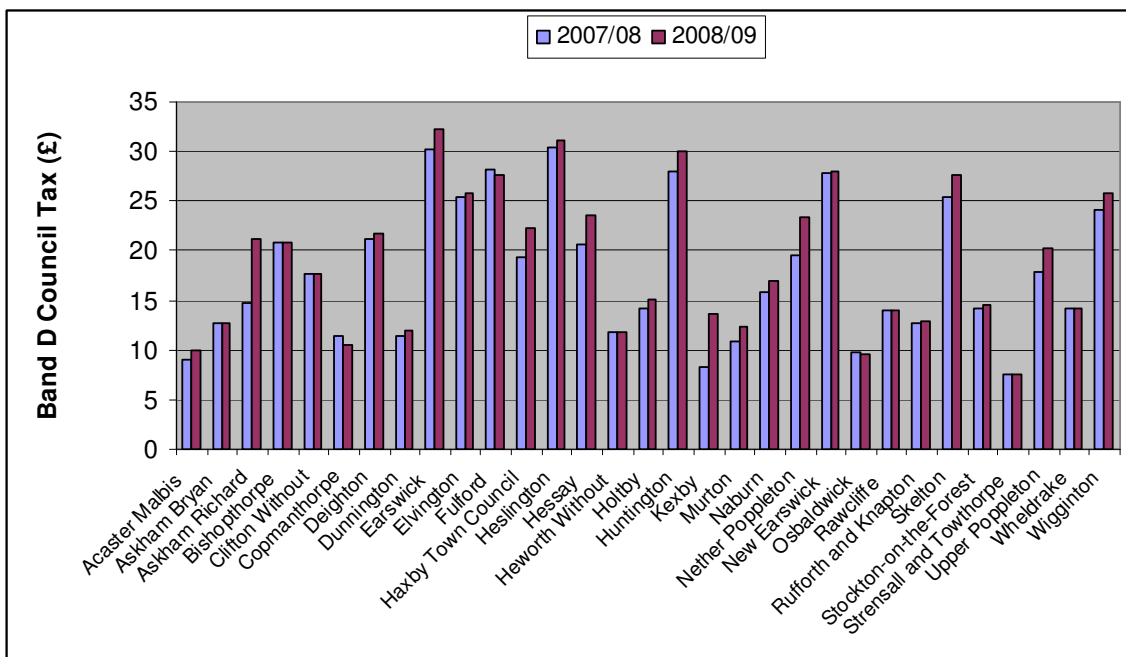


Figure 1 – Parish Council Tax Levels 2007/08 and 2008/09

North Yorkshire Police Authority

7 At its meeting on 25 February 2008 the North Yorkshire Police Authority approved an increase of 4.3% in its' precept (to £193.37 for a band D property) between 2007/08 and 2008/09.

North Yorkshire Fire and Rescue Authority

8 At its meeting on 25 February 2008 the North Yorkshire Fire and Rescue Authority approved an increase of 4.5% in its' precept (to £58.56 for a band D property) between 2007/08 and 2008/09.

National Non-Domestic Rates (NNDR)

- 9 The level of the poundage for the NNDR is set by the government, and has no impact on the council tax set by the Council. The base amount for 2008/09 is 46.2p which is an increase of 1.8p (4.05%) from 2007/08. The rate for small properties has been set at 45.8p, an increase of 1.7p (3.85%) from 2007/08. The lower multiplier (45.8p) will apply to small properties provided they meet government specified criteria, which do not only relate to the individual property but to the aggregate of properties occupied by the ratepayer throughout the whole country. The net effect of the changes in the multipliers is expected to raise the cost of NNDR to businesses broadly in line with inflation.

RESOLUTION - BASED ON COUNCIL APPROVAL ON 21FEBRUARY 2008

10 **COUNCIL TAX BASE**

That it be noted that the Director of Resources, under his delegated authority, calculated the following amounts for the year 2008/09 in accordance with regulations made under Section 33(5) of the Local Government Finance Act 1992:

- (a) **Whole of the Council's Area**
66,007.99 being the amount calculated in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992 and the Local Government Act 2003, as its Council Tax Base for the year.
- (b) **Parts of the Council's Area**
the amounts mentioned in Column 1 of Schedule A to this Resolution, being the amounts calculated in accordance with Regulation 6 of the Regulations and the Local Government Act 2003, as the amounts of its Council Tax Base for the year for dwellings in those parts of its area to which one or more special items relate.

11 **DISTRICT/PARISH COUNCIL TAX RATES**

That the following amounts be now calculated by the Council for the year 2008/09 in accordance with Sections 32 to 36 of the Local Government Finance Act 1992:

- (a) **District/Parish Gross Expenditure**
£340,939,922.00 being the aggregate of the amounts which the Council estimates for the items set out in Section 32(2)(a) to (e) of the Act.

- (b) **Income**
£229,907,510.00 being the aggregate of the amounts which the Council estimates for the items set out in Section 32(3)(a) to (c) of the Act.
- (c) **District/Parish Net Expenditure**
£111,032,412.00 being the amount by which the aggregate at 11(a) above exceeds the aggregate at 11(b) above, calculated by the Council, in accordance with Section 32(4) of the Act, as its budget requirement for the year.
- (d) **Government Grants and Collection Fund Surpluses**
£42,565,992 being the aggregate of the sums which the Council estimates will be payable for the year into its General Fund in respect of redistributed non-domestic rates and revenue support grant, increased by the amount of the sums which the Council estimates will be transferred in the year from its Collection Fund to its General Fund in accordance with Regulation 4(7) of the Local Government Changes for England (Collection Fund Surpluses and Deficits) Regulations 1995 and increased by the amount of any sum which the Council estimates will be transferred from its Collection Fund to its General Fund pursuant to the Collection Fund (Local Government Changes for England)(Community Charges) Directions under Section 98(4) of the Local Government Finance Act 1988 made on 22 November, 1995.
- (e) **Basic Amount of Tax (including average parish precepts)**
£1,037.2444 being the amount at 11(c) above less the amount at 11(d) above, all divided by the amount at 10(a) above, calculated by the Council, in accordance with Section 33(1) of the Act, as the basic amount of its Council Tax for the year.
- (f) **Parish Precepts and Special Expenses**
£561,352.00 being the aggregate amount of all special items referred to in Section 34(1) of the Act.
- (g) **Basic Amount of Tax (Unparished Area)**
£1,028.74 being the amount at 11(e) above less the result given by dividing the amount at 11(f) above by the amount at 10(a) above, calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item relates.
- (h) **Basic Amount of Tax (Parished Areas and Special Expenses Areas)**
the amounts mentioned in Column 2 of Schedule A to this Resolution, being the amounts given by adding to the amount at 11(g) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned divided in each case by the amount at 10(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.

(i) **District/Parish Council Tax Rates**

the amounts mentioned in Columns 3 A to H of Schedule A to this Resolution, being the amounts given by multiplying the amounts at 11(g) and 11(h) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

12 NORTH YORKSHIRE POLICE AUTHORITY TAX RATES

That it be noted that for the year 2008/09 the North Yorkshire Police Authority has stated the following amounts in precept issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:

Valuation Bands

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
128.91	150.40	171.88	193.37	236.34	279.31	322.28	386.74

13 NORTH YORKSHIRE FIRE AND RESCUE AUTHORITY TAX RATES

That it be noted that for the year 2008/09 the North Yorkshire Fire and Rescue Authority has stated the following amounts in precept issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:

Valuation Bands

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
39.04	45.55	52.05	58.56	71.57	84.59	97.60	117.12

14 TOTAL COUNCIL TAX RATES

That, having calculated the aggregate in each case of the amounts at 11(i), 12 and 13 above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the amounts mentioned in Schedule B to this Resolution as the amounts of Council Tax for the year 2008/09 for each of the categories of dwellings shown therein.

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SCHEDULE A

Parts of the Council's Area	1. Council Tax Base	2. Basic Amount of Tax	3. Valuation Bands							
			A	B	C	D	E	F	G	H
			£	£	£	£	£	£	£	£
Acaster Malbis Parish Council	277.40	1,038.74	692.50	807.91	923.33	1,038.74	1,269.57	1,500.40	1,731.24	2,077.48
Askham Bryan Parish Council	197.30	1,041.41	694.28	809.98	925.70	1,041.41	1,272.84	1,504.26	1,735.69	2,082.82
Askham Richard Parish Council	82.42	1,049.97	699.98	816.64	933.31	1,049.97	1,283.30	1,516.63	1,749.95	2,099.94
Bishopthorpe Parish Council	1,250.66	1,049.53	699.69	816.30	932.92	1,049.53	1,282.76	1,515.99	1,749.22	2,099.06
Clifton Without Parish Council	1,811.20	1,046.41	697.61	813.87	930.15	1,046.41	1,278.95	1,511.48	1,744.02	2,092.82
Copmanthorpe Parish Council	1,673.94	1,039.31	692.88	808.35	923.84	1,039.31	1,270.27	1,501.23	1,732.19	2,078.62
Deighton Parish Council	141.40	1,050.49	700.33	817.05	933.77	1,050.49	1,283.93	1,517.38	1,750.82	2,100.98
Dunnington Parish Council	1,367.82	1,040.80	693.87	809.51	925.16	1,040.80	1,272.09	1,503.38	1,734.67	2,081.60
Earswick Parish Council	419.70	1,060.91	707.28	825.15	943.04	1,060.91	1,296.67	1,532.43	1,768.19	2,121.82
Elvington Parish Council	459.95	1,054.50	703.00	820.17	937.34	1,054.50	1,288.83	1,523.17	1,757.50	2,109.00
Fulford Parish Council	978.68	1,056.33	704.22	821.59	938.96	1,056.33	1,291.07	1,525.81	1,760.55	2,112.66
Haxby Town Council	3,262.19	1,050.96	700.64	817.41	934.19	1,050.96	1,284.51	1,518.06	1,751.60	2,101.92
Heslington Parish Council	395.16	1,059.87	706.58	824.34	942.11	1,059.87	1,295.40	1,530.93	1,766.45	2,119.74
Hessay Parish Council	110.32	1,052.31	701.54	818.46	935.39	1,052.31	1,286.16	1,520.01	1,753.85	2,104.62
Heworth Parish Council	848.36	1,040.53	693.69	809.30	924.92	1,040.53	1,271.76	1,502.99	1,734.22	2,081.06
Holtby Parish Council	83.06	1,043.79	695.86	811.84	927.82	1,043.79	1,275.74	1,507.70	1,739.65	2,087.58
Huntington Parish Council	3,372.68	1,058.84	705.90	823.54	941.20	1,058.84	1,294.14	1,529.44	1,764.74	2,117.68
Kexby Parish Council	88.54	1,042.29	694.86	810.67	926.48	1,042.29	1,273.91	1,505.53	1,737.15	2,084.58
Murton Parish Council	162.31	1,041.06	694.04	809.71	925.39	1,041.06	1,272.41	1,503.76	1,735.10	2,082.12
Naburn Parish Council	224.57	1,045.66	697.11	813.29	929.48	1,045.66	1,278.03	1,510.40	1,742.77	2,091.32
Nether Poppleton Parish Council	897.10	1,052.15	701.44	818.34	935.25	1,052.15	1,285.96	1,519.77	1,753.59	2,104.30
New Earswick Parish Council	893.90	1,056.71	704.48	821.88	939.30	1,056.71	1,291.54	1,526.36	1,761.19	2,113.42
Osbalwick Parish Council	1,049.03	1,038.27	692.18	807.54	922.91	1,038.27	1,269.00	1,499.73	1,730.45	2,076.54
Rawcliffe Parish Council	2,296.74	1,042.78	695.19	811.05	926.92	1,042.78	1,274.51	1,506.24	1,737.97	2,085.56
Rufforth and Knapton Parish Council	438.67	1,041.62	694.42	810.15	925.89	1,041.62	1,273.09	1,504.56	1,736.04	2,083.24
Skelton Parish Council	614.47	1,056.41	704.28	821.65	939.04	1,056.41	1,291.17	1,525.93	1,760.69	2,112.82
Stockton-on-the-Forest Parish Council	490.83	1,043.28	695.52	811.44	927.36	1,043.28	1,275.12	1,506.96	1,738.80	2,086.56
Strensall and Towthorpe Parish Council	1,980.24	1,036.31	690.88	806.02	921.17	1,036.31	1,266.60	1,496.89	1,727.19	2,072.62
Upper Poppleton Parish Council	908.95	1,049.09	699.40	815.96	932.53	1,049.09	1,282.22	1,515.35	1,748.49	2,098.18
Wheldrake Parish Council	850.98	1,042.84	695.23	811.10	926.97	1,042.84	1,274.58	1,506.33	1,738.07	2,085.68
Wigginton Parish Council	1,399.16	1,054.47	702.98	820.14	937.31	1,054.47	1,288.80	1,523.13	1,757.45	2,108.94
All other parts of the council's area		1,028.74	685.83	800.13	914.44	1,028.74	1,257.35	1,485.96	1,714.57	2,057.48

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SCHEDULE B

Parts of the Council's Area

Valuation Bands

	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Acaster Malbis Parish Council	860.45	1,003.86	1,147.26	1,290.67	1,577.48	1,864.30	2,151.12	2,581.34
Askham Bryan Parish Council	862.23	1,005.93	1,149.63	1,293.34	1,580.75	1,868.16	2,155.57	2,586.68
Askham Richard Parish Council	867.93	1,012.59	1,157.24	1,301.90	1,591.21	1,880.53	2,169.83	2,603.80
Bishopthorpe Parish Council	867.64	1,012.25	1,156.85	1,301.46	1,590.67	1,879.89	2,169.10	2,602.92
Clifton Without Parish Council	865.56	1,009.82	1,154.08	1,298.34	1,586.86	1,875.38	2,163.90	2,596.68
Copmanthorpe Parish Council	860.83	1,004.30	1,147.77	1,291.24	1,578.18	1,865.13	2,152.07	2,582.48
Deighton Parish Council	868.28	1,013.00	1,157.70	1,302.42	1,591.84	1,881.28	2,170.70	2,604.84
Dunnington Parish Council	861.82	1,005.46	1,149.09	1,292.73	1,580.00	1,867.28	2,154.55	2,585.46
Earswick Parish Council	875.23	1,021.10	1,166.97	1,312.84	1,604.58	1,896.33	2,188.07	2,625.68
Elvington Parish Council	870.95	1,016.12	1,161.27	1,306.43	1,596.74	1,887.07	2,177.38	2,612.86
Fulford Parish Council	872.17	1,017.54	1,162.89	1,308.26	1,598.98	1,889.71	2,180.43	2,616.52
Haxby Town Council	868.59	1,013.36	1,158.12	1,302.89	1,592.42	1,881.96	2,171.48	2,605.78
Heslington Parish Council	874.53	1,020.29	1,166.04	1,311.80	1,603.31	1,894.83	2,186.33	2,623.60
Hessay Parish Council	869.49	1,014.41	1,159.32	1,304.24	1,594.07	1,883.91	2,173.73	2,608.48
Heworth Parish Council	861.64	1,005.25	1,148.85	1,292.46	1,579.67	1,866.89	2,154.10	2,584.92
Holtby Parish Council	863.81	1,007.79	1,151.75	1,295.72	1,583.65	1,871.60	2,159.53	2,591.44
Huntington Parish Council	873.85	1,019.49	1,165.13	1,310.77	1,602.05	1,893.34	2,184.62	2,621.54
Kexby Parish Council	862.81	1,006.62	1,150.41	1,294.22	1,581.82	1,869.43	2,157.03	2,588.44
Murton Parish Council	861.99	1,005.66	1,149.32	1,292.99	1,580.32	1,867.66	2,154.98	2,585.98
Naburn Parish Council	865.06	1,009.24	1,153.41	1,297.59	1,585.94	1,874.30	2,162.65	2,595.18
Nether Poppleton Parish Council	869.39	1,014.29	1,159.18	1,304.08	1,593.87	1,883.67	2,173.47	2,608.16
New Earswick Parish Council	872.43	1,017.83	1,163.23	1,308.64	1,599.45	1,890.26	2,181.07	2,617.28
Osbalwick Parish Council	860.13	1,003.49	1,146.84	1,290.20	1,576.91	1,863.63	2,150.33	2,580.40
Rawcliffe Parish Council	863.14	1,007.00	1,150.85	1,294.71	1,582.42	1,870.14	2,157.85	2,589.42
Rufforth and Knapton Parish Council	862.37	1,006.10	1,149.82	1,293.55	1,581.00	1,868.46	2,155.92	2,587.10
Skelton Parish Council	872.23	1,017.60	1,162.97	1,308.34	1,599.08	1,889.83	2,180.57	2,616.68
Stockton-on-the-Forest Parish Council	863.47	1,007.39	1,151.29	1,295.21	1,583.03	1,870.86	2,158.68	2,590.42
Strensall and Towthorpe Parish Council	858.83	1,001.97	1,145.10	1,288.24	1,574.51	1,860.79	2,147.07	2,576.48
Upper Poppleton Parish Council	867.35	1,011.91	1,156.46	1,301.02	1,590.13	1,879.25	2,168.37	2,602.04
Wheldrake Parish Council	863.18	1,007.05	1,150.90	1,294.77	1,582.49	1,870.23	2,157.95	2,589.54
Wigginton Parish Council	870.93	1,016.09	1,161.24	1,306.40	1,596.71	1,887.03	2,177.33	2,612.80
All other parts of the council's area	853.78	996.08	1,138.37	1,280.67	1,565.26	1,849.86	2,134.45	2,561.34

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City of York Council

Committee Minutes

MEETING	EXECUTIVE
DATE	12 FEBRUARY 2008
PRESENT	COUNCILLORS STEVE GALLOWAY (CHAIR), ASPDEN, SUE GALLOWAY, JAMIESON-BALL, REID, RUNCIMAN, SUNDERLAND, VASSIE AND WALLER

PART B - MATTERS REFERRED TO COUNCIL**162. Treasury Management Strategy Statement and Prudential Indicators for 2008/09 to 2011/12**

Members considered a report which asked them to recommend to Council an integrated Treasury Management Strategy Statement (include the annual investment strategy), proposed Prudential Indicators for 2008/09 to 2011/12 and the use of the revised Treasury Management Policy and Treasury Management Practices.

The Local Government Act 2003 required the Council to set out its Treasury Strategy for borrowing and to prepare an Annual Investment Strategy setting out its policies for managing its investments. In doing so, the Council must have regard to the CIPFA Prudential Code and set Prudential Indicators for a minimum of the next three years.

The suggested Strategy for 2008/09, detailed in paragraphs 12-40 in the report, was based upon the Director of Resources' views on interest rates, supplemented by market forecasts provided by the Council's treasury management advisors. The Prudential Indicators for 2008/09 to 2010/11, with a description of what each indicator represented, were set out in Annex A. The Treasury Management Policy Statement and Practices, revised for the 2008/09 financial year as recommended in the Code of Practice, were attached as Annexes D and E to the report.

Having noted the comments of the Shadow Executive, it was

RECOMMENDED: That Council approve:

- a) The Prudential Indicators for 2008/09 to 2010/11, as set out in Annex A to the report;
- b) The proposed Treasury Management Strategy for 2008/09 to 2010/11, as detailed in paragraphs 12 to 40;
- c) The revised Treasury Management Policy and Treasury Management Practices, as contained in Annexes D and E.

REASON: To enable the continued effective operation of the Treasury Management function and ensure that all Council borrowing is prudent, affordable and sustainable.

S F Galloway, Chair
[The meeting started at 2.00 pm and finished at 3.00 pm].